

Employee Login and Auditor's Office Contact Information

- Secure Staff Website (*County Employee and Benefit Information*)
 - <https://staff.cassiacounty.org/>
 - Username is your Cassia County email address if you have one or your personal email address otherwise
 - Select "Lost password?" if you have forgotten yours and need that reset. Enter the email address associated with the Secure Staff Website.
 - Follow the password policy requirements when re-setting your password.
 - Most personnel, benefits, and employee procedure questions are answered there.
- CAI Web Employee Portal (*County Timecard and Financial Information*)
 - <https://portal.cassiacounty.org>
 - User ID is generally the first initial of your first name followed by your last name (all in capital letters) unless assigned otherwise.
 - Enter your User ID and select "Forgot your password?" if you have forgotten yours and need that reset.
 - Your temporary password will be emailed to you. You will be required to change that password.
 - Follow the password policy requirements when re-setting your password.
- To facilitate timely response to inquiries, please direct all emails to the Cassia County Auditor's Office as follows:

Human Resources <<mailto:HR@cassiacounty.org>>

- ***For all issues related to payroll, benefits, accruals, withholding updates, employee portal issues, and Change of Status requests***

Payables < <mailto:Payables@cassiacounty.org>>

- ***All Cassia County-related expenditures***

Tax Levy <<mailto:TaxLevy@cassiacounty.org>>

- ***All taxing district inquiries, levy matters, and L-2 matters***

County Auditors < <mailto:CassiaAuditors@cassiacounty.org>>

- ***All other general correspondence***

BoCC Agenda Time Request < <mailto:agendarequest@cassiacounty.org>>

- ***All requests to be included on the agenda for Board of County Commission Meeting***
- Instructions, guidelines, and dates of scheduled Board of County Commissioner meetings can be found here:
<https://www.cassiacounty.org/commissioners-agenda>