

Minutes of a Regular Meeting of the Verona Township Council on Monday, January 4, 2016 beginning at 7:00 P.M. in the Municipal Building, 600 Bloomfield Avenue, Verona, New Jersey.

Call to Order:

Municipal Clerk reads notice of Open Public Meetings law.

Roll Call:

Mayor Kevin Ryan, Deputy Mayor Michael Nochimson; Councilman Jay Sniatkowski; Councilman Bob Manley and Councilman Alex Roman. Township Manager Matthew Cavallo, Township Attorney Brian Aloia and Jennifer Kiernan, Municipal Clerk.

Mayor Ryan leads the Pledge of Allegiance.

Approval of Minutes:

Minutes from the December 21, 2015 meeting are moved for approval by Councilman Sniatkowski; seconded by Councilman Manley. Vote: 5 ayes.

Mayor's Report: Mayor Ryan welcomes Brian Aloia as Township Attorney. The Mayor states that when the Veteran Street Signs were dedicated in May there was one (1) sign not ready. Tonight he is proud to present the street sign in remembrance of Theodore Braun, a Verona Police Officer who died in the line of duty in May of 1938. Tonight, a member of Officer Braun's family, Mr. James, is present to accept the sign in Theodore Braun's honor.

County Liaison Jay Coltre approaches the lectern. He sends greetings from County Executive Joseph N. DiVincenzo, Jr. and reminds the public that the deer culling season has been scheduled for this winter.

Mayor Ryan states the Steep Slope Ordinance has been approved by the Planning Board and will be on introduction for the January 19, 2016 meeting. He also asks Matthew Laracy, CFO for a timeline for this year's budget. Mr. Laracy states the Township Manager will present the budget for approval in March 7, 2016 and adoption on April 18, 2016. He plans on getting Council a draft of revenue and expenditures by the end of the month so they can review and inform him of what changes they recommend.

Municipal Clerk Jennifer Kiernan swears in Brian Aloia as Township Attorney.

Manager's Report: Matthew Cavallo asks Police Chief Mitchell Stern to approach the lectern. Chief Stern reports on 2015 statistics from the Department. He states that 15,183 calls resulted in dispatched officers, which is an increase of 2,631 calls from 2014.

Mr. Cavallo reports that stone will be placed on the new upper field at Hilltop in the next few weeks.

He explains the new format for the meeting agenda and resolutions has been implemented in an effort to streamline meetings. Routine items such as minutes, licenses and standard resolutions would now be put in a consent agenda format and voted upon at once. He reminds the Council that if needed, a resolution can always be motioned to be removed from the consent agenda and voted upon on its own. He also comments that resolutions #3-15 will be amended by the Municipal Clerk to include "Township Manager" where the signatories are listed.

Councilmembers' Reports:

Deputy Mayor Nochimson reminds the public that the Verona Community Center is offering an open gym on Sundays from 4:30-6:30.

Councilman Sniatkowski has no report this evening.

Council Manley wishes everyone a happy and safe New Year.

Councilman Roman reminds the public to look for the recycling brochure for this year's changes. In regards to this year's budget, he states he will be looking for information as he was disappointed in the amount of information given out last year. He looks forward to having a budget discussion on the operating budget of the Water/Sewer utilities.

Resolutions:

RESOLUTION No. 2016-1

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

ADOPTING CASH MANAGEMENT PLAN OF THE TOWNSHIP OF VERONA

WHEREAS, it is in the best interest of the Township of Verona to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, the Local Fiscal Affairs Law requires that each local unit shall adopt a cash management plan;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey that the following shall constitute the Cash Management Plan for the Township of Verona and the Township of Verona shall deposit and manage its funds pursuant to this plan:

Definitions

1. Treasurer shall mean the Chief Financial Officer/Treasurer of the Township of Verona.
2. Fiscal year shall mean the twelve month period beginning January 1 ending December 31.
3. Cash Management Plan shall mean the plan as approved by this resolution.

Designation of Depositories

1. At least once each fiscal year the Township Council shall by resolution designate the depositories for the Township of Verona in accordance with N.J.S.A. 40A:5-14.

Audit Requirement

1. The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

Authority to Invest

1. The Township Manager and the Chief Financial Officer shall make and be responsible for municipal deposits and investments.

Investment Instruments

1. The Chief Financial Officer/Treasurer shall invest at his discretion in any investment instruments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with N.J.S.A. 40A:5-15.1 with maturities of twelve months or less.

Records and Reports

1. The Chief Financial Officer/Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum the Chief Financial Officer/Treasurer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record, which reveals on a daily basis, the status of the Township's cash in its bank accounts.
 - c. Report monthly to the Township Council as to the status of cash balances in bank accounts, revenue collection, and cash receipts and disbursements.

Cash Flow

1. The Chief Financial Officer/Treasurer shall ensure that the Township's accounting system provides regular information concerning the Township's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer/Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Chief Financial Officer/Treasurer is authorized and directed to invest surplus funds of the Township of Verona as the availability of the funds permit. In addition, it shall be the responsibility of the Chief Financial Officer/Treasurer to minimize the possibility of idle cash by depositing the Township's monies in interest bearing accounts wherever practical and in the best interest of the Township of Verona.
4. The Chief Financial Officer/Treasurer shall ensure that funds are borrowed for Capital Projects in a timely fashion.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016- 2

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

RESOLUTION FIXING DEPOSITORY FOR CURRENT FUND

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies held in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank, New York Community Bank and Investors Bank shall be the depository for Current Funds of the Township and that the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-3

RESOLUTION FIXING DEPOSITORY FOR WATER/SEWER UTILITY OPERATING FUND

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated

as monies held in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank and Investors Bank shall be the depository for all Water Utility Operating Funds and the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-4

RESOLUTION FIXING DEPOSITORY FOR SWIMMING POOL UTILITY FUND

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies held in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank and Investors Bank shall be the depository for Recreation Utility Funds of the Township and that the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-5

RESOLUTION FIXING OFFICIAL DEPOSITORY FOR ALL PAYROLL FUNDS

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank shall be the depositories for all payroll funds and the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-6

RESOLUTION FIXING OFFICIAL DEPOSITORY FOR GENERAL CAPITAL FUNDS

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank and Investors Bank shall be the depository for all General Capital Funds of the Township and the custodian shall be the Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-7

**RESOLUTION FIXING OFFICIAL DEPOSITORY FOR
WATER/SEWER UTILITY CAPITAL FUND**

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank and Investors Bank shall be the depositories for all Water Utility Capital Funds and the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-8

**RESOLUTION FIXING OFFICIAL DEPOSITORY FOR
SWIMMING POOL UTILITY CAPITAL FUND**

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank and Investors Bank shall be the depositories for the Sewer Utility Capital Fund and the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-9

RESOLUTION FIXING DEPOSITORY FOR ALL PUBLIC ASSISTANCE FUNDS

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that New York Community Bank shall be the depository for all Public Assistance Funds and the custodian shall be the Director of Public Assistance.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-10

**RESOLUTION FIXING OFFICIAL DEPOSITORY FOR TRUST FUND-OTHER/
ESCROW BOOKKEEPER**

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank and New York Community Bank shall be the depository for all Trust Fund other/escrow bookkeeper and the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-11

**RESOLUTION FIXING OFFICIAL DEPOSITORY STATE
UNEMPLOYMENT COMPENSATION INSURANCE ACCOUNT**

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated

as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank, shall be the depository for State Unemployment Insurance account of the Township and the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-12

RESOLUTION FIXING OFFICIAL DEPOSITORY FOR ANIMAL CONTROL FUNDS

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank, shall be the depository for all Dog Funds and the custodian shall be Chief Financial Officer/Treasurer, Matthew Laracy.

All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-13

RESOLUTION FIXING OFFICIAL DEPOSITORY FOR ALL DEVELOPMENT FEE TRUST FUNDS

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that:

1. Wells Fargo Bank and New York Community Bank shall be the depository for all Development Fee Trust Funds collected pursuant to Chapter 213, Section 213-55.
2. The custodian of the accounts shall be the Chief Financial Officer/Treasurer. All withdrawals shall be on orders signed by the Township Manager, Mayor or the Chief Financial Officer/Treasurer.

RESOLUTION NO. 2016-14

RESOLUTION FIXING OFFICIAL DEPOSITORY FOR ALL AFFORDABLE HOUSING TRUST FUNDS

WHEREAS, *N.J.S.A. 40A:5-14* provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that:

1. New York Community Bank shall be the depository for all Affordable Housing Trust Funds collected pursuant to Chapter 213, Section 213-54.
2. The custodian of the accounts shall be the Chief Financial Officer/Treasurer. All withdrawals shall be on orders signed by the Mayor, Chief Financial Officer/Treasurer and Township Manager.

RESOLUTION NO. 2016-15

RESOLUTION FOR COURT FUNDS

WHEREAS, N.J.S.A.40A:5-14 provides that monies held in any separate fund shall be treated as monies in trust and shall not be diverted to any other purposes.

NOW, THEREFORE, BE IT RESOLVED that Wells Fargo Bank, shall be the depository for Court Account Funds of the Township and the custodian shall be the Court Administrator.

All withdrawals shall be on orders signed by the Court Administrator and Deputy Court Administrator or the Judge.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-16

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

CHANGE IN CUSTODIAN OF THE LIBRARY PETTY CASH FUND

WHEREAS, *N.J.S.A. 40A:5-21* authorizes the establishment of Petty Cash Funds in any Municipality by application and resolution; and

WHEREAS, the Division of Local Government Services has on record James Thomas as custodian of the Library Petty Cash Fund; and

WHEREAS, the Township Council desires to change custodians of the Library Petty Cash Fund to Cheryl Ashley, Director of the Township Library; and

WHEREAS, Cheryl Ashley is bonded by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Verona, County of Essex, New Jersey hereby approves the renewal of the Library Petty Cash Fund and authorizes the change of custodian of the Library Petty Cash Fund to Cheryl Ashley; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to forward two copies of this resolution to the Director of the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-17

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

**CHANGE IN CUSTODIAN AND MONETARY AMOUNT OF THE POOL UTILITY
PETTY CASH FUND**

WHEREAS, *N.J.S.A. 40A:5-21* authorizes the establishment of Petty Cash Funds in any municipality by application and resolution; and

WHEREAS, the Division of Local Government Services has on record Joseph Martin as custodian of the Pool Utility Petty Cash Fund; and

WHEREAS, the Township Council desires to change custodians of the Pool Utility Petty Cash Fund to James Cunningham, Director of the Department of Community Services; and

WHEREAS, the Township Council desires to change the monetary amount of the Pool Utility Petty Cash Fund be increased from fifty dollars (\$50) to one-hundred dollars (\$100); and

WHEREAS, James Cunningham is bonded by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Verona, County of Essex, New Jersey hereby approves the renewal of the Pool Utility Petty Cash Fund and authorizes the change of custodian of the Pool Utility Petty Cash Fund to James Cunningham; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes that change in monetary amount of the Pool Utility Petty Cash Fund to one-hundred dollars (\$100); and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to forward two copies of this resolution to the Director of the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-18

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

CHANGE IN CUSTODIAN OF THE RECREATION PETTY CASH FUND

WHEREAS, *N.J.S.A. 40A:5-21* authorizes the establishment of Petty Cash Funds in any Municipality by application and resolution; and

WHEREAS, the Division of Local Government Services has on record Superintendent as custodian of the Recreation Petty Cash Fund; and

WHEREAS, the Township Council desires to change custodians of the Recreation Petty Cash Fund to James Cunningham, Director of the Department of Community Services; and

WHEREAS, James Cunningham is bonded by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Verona, County of Essex, New Jersey hereby approves the renewal of the Recreation Petty Cash Fund and authorizes the change of custodian of the Recreation Petty Cash Fund to James Cunningham; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to forward two copies of this resolution to the Director of the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-19

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

CHANGE IN CUSTODIAN OF THE TOWSHIP PETTY CASH FUND

WHEREAS, *N.J.S.A. 40A:5-21* authorizes the establishment of Petty Cash Funds in any Municipality by application and resolution; and

WHEREAS, the Division of Local Government Services has on record Joseph Martin as custodian of the Township Clerk's Petty Cash Fund; and

WHEREAS, the Township Council desires to change custodians of the Township Petty Cash Fund to Matthew Laracy, Chief Financial Officer; and

WHEREAS, Matthew Laracy is bonded by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Verona, County of Essex, New Jersey hereby approves the renewal of the Township Petty Cash Fund and authorizes the change of custodian of the Township Petty Cash Fund to Matthew Laracy; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to forward two copies of this resolution to the Director of the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-20

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

**CHANGE IN CUSTODIAN OF THE HEALTH DEPARTMENT
PETTY CASH FUND**

WHEREAS, *N.J.S.A. 40A:5-21* authorizes the establishment of Petty Cash Funds in any Municipality by application and resolution; and

WHEREAS, the Division of Local Government Services has on record Connie Pfiher as custodian of the Health Department Petty Cash Fund; and

WHEREAS, the Township Council desires to change custodians of the Health Department Petty Cash Fund to James Cunningham, Director of the Department of Community Services; and

WHEREAS, James Cunningham is bonded by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Verona, County of Essex, New Jersey hereby approves the renewal of the Health Department Petty Cash Fund and authorizes the change of custodian of the Health Department Petty Cash Fund to James Cunningham; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to forward two copies of this resolution to the Director of the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-21

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPER
FOR ALL ADVERTISEMENTS AND NOTICES AND
DESIGNATING TWO NEWSPAPERS TO
RECEIVE NOTICE OF MEETING**

WHEREAS, *N.J.S.A. 40:53.1* permits the governing body of every municipality to designate official newspapers for the publication of all advertisements and notices required by law to be published; and

WHEREAS, the Open Public Meetings Act, *N.J.S.A.10:4-6 et seq.*, requires the governing body of each municipality to designate two newspapers to receive the notices of its meetings.

WHEREAS, all municipal advertisements shall be published in one or both of the designated official newspapers according to the various statutory provisions; and

WHEREAS, the Mayor and Council of the Township of Verona is desirous of designating two official newspapers for the purpose of satisfying the requirements of these statutes; and

WHEREAS, the VERONA-CEDAR GROVE TIMES and THE STAR LEDGER, a newspaper published within the County of Essex meets the statutory criteria for designation as the official newspapers for the Township of Verona.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey that the VERONA-CEDAR GROVE TIMES and THE STAR LEDGER be hereby designated as the official newspapers for all advertisements and notices of the Township of Verona required to be published.

BE IT FURTHER RESOLVED that the VERONA-CEDAR GROVE TIMES and THE STAR LEDGER be hereby designated as the two newspapers to receive the notices required by the Open Public Meetings Act.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-22

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

**SETTING THE RATE OF PENALTIES AND GRACE PERIOD FOR RECEIPT OF
DELINQUENT TAXES**

WHEREAS, *N.J.S.A. 54:67(a)* permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges on or before the date when they would become delinquent, and may provide that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable. The rate so fixed shall not exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made; and

WHEREAS, *N.J.S.A. 54:67(c)* permits the governing body to fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency as billed, prior to the end of the fiscal year,

the penalty so fixed shall not exceed 6% of the amount of the delinquency with respect to each most recent fiscal year only; and

WHEREAS, this legislation is permissive in nature and requires the adoption of a resolution by the governing body imposing the penalty for delinquencies in the municipality; and

WHEREAS, it has determined that it is in the best interests of the Township to authorize imposition of such penalty; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey that pursuant to *N.J.S.A. 54:4-67(a)* that the interest rate for delinquent taxes and any delinquency for the year 2016 be set at the rate of 8% per annum for amounts under \$1,500 and 18% per annum for amounts over \$1,500; and

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made by the 10th of the month after the date upon which the same became payable, effective January 1, 2016. In the event that the 10th of the month falls on a Saturday, Sunday or Legal Holiday, the date of the Grace Period ends with the following working day; and

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A.54:4-67* the Tax Collector is hereby authorized to impose a penalty of 6% on any delinquent taxes and municipal charges in excess of \$10,000 in addition to the interest charges set forth above.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-23

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

AUTHORIZING TAX COLLECTOR TO MAKE CORRECTIONS AND/OR ADJUSTMENT NOT EXCEEDING \$10.00

WHEREAS, the Tax Collector has to make certain corrections and adjustments to the accounts in the Tax Collector's Office; and

WHEREAS, it is proper bookkeeping procedure to have the Tax Collector's record reflect that there are no monies due and owing; and

WHEREAS, *N.J.S.A 40A:5-17.1* allows the Tax Collector to process property tax refunds and cancellations or delinquency of less than \$10.00; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona in the County of Essex, New Jersey that the Tax Collector is hereby authorized to make any corrections or adjustments to the accounts in the office of the Tax Collector where the correction or adjustment does not exceed \$10.00.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-24

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE AND
COOPERATIVE PURCHASING CONTRACT VENDORS**

WHEREAS, the Township of Verona, pursuant to N.J.S.A.40A:11-12(a) and N.J.A.C. 5:34-7.29(c), may, by resolution and a properly executed purchase order and without advertising for bids, purchase any goods or services from certain approved contract vendors, under the State of New Jersey Cooperative Purchasing Program, for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Verona, pursuant to N.J.S.A.40A:11-11(6), may, by this resolution and a properly executed purchase order and without advertising for bids, purchase any goods or services from certain approved contract vendors, under the Middlesex Regional Educational Services Commission Cooperative Pricing System, Morris County Cooperative Pricing Council, Somerset County Cooperative Pricing System, and Union County Cooperative Pricing System; and

