

**Township of Verona
Landmarks Preservation Commission**

**Meeting Minutes
March 19, 2015**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:33 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Ben Blinder
- Jane Eliasof - absent
- Cyndi Hawkins
- Pat Hynes - absent
- Michael Nochimson – absent
- Dianne Oster
- Sandra Smith

4. Adoption of minutes from the 1-15-15 meeting

The meeting minutes from the January 15, 2015 were reviewed and accepted into the record.

5. Old business

a. Town survey:

- Vice Chairman Eliasof will meet with Wise Preservation on March 30 for a township “drive through.”
- Keystone has submitted a proposal as well as TBR. We need to have three proposals.
 - Keystone: \$18,500 for and Intensive Survey
 - TBR: \$9,400 for a Comprehensive Survey

b. Preservation in Practice follow up: Chairman Houthuysen and Mr. Blinder were scheduled to meet with Joe Martin to discuss the information gathered and how to implement those suggestions in Verona. The meeting was scheduled for February 6 which was cancelled and rescheduled for the week of April 30. In review, the points for discussion were as follows:

- Attorney: the VLPC could use the township attorney and this will be discussed with Mr. Martin.
- Change of name to Historic: In the township ordinance the VLPC is designated as the “Landmarks Preservation Commission.”
- The Ordinance also states the need for consent by the owner of an identified potential landmark (Section 150 – 15.10)
- Publishing agendas and documents on the township website.

- Binders for commission members that should include Janet Foster's survey, a copy of the ordinance and other pertinent reference information among other documents TBD.
- c. Annin Flag: no update at this time.
 - Mr. Blinder stated that at the town council meeting on Monday night he learned that the original plans submitted were tabled due to business concerns. A new developer is in process.
- d. Montclair Historic Commission: The VLPC should plan on attending the April 23 meeting in Montclair.
- e. 2015 NJ History & Historic Preservation Conference – June 3 & 4 in Mt. Laurel. Ms. Oster may attend. Vice Chairman Eliasof will be giving a talk at the conference.
 - "Preservation in Practice" workshop Kean University scheduled for Saturday, March 28 at its Ocean County campus.
- f. Email mailbox is open on VLPC website. Ms. Hawkins will check every few days for communication.
- g. CLG report has been filed. There are only 42 Certified Local Government commissions in the state.

6. New Business

- a. Kip's Castle and Annin Flag still on the list for township designation. The library could be an addition.
 - b. VLPC mailbox and notifications.
 - Mountainview Road: The VLPC received no notice on the potential changes to this property including that the property was condemned and approved or demolition.
 - Procedures need to be put into place to insure that we are notified. We did receive the plans for the multipurpose field.
 - Mr. Blinder suggest that we messages to the Board of Adjustments, The Planning Board, the mayor and council members that we need to be notified.
 - c. Historic Commission Pamphlets: we should produce informational flyers to educate the citizens about our commission.
7. **Other business:** There was no other business.
8. **Public participation:** Martin Golan and Danielle Boone were present to address concerns about the demolition of the Mountainview Road property.
9. **Adjournment:** Chairman Houthuysen adjourned the meeting at 8:36 pm. The next meeting is to be held on May 21, 2015.

Submitted by S. Smith, secretary