

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
September 14, 2017**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:42 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Steve Chait - excused
- Jane Eliasof – excused
- Joe Hallock
- Michael Nochimson - excused
- Dianne Oster
- Sandra Smith

4. Adoption of minutes from the 6-15-17 meeting

The meeting minutes from the June 15 meeting were reviewed and accepted into the record.

5. Old business

- a. Plaques for locally designated landmarks. VUMC and Freight Shed.
 - Ms. Smith revisited plaques with C & J trophy.
 - Plaques could be bronze or aluminum and shared examples of both. There is a cost differential. Discussion about the longevity of aluminum vs. bronze, both suitable for outdoor use:
 - a. 8 x10 – Bronze \$396, Aluminum \$236
 - b. 12 x14 – Bronze \$692, Aluminum \$388
 - Mr. Hallock has researched National Landmarks plaques. (House in Cedar Grove and Morgan’s Farm) Also emailed Jonathan Kinney regarding plaques.
 - Additional designations to be determined:
 - White Rock, 42 Martin Road, 89 Sunset, Brower House:
 - a. Ms. Oster has had conversations with the owner of Martin Road who was wondering what designation means for the homeowner.
- b. Township manager Matt Cavallo joined the meeting.
 - He suggested that the commission prepare frequently asked questions for homeowners of potential designated properties.
 - Ms. Smith thought this could be researched through other communities online.
 - He also was concerned that the cost of plaques would be borne by the taxpayers and not the property owner.

- Mr. Cavallo said that a plaque was stolen from Centennial Field.

c. Workshops

- Chairman Houthuysen and Mr. Hallock attended the spring 2017 Preservation in Practice workshop.
- This workshop will be repeated in March 2018.
- Chairman Houthuysen is researching online options for continuing education.
- NAPC 2018 forum is in Des Moines IA July 18 – 22, 2018

d. Class A member replacement.

- Placing a newspaper advertisement.
- Seeking someone knowledgeable in building and building practices.

6. New Business:

a. The Verona Historic Preservation Commission should plan on presenting the survey to the Town Council.

- Mr. Cavallo kindly provided the commission members copies of the township survey.

b. 2018 Meeting Dates

- Dates were determined and Ms. Smith have been sent to town hall and the meeting room is secured.
- Dates:

January 18	June 21
March 15	September 20
May 17	November 15

7. Other business: There was no other business.

8. Public participation: There was no public participation

9. Adjournment: Chairman Houthuysen adjourned the meeting at 8:30 pm. The next meeting is to be held on November 16, 2017.