WHEREAS, the Township of Verona has the need on a timely basis to purchase goods or services utilizing State Contracts, Middlesex Regional Educational Services Commission Cooperative Pricing System contracts, Morris County Cooperative Pricing Council contracts, Somerset County Cooperative Pricing System contracts, and Union County Cooperative Pricing System contracts; and

WHEREAS, the Township of Verona intends to enter into contracts with the attached Referenced State Contract Vendors, Middlesex Regional Educational Services Commission Cooperative Pricing System vendors, Morris County Cooperative Pricing Council vendors, Somerset County Cooperative Pricing System vendors, and Union County Cooperative Pricing System vendors, through this resolution and properly executed purchase orders, which shall be subject to all the conditions applicable to the current State Contracts, Middlesex Regional Educational Services Commission Cooperative Pricing System contracts, Morris County Cooperative Pricing Council contracts, Somerset County Cooperative Pricing System contracts, and Union County Cooperative Pricing System contracts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey that it authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract vendors, Middlesex Regional Educational Services Commission Cooperative Pricing System vendors, Morris County Cooperative Pricing Council vendors, Somerset County Cooperative Pricing System vendors and Union County Cooperative Pricing System vendors on the attached list, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C.5:30-5.5(b), no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Township of Verona and the Referenced State Contract Vendors, Middlesex Regional Educational Services Commission Cooperative Pricing System vendors, Morris County Cooperative Pricing Council vendors, Somerset County Cooperative Pricing System vendors, and Union County Cooperative Pricing System vendors shall be from January 1, 2016 to December 31, 2016.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

Reference: New Jersey State Contract Vendor Contracts

| <u>COMMODITY</u> | <u>VENDOR</u> | <u>CONTRACT #</u> |
|--|--------------------|-------------------|
| Antifreeze and Windshield Washer Fluid | David Weber Oil Co | 80762 |

| | | |
|--|---|-------|
| Automotive Parts / Accessories / Repairs | Atlantic Detroit Diesel | 70793 |
| | Beyer Bros Corp | 83470 |
| | Franks Truck Center | 83797 |
| | Lawson Products | 85850 |
| | Route 23 Auto Mall | 83797 |
| Automotive Lubricants: Engine/Gear Oils, Greases, ATF, Tractor Fluid & Hyd. Oils | David Weber Oil Co | 81519 |
| Bottled Water/Cooler Rental | Nestle Waters North America | 83769 |
| Copiers & Printer | Ricoh USA, Inc. | 64039 |
| | Ricoh USA, Inc. | 68057 |
| | Sharp Electronics Corp. | 68052 |
| | Sharp Electronics Corp. | 68057 |
| Data Communications Equipment | Cisco Systems Inc | 87720 |
| | Hewlett Packard Company | 88130 |
| | Mitel Business Systems | 87725 |
| | Shoretel Inc | 88132 |
| | Promedia Technology Svcs Inc | 87720 |
| Data Communications Network Services | AT&T Corp | 85944 |
| | Verizon Business Network Services Inc. | 85943 |
| | | |
| Firefighter Protective Clothing and Equipment | Absolute Fire Protection | 80960 |
| | Air & Gas Technologies, Inc | 80963 |
| | Akron Brass Company | 80964 |
| | Amkus Inc | 80971 |
| | Continental Fire and Safety, Inc. | 80956 |
| | Cutters Edge Industries | 80965 |
| | Draeger Safety Inc | 80962 |
| | E D Bullard Co | 80952 |
| | Emergency Equipment Sales | 80972 |
| | ESI Equipment Inc | 80967 |
| | Fire Dex LLC | 80967 |
| | Firefighter One, LLC | 80949 |
| | Globe Manufacturing Company | 80945 |
| | Guard Line Fire and Safety, Inc. | 80951 |
| | Haix North America Inc | 80958 |
| | Hale Fire Pump Co DBA Hurst | |
| | Jaws of Life | 80968 |
| | Lion Apparel | 80947 |
| | Mine Safety Appliances Co | 80953 |
| | Paratech Inc | 80970 |
| | Quaker Safety Products Co | 80950 |
| | Scott Health & Safety | 80961 |
| | AAA Emergency Supply Co Inc | 80961 |
| | Firefighter One, LLC | 80961 |
| | Tempest Technology Corp | 80974 |

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|--|--------------------------------------|-------|
| | Total Fire Group | 80948 |
| Fuel Oil #2 - Heating | Allied Oil LLC | 81399 |
| Gasoline, Automotive | Allied Oil LLC | 80914 |
| Industrial Supplies | Fastenal | 79873 |
| | MSC Industrial | 79874 |
| | W. W. Grainger, Inc. | 79875 |
| Maint. & Repair for Heavy Duty Vehicles (Class 5 or Higher, Over 15,000 lb GVWR) | Air Brake & Equipment | 89279 |
| | Beyer Bros Corp | 89258 |
| | Beyer Ford LLC | 89263 |
| | Browns Hunterdon International LLC | 89269 |
| | Campbell Freightliner LLC | 89264 |
| | Route 23 Auto Mall | 89262 |
| Non-OEM Automotive Parts & Accessories | United Motor Parts Inc. | 85998 |
| | Route 23 Auto Mall | 86007 |
| | Tonsa Automotive Corp | 86004 |
| OEM Automotive Parts & Accessories For Light Duty Vehicles | Beyer Bros Corp | 79161 |
| | Franks Truck Center | 79156 |
| | Route 23 Auto Mall | 79167 |
| Office Supplies | W.B. Mason Company, Inc. | 88839 |
| Paper, Fine, Various Agencies | Paper Mart Inc. | 81663 |
| Park & Playground Equipment & Installation | BCI Burke Company LLC | 81430 |
| | Ben Shaffer & Associates Inc. | 81415 |
| | James D. Boyce Associates, Inc. | 81420 |
| | Marturano Recreation Co | 81411 |
| | Rubbercycle LLC | 81417 |
| Parts/Repairs for Lawns And Grounds Equipment | Cammps Hardware & Lawn Products Inc. | 76915 |
| | Central Jersey Equipment LLC | 76914 |
| | Charles A. Michel | 76909 |
| | Cherry Valley Tractor Sales | 76907 |
| | Contractor Service | 76913 |
| | Farm Rite Incorporated | 76918 |
| | Harter Equipment Inc. | 76919 |
| | Keehn Power Products | 76912 |
| | Lacal Equipment Inc. | 76925 |
| | Lawson Products | 76910 |
| | Myron Tepper Inc. | 76916 |
| | Northeastern Arborist Supplies | 76908 |
| | Peach Country Ford Tract | 76911 |
| | Rodio Tractor Sales Inc. | 76922 |
| | Storr Tractor Company | 76921 |
| Trico Equipment Services LLC | 76917 | |
| Turf Equipment and Supply Co | 76923 | |
| Police and Homeland Security | 511 Tactical | 81360 |

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|--|---|--|-------|
| Equipment and Supplies | Absolute Fire Protection | 81340 | |
| | Amkus Inc. | 81313 | |
| | Applied Concepts, Inc. dba Stalker Radar | 81323 | |
| | Atlantic Tactical of Of NJ | 81327 | |
| | Code 3 Inc | 81331 | |
| | Continental Fire & Safety | 81365 | |
| | Draeger Safety Inc | 81301 | |
| | Eagle Point Gun Shop | 81296 | |
| | East Coast Emergency Lighting | 81338 | |
| | ESI Equipment Inc | 81377 | |
| | Firefighter One LLC | 81363 | |
| | Galls LLC | 81320 | |
| | Gen El Safety & Industrial Products LLC | 81356 | |
| | General Sales Administration t/a Major Police Supply | 81300 | |
| | Guard Line Fire & Safety Co | 81364 | |
| | Lanigan Associates Inc | 81299 | |
| | Lawman Supplies | 81295 | |
| | Mine Safety Appliances Co | 81357 | |
| | Murphy Communications | 81334 | |
| | Olympic Glove & Safety Co | 81354 | |
| | Pro Gard | 81327 | |
| | Sound Off Inc | 81334 | |
| | Streamlight Inc | 81329 | |
| | Troy Products | 81335 | |
| | Turn Out Fire & Safety Inc | 81361 | |
| | Whelen | 81336 | |
| | Witmer Public Safety Group | 81348 | |
| | WPCS International | 81342 | |
| | Zodiac of North America Inc. | 81374 | |
| | Radio Communication Equipment and Accessories | Harris Corporation | 83932 |
| | | Motorola Communications & Electronics Inc | 83909 |
| | | Zetron Inc | 83924 |
| | Road Salt | Morton Salt | 40201 |
| | Shipping | United Parcel Service | 82676 |
| Snow Plows, Parts, and Grader and Loader Blades | Valk Manufacturing | 77724 | |
| | Van Dines Four Wheel Drive Center Inc. | 88270 | |
| Software License & Related Services | Dell Marketing LP | 89850 | |
| | SHI International Corp | 89851 | |
| Tires, Tubes, and Services | Bridgestone Americas Inc | 82528 | |
| | Goodyear Tire & Rubber | 82527 | |
| Ultra Low Sulfur Diesel and Biodiesel Fuel | Allied Oil LLC | 82770 | |

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|--|-------------------------|-------|
| Vehicles, Sport Utility (SUV) | Celebrity Ford | 83013 |
| | Chas S Winner | 83012 |
| | Hertrich Fleet Services | 83011 |
| Police Vehicles: Sedans and Sport Utility Vehicles | Chas S Winner Inc. | 88728 |
| Vehicles, Trucks, Class 2, Utility/Dump, with Snow Plow Option | Beyer Ford LLC | 88727 |
| | Chas S Winner | 88726 |
| Vehicles, Trucks, Class 3, Utility/Dump, with Snow Plow Option | Chas S Winner | 88758 |
| Vehicles | Chas S Winner Inc | 81165 |
| Vehicles, Trucks, Class 4, Utility/Dump, with Snow Plow Option | Beyer Ford LLC | 88214 |
| | Chas S Winner | 88215 |
| Voice Communications Network Services | Broadview Networks | 85017 |
| Walk-In Building Supplies | Home Depot Inc | 83930 |
| | Lowes Home Centers LLC | 82951 |
| WSCA Computer Contract | Cisco Systems, Inc | 89966 |
| | Dell Marketing LP | 89967 |
| | EMC Corporation | 89968 |
| | Fujitsu America Inc | 89972 |
| | Hewlett Packard Company | 89974 |
| | Netapp Inc | 89977 |
| Wireless Devices and Services | Verizon Wireless | 82583 |

Reference: Middlesex Regional Educational Services Commission Vendor Contracts

| <u>COMMODITY</u> | <u>VENDOR</u> | <u>CONTRACT #</u> |
|--------------------|-----------------------------|-------------------|
| Copy Paper | W.B. Mason Company, Inc. | MRESC 14/15-51 |
| Custodial Supplies | Northeast Janitorial Supply | MRESC 14/15-34 |
| Office Supplies | W.B. Mason Company, Inc. | #MRESC 15/16-13 |
| Toner Supplies | W.B. Mason Company, Inc. | #MRESC 15/16-18 |

Reference: Morris County Co-op Purchasing System Vendor Contracts

| <u>COMMODITY</u> | <u>VENDOR</u> | <u>CONTRACT #</u> |
|---|---|--|
| Cab/Chassis with Dump Bodies | Route 23 Automall, LLC Brown's Hunterdon | MCCPC # 15-F MCCPC # 15-F |
| Calcium Chloride Bags | Reed & Perrine Sales, Inc | MCCPC # 31 |
| Catch Basins & Manhole Castings | Campbell Foundry Company General Foundries, Inc. | MCCPC # 14 MCCPC # 14 |
| Crushed Stone, Gravel & Sand | Eastern Concrete Materials, Inc. Tilcon New York, Inc. | MCCPC # 9 MCCPC # 9 |
| Deer Carcass Removal | Space Farms, Inc. | MCCPC # 51 |
| Disposal/Recycle Mun. Road Clean-up Materials | Deer Carcass Removal Service, LLC (DCRS) Grinnell | MCCPC # 49 MCCPC # 49 |
| Fire Equipment Services | Continental Fire & Safety, Inc. City Fire Equipment Company, Inc. | MCCPC # 13-A MCCPC # 13-A |
| Fire Water Pumps on Motorized Fire Apparatus | First Priority Emergency Vehicles, Inc. | MCCPC # 13-B |
| Motor Oils | Bi-Lo Industries David Weber Oil Co. GH Berlin Windward Lubenet, LLC | MCCPC # 11 MCCPC # 11 MCCPC # 11 MCCPC # 11 |
| Office Paper Supplies | W.B. Mason Company, Inc. | MCCPC# 30 |
| Paving Materials | Tilcon New York, Inc. | MCCPC # 5 |
| Personal Protection Items & Equipment for Emergency Personnel | Continental Fire and Safety, Inc. Emergency Equipment Sales, LLC Firefighter One LLC (dba FF1 Professional Safety Services) Turn Out Uniforms, Inc | MCCPC # 40 MCCPC # 40 MCCPC # 40 MCCPC # 40 |
| Purchase of Communications Equipment | Gold Type Business Machines, Inc. Major Police Supply Northeast Communications, Inc. | MCCPC # 41 MCCPC # 41 MCCPC # 41 |
| Rock Salt & Calcium Chloride | Innovative Municipal Products (US), Inc. Morton Salt, Inc. Peckham Materials Corporation Reed Systems, Ltd. | MCCPC # 3 MCCPC # 3 MCCPC # 3 MCCPC # 3 |
| Service/Truck Bodies | Cliffside Body Corporation Tony Sanchez, Ltd. | MCCPC # 15-D MCCPC # 15-D |

| | | |
|---|--|--|
| Snow Grits | Eastern Concrete Materials, Inc. | MCCPC # 4 |
| Water Meters/Data Recorders & Radio Frequency Meter Interface Units | HD Supply Waterworks, Ltd. Rio Supply, Inc. | MCCPC #47 MCCPC #47 |
| Vehicles, Administrative Passenger | Beyer CDJR Route 23 Automall, LLC | MCCPC # 15-B MCCPC # 15-B |
| Vehicle, Police Pursuit | Beyer CDJR Beyer Ford Day Chevrolet Maplecrest Ford, Inc | MCCPC # 15-A MCCPC # 15-A MCCPC # 15-A MCCPC # 15-A |
| Vehicles, Utility | Beyer Ford Route 23 Automall, LLC Ditschman/Flemington Ford Lincoln Flemington Dodge-Chrysler-Jeep | MCCPC # 15-C MCCPC # 15-C MCCPC # 15-C MCCPC # 15-C |

Reference: Somerset County Cooperative Purchasing Vendor Contracts

| <u>COMMODITY</u> | <u>VENDOR</u> | <u>CONTRACT #</u> |
|-------------------|---|---|
| Office Supplies | W.B. Mason Company, Inc. | SCCPC-0001-14 |
| Paper & Envelopes | Paper Mart Paterson Papers W.B. Mason Company, Inc. | SCCPC-0059-15 SCCPC-0059-15 SCCPC-0059-15 |
| Rock Salt | Atlantic Salt Inc. | SCCPC-0054-14 |

Reference: Union County Cooperative Purchasing Vendor Contract

| <u>COMMODITY</u> | <u>VENDOR</u> | <u>CONTRACT #</u> |
|--|--|-------------------------------|
| Snow Plow & Salt Spreader Equipment / Parts / Service | H.A. DeHart & Sons, Inc Henderson Products Inc. Trius Inc. | 40-2014 40-2014 40-2014 |
| Printer Repair Services | Rahway Business Machines | 30-2013 |
| Portable Toilets | Russell Reid | 19-2012 |

RESOLUTION No. 2016-25

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

**APPOINTMENT OF MATTHEW CAVALLO AS THE
QUALIFIED PURCHASING AGENT, PURSUANT TO**

N.J.S.A. 40A:11-3a AND N.J.A.C. 5:34-5 ET SEQ.

WHEREAS, Chapter 34-4 of the Code of the Township of Verona designates the Township Manager to serve as the Purchasing Agent unless the Mayor and Council authorize the appointment of a Purchasing Agent; and

WHEREAS, *N.J.A.C. 5:34-5 et. seq.* establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Township Manager Matthew Cavallo possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with *N.J.A.C. 5:34-5 et. seq.*

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey hereby appoints Matthew Cavallo as the Qualified Purchasing Agent for the Township of Verona to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit.

BE IT FURTHER RESOLVED that in pursuant with N.J.A.C. 5:34-5.2 the Township Clerk is hereby directed to forward a certified copy of this resolution and a copy of Matthew Cavallo's certification to the Director of the Division of Local Government Services.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-26

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

AUTHORIZING AN INCREASE IN THE BID THRESHOLD

WHEREAS, *N.J.S.A. 40A:11-3* permits the Governor of the State of New Jersey, in consultation with the Department of Treasury to adjust the bid threshold every five years in direct proportion to the rise and fall of the index; and

WHEREAS, the Governor has increased the minimum bid threshold from \$36,000 to \$40,000 for entities subject to the Local Public Contracts Law whose purchasing agents possess a Qualified Purchasing Agent certificate awarded by the Division of Local Government Services effective July 1, 2015; and

WHEREAS, Township Manager Matthew Cavallo possesses the designation of Qualified Purchasing Agent as issued by the State of New Jersey Director of the Division of Local Government Services in accordance with *N.J.A.C. 5:34-5.1*; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Verona, in the County Essex, State of New Jersey hereby increases its bid threshold to \$40,000 in pursuant with *N.J.S.A. 40A:11-3(a)*.

BE IT FURTHER RESOLVED pursuant to *N.J.A.C. 5:34-5.2*, the Township Clerk is hereby directed to forward a certified copy of this resolution to the Director of the Division of Local Government Services.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-27

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

**APPOINTMENT OF JOHN A. PAPAARAZZO, J.M.C.
AS JUDGE OF THE MUNICIPAL COURT**

WHEREAS, *N.J.S.A. 2B:12-7* establishes the qualifications of Judges of Municipal Court; and

WHEREAS, *N.J.S.A. 2B:12-4* establishes the term of an appointed Judge of Municipal Court at three (3) years from the date of appointment; and

WHEREAS, John A. Paparazzo, J.M.C. has served as Judge of the Municipal Court of the Township of Verona since November 1, 2005; and

WHEREAS, the most recent appointment of John A. Paparazzo, J.M.C. expired on December 31, 2015; and

WHEREAS, the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey is desirous of reappointing John A. Paparazzo, J.M.C. as Judge of the Municipal Court of the Township of Verona in accordance with all applicable statutes and codes; and

WHEREAS, compensation of the Judge of the Municipal Court shall be fixed by the annual Salary Ordinance adopted by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey that John A. Paparazzo, J.M.C. is hereby reappointed as Judge of Municipal Court of the Township of Verona for a term commencing on January 1, 2016 and terminating on December 31, 2018.

BE IT FURTHER RESOLVED that John A. Paparazzo, J.M.C. shall be compensated as an employee of the Township of Verona at the rate adopted by the Mayor and Council in the annual Salary Ordinance.

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to forward a certified copy of this Resolution to the Honorable Anthony J. Frasca, Essex County Presiding Municipal Court Judge and the New Jersey Administrative Office of the Courts.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-28

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

**APPOINTMENT OF BRIAN MASON, ESQ.
AS TOWNSHIP PROSECUTOR**

WHEREAS, *N.J.S.A. 2B:25-4(a)* requires each municipal court to have at least one municipal prosecutor appointed by the governing body of the municipality; and

WHEREAS, *Chapter 34-16* of the Code of the Township of Verona sets the term of an appointed Township Prosecutor at two (2) years from the date of appointment; and

WHEREAS, Brian Aloia, Esq. has been appointed as the Township Attorney effective January 1, 2016 and has subsequently resigned as Township Prosecutor as of the same causing a vacancy in which Township Council must fill; and

WHEREAS, Brian W. Mason, Esq. has demonstrated experience as a Municipal & County Prosecutor throughout Essex and Morris Counties and has been recommended by the Mayor and Council to fill the office of Township Prosecutor; and

WHEREAS, compensation of the Township Prosecutor shall be fixed by the annual Salary Ordinance adopted by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey that Brian W. Mason, Esq. is hereby appointed as Township Prosecutor for a term commencing on January 1, 2016 and terminating on December 31, 2017.

BE IT FURTHER RESOLVED that Brian W. Mason, Esq. shall be compensated as an employee of the Township at the rate adopted by the Mayor and Council in the annual Salary Ordinance.

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to forward a certified copy of this Resolution the Honorable Anthony J. Frasca, Essex County Presiding Municipal Court Judge and the New Jersey Administrative Office of the Courts.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-29

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

ACCEPTING THE PROPOSALS AND AWARDING THE CONTRACTS FOR AUDITING SERVICES TO MCENERNEY, BRADY & COMPANY, LLC

WHEREAS, N.J.S.A. 40A:5-4 requires every local unit to cause an annual audit of their books by a Registered Municipal Accountant licensed in the State of New Jersey; and

WHEREAS, the Township has received proposals from McEnerney, Brady & Company, LLC to perform Auditing Services pursuant to statute; and

WHEREAS, the award of the contract to the firm of McEnerney, Brady & Company, LLC is being made as a result of a fair and open solicitation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, State of New Jersey that McEnerney, Brady & Company, LLC is hereby retained to provide Auditing Services, in a total contract amount not to exceed \$54,500.00 without further authorization by the governing body; and

BE IT FURTHER RESOLVED that this contract is awarded as a Fair and Open Contract, pursuant to N.J.S.A.19:44A-20.5, et seq.; and

BE IT FURTHER RESOLVED that a notice of this action shall be published once in the Verona-Cedar Grove Times; and

BE IT FURTHER RESOLVED that the award of this contract is contingent upon an appropriation by the Township Council, in the 2016 Municipal Budget; and

BE IT FURTHER RESOLVED that should the appropriation be made in the 2016 Budget for this contract, the Chief Financial Officer shall, at that time, certify the availability of funds and the expenditure shall be charged to Account No. 6-01-20-145.217, or any other account deemed appropriate by the Chief Financial Officer or his designee.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-30

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

AUTHORIZING THE TOWNSHIP MANAGER AND TOWNSHIP CLERK TO EXECUTE A RENEWED SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ROSELAND TO PROVIDE CONSTRUCTION OFFICIAL, SUB-CODE OFFICIAL AND INSPECTION SERVICES.

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.* (the "Act"), authorized local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Township of Verona has previously entered into a Shared Services Agreement to provide Construction Official, Sub-Code Official and Inspection services to the Borough of Roseland which expired on December 31, 2015; and

WHEREAS, the Township of Verona and the Borough of Roseland are desirous to renew the Shared Services agreement to continue to provide Construction Official, Sub-Code Official and Inspection services during 2016; and

WHEREAS, the Township of Verona and the Borough of Roseland have reached an agreement as to the terms and conditions associated with said agreement; and

WHEREAS, it is in the best interest of both municipalities to renew this Shared Services Agreement for the period beginning January 1, 2016 and terminating December 31, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona, in the County of Essex, New Jersey that Township Manager and Township Clerk are hereby authorized to execute a Shared Services Agreement with the Borough of Roseland to provide Construction Official, Sub-Code Official and Inspection services.

BE IT FURTHER RESOLVED that the Township Clerk shall transmit a certified copy of this resolution to the Clerk of the Borough of Roseland.

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016- 31

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES

WHEREAS, N.J.S.A. 40A: 4-19 provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2016 Budget, temporary appropriation be made for the purpose and amount required in the manner and time therein provided; and,

WHEREAS, the date of this Resolution is within the first thirty days of January, 2016; and,

WHEREAS, the total appropriation in the 2015 Budget, exclusive of any appropriations made for interest and principal of Debt, Public Assistance and Capital Improvement Fund is the sum of \$20,433,158.42 for the Current Fund, \$5,396,797 for the Water/Sewer Utility and \$518,998 for the Pool Utility; and,

WHEREAS, 26.25% of the total appropriation of the 2015 Budget, exclusive of any appropriation made for Debt Service, Public Assistance and Capital Improvement Fund in said 2015 Budget is the sum of \$5,363,704.09 for the Current Fund, \$1,416,659.21 for the Water/Sewer Utility, \$136,236.98 for the Pool Utility.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Verona, County of Essex, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Treasurer for his records:

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-32

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

RESOLUTION REFUNDING TAX LIEN REDEMPTION

WHEREAS, property located at 9 South Prospect Street, Block 92 Lot 4, owned by 9 South Prospect Associates, LLC, 1373 Broad Street c/o David Kessler Clifton, NJ 07013, has been held in tax lien since December 3, 2015,

and

WHEREAS, payment was received, in the amount of \$12,343.16 from Read Property Group 4706 18th Avenue Brooklyn, NY 11204, clearing the lien as follows:

Certificate #2015-11

| | | |
|--------------------------------------|--------------|---------------------|
| Certificate | 352.64 | |
| 18% on Certificate | 5.47 | |
| Penalty 2% | 7.05 | |
| Recording Fee | 40.00* | |
| Due Diligence | <u>12.00</u> | |
| | | \$ 417.16 |
| 2015 Taxes plus Interest | | \$ 11,000.98 |
| 2015 Maintenance Liens plus Interest | | \$ 300.75 |
| 2015 Water/Sewer plus Interest | | \$ 624.27 |
| Premium (Held in Trust) | | \$ <u>0.00</u> |
| Total | | \$ 12,343.16 |

WHEREAS, this certificate has been held by Pro Capital 4, LLC and the certificate has been received and properly signed for cancellation, and

WHEREAS, this certificate was never recorded by Pro Capital 4, LLC to Essex County, and

WHEREAS, the \$40.00 recording fee has been applied to 2016 1st Quarter Taxes, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Verona that the Chief Financial Officer and Tax Collector be authorized to refund, from Trust, \$12,303.16 to:

US Bank Cust for Pro Cap 4, LLC
50 South 16th Street, Suite 2050
Philadelphia, PA 19102

and send the cancelled certificate to: Read Property Group
Attn. Rivka Sender
4706 18th Avenue
Brooklyn, NY 11204

| | | |
|--|--------------|-------------------------------|
| Trust Check – Pro Cap 4, LLC | \$ 12,303.16 | TTL #2015-11 |
| Trust Check – Township of Verona Current | \$ 40.00 | 1 st Quarter Taxes |

Fiscal Impact

Outside holder has paid all bills. Owner has redeemed – redemption is made through the Municipality and these monies are due back to the outside holder. Outside holder is entitled to interest charges by Municipality.

Due Outside Holder \$12,303.16
Due Township of Verona \$40.00

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

RESOLUTION No. 2016-33

A motion was made by Councilman Manley seconded by Deputy Mayor Nochimson that the following resolution be adopted:

RESOLUTION REFUNDING TAX LIEN REDEMPTION

WHEREAS, property located at 2 Claridge Drive #2KE, Block 205 Lot 1 Qualifier C0221, owned by Elizabeth Mutnick, has been held in tax lien since December 3, 2015,

and

WHEREAS, payment was received, in the amount of \$6,100.63 from Elizabeth Mutnick, clearing the lien as follows:

Certificate #2015-6

| | | |
|---------------|--------------|-------------|
| Certificate | 5,815.99 | |
| Penalty 4% | 232.64 | |
| Recording Fee | 40.00 * | |
| Due Diligence | <u>12.00</u> | |
| | | \$ 6,100.63 |

Premium (Held in Trust) \$24,000.00

Total **\$30,100.63**
From Trust

WHEREAS, this certificate was never recorded by Alterna Funding II, LLC to Essex County, and

WHEREAS, the \$40.00 recording fee has been applied to 2016 1st Quarter Taxes, and

NOW, THEREFORE, BE IT RESOLVED, that the Chief Financial Officer and Tax Collector be authorized to refund, from Trust, \$6,060.63 to:

Alterna Funding II, LLC
MTAG as Custodian for Alterna Funding II

PO Box 54967
New Orleans, LA 70154

and send the cancelled certificate to: Elizabeth Mutnick
2 Claridge Drive #2KE
Verona, NJ 07044

Trust Check – Alterna Funding II, LLC \$ 6,060.63 TTL #2015-6
Trust Check –Alterna Funding II, LLC \$24,000.00 Premium
Trust Check – Township of Verona Current \$ 40.00 1st Quarter Taxes

Fiscal Impact

Outside holder has paid all bills. Owner has redeemed – redemption is made through the Municipality and these monies are due back to the outside holder. Outside holder is entitled to interest charges by Municipality.

Due Outside Holder \$30,060.63
Due Township of Verona \$40.00

ROLL CALL:

AYES: Manley, Roman, Sniatkowski, Nochimson, Ryan

NAYS: None

Public Participation: Motion to open public participation is moved by Councilman Sniatkowski; seconded by Councilman Roman. Vote: 5 ayes

Gerry Shimonaski – 33 Kenwood Avenue, Verona, New Jersey
Cheryl Brown, 31 Briar Hill Road, Cedar Grove, New Jersey

Motion to close public participation is moved by Councilman Manley; seconded by Councilman Sniatkowski. Vote: 5 ayes.

Adjournment:

Motion to adjourn meeting is moved by Councilman Sniatkowski; seconded by Councilman Manley. Vote: 5 ayes.

The meeting is adjourned at 8:07 p.m. The next regular scheduled meeting is Tuesday, January 19, 2016 at 7:00 p.m.

Jennifer Kiernan

Jennifer Kiernan, Municipal Clerk

Kevin Ryan

Kevin Ryan, Mayor