

**Township of Verona
Landmarks Preservation Commission**

**Meeting Minutes
March 10, 2016**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:35 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Ben Blinder
- Steve Chait-excused
- Jane Eliasof
- Pat Hynes -excused
- Michael Nochimson - excused
- Dianne Oster
- Sandra Smith-excused

4. Adoption of minutes from the 1-21-16 meeting

The meeting minutes from the January 21, 2016 could not be reviewed as we did not have a quorum. We will have to review them at the next scheduled meeting in June.

5. Old business

a. Town Survey Status:

- Since this is tied to the town budget we will have to wait until it is passed. Once that happens we will be able to give the go ahead to Barton Ross, which is ready to do the survey as soon as we tell them.
- Brian Aloia is the new Township attorney and will be ready to give the go ahead once the budget is approved. They are doing the budget earlier than usual this year.

b. Annin Flag

- Chairman Houthuysen drafted a letter to the owners regarding their interest in making Annin Flag a Verona Designated Landmark. Everyone present approved the wording.

c. Cloud Service: Box.com account set up for VLPC documents. Ben and Jane will get any documents to Chairman Houthuysen including old minutes, photos, etc.

d. 10 e-mails to Mr. Mitchell Stern (interim town manager) for town survey status and cost, VLPC budget for 2016, use of township attorney rather than planning board attorney, designate properties with or without owner's permission, financial disclosure forms for VLPC members, nameplates, microphones/town clerk at VLPC meetings, VLPC meeting location change, location to store VLPC docs and papers, name change to VHPC.

e. VLPC Mailbox at Town Hall contained quite a bit of documentation not pertinent to the commission.

