



Cassia County Board of Commissioners

MEETING AGENDA

Monday, November 13, 2017

Cassia County Courthouse • Commission Chambers
1459 Overland Ave • Room 206 • Burley ID 83318

Posted: 11/11/2017 8:57 AM

8:00 AM

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

NEW BUSINESS AGENDA ITEMS

- 4) Calendar, meetings, and correspondence
- 5) Approval of Clerk's Office recommendations regarding junior college Certificate of Residency Forms
- 6) Personnel Matters: Change of Status Requests, accrual balances, time cards, and per diem pay to petty cash issue
- 7) Executive Session as needed (for the purpose of discussing employee matters) pursuant Idaho Code § 74-206 (1) (a) or (b)
- 8) Review October Intermountain Cassia Regional Hospital Paramedics Report
- 9) Review October Veterans Service Officer Report
- 10) Review and sign letters of support for Raft River Highway District LHRIP application and Local Strategic Initiatives Program – *requested by Administrator McMurray*
- 11) Review request for funding from the Mini-Cassia Shelter – *requested by Linda Brennan*
- 12) Review progress of the Cassia County Museum repairs – *requested by Rob Hutchison*
- 13) Approval of minutes
- 14) Approval of payables

UNFINISHED BUSINESS AGENDA ITEMS

- 15) Verizon cell phone billing costs follow-up
- 16) County Industrial Development Commission Vacancies follow-up
- 17) Adult Misdemeanor Probation facility follow-up
- 18) HIPAA Electronic Public Health Security Rule Compliance Plan follow-up
- 19) Password Policy follow-up
- 20) Procurement Policy follow-up
- 21) Computer Arts Incorporated follow-up
- 22) FY2018 SIEDO payment follow-up
- 23) Employee Travel and Credit Card Use Policy follow-up

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Timed agenda items are approximate and are subject to change as approved by the Board of Commissioners
Any in need of special accommodations to facilitate attendance or participation in this noticed meeting, please contact
The County Administrative Office at least two (2) business days prior to the date of this meeting.
Cassia County Courthouse • 1459 Overland Ave • Room 210 • Burley ID 83318 • Phone 208.878.7302

TIME SPECIFIC AGENDA ITEMS

- 24) 8:45 AM Executive Session (for the purpose of discussing employee matters) pursuant Idaho Code § 74-206 (1) (b)
- 25) 9:10 AM Sign two Office of Emