

TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY

ORDINANCE # 2018-01

AN ORDINANCE ESTABLISHING A NEW CHAPTER 40 (PARKS AND  
RECREATION ADVISORY COMMITTEE) OF THE CODE OF THE  
TOWNSHIP OF VERONA

BE IT ORDAINED by the Township Council of the Township of Verona, County of Essex, New Jersey as follows:

**SECTION 1.** There is hereby established a Chapter 40 (Parks and Recreation Advisory Committee) to read as follows:

**§ 40-1 Establishment**

There is hereby created the Parks and Recreation Advisory Committee of the Township.

**§ 40-2 Membership; appointment; terms.**

- A. The Parks and Recreation Advisory Committee shall consist of nine members including the following:
1. Township manager or the manager's designee in the absence of the manager;
  2. A member of the Council to be appointed by it;
  3. The Director of Community Services;
  4. Six (6) public members.
- B. The term of the Township Manager and the Director of Community Services shall correspond to their respective tenure or if the member is the respective official's designee in the absence of the respective official, the designee shall serve at the pleasure of the official during the official's tenure. The term of the Council member shall be for one year or terminate at the completion of their respective terms of office, whichever occurs first. Public members shall be appointed by the Council and shall serve for terms of three (3) years, except that, the term of the members first appointed pursuant to this section shall be distributed evenly over the first three (3) years after their appointments so that the term of not more than two (2) public members shall expire in any one year.
- C. Any vacancy occurring by reason of the death, resignation or removal for cause of any public member shall be filled by the Council for the unexpired term of such member.

**§ 40-3 Duties and responsibilities.**

- A. The Parks and Recreation Advisory Committee is hereby charged with the following duties and responsibilities:
1. To recommend the establishment of new programs.
  2. To recommend rules for the use of facilities.
  3. To recommend user fee structures for facilities and the application of proceeds.
  4. To determine needs and recommend uses of present public properties for recreational purposes.
  5. To determine needs and recommend uses of facilities and equipment.
  6. To monitor recreational facilities.
  7. To determine needs and recommend uses for new and expanded facilities and equipment.
  8. To determine and recommend appropriate means to publicize all community recreation programs.
  9. To suggest community recreation programs.

10. To recommend marking of walk paths and open areas and to publicize them.
11. To determine conservation desires of residents and to recommend implementing procedures.
12. Review the budget and capital improvement plans for the Township Community Pool and surrounding property.
13. Review and make recommendations regarding community pool ordinances, resolutions and rules and regulations.
14. To develop and update a long-range Master Plan for recreation.

**§ 40-4 Organization, officers.**

- A. The Parks and Recreation Advisory Committee shall be chaired by the Director of Community Services.
- B. The Chair, or his/her designee, shall keep minutes of all the meetings of the Committee, which minutes and copies of official correspondence of the Committee shall be kept on file in the office of the Township Clerk.

**§ 40-5 Meetings.**

The Parks and Recreation Advisory Committee shall hold regular meetings at least quarterly. Special meetings may be called by the Chairman pursuant to the rules of the Open Public Meetings Act. The Committee may make and amend rules and regulations concerning the conduct of its meetings.

**SECTION 2.** If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

**SECTION 3.** All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4.** This ordinance shall take effect after final adoption and publication and otherwise as provided by law.



**ATTEST:**

*Jennifer Kiernan*  
**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**NOTICE**

I hereby certify that the aforementioned ordinance was published in the Verona-Cedar Grove Times, a newspaper published in the County of Essex and circulated in the Township of Verona, in the issue of January 11, 2018 and January 25, 2018.

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

ADOPTED: January 22, 2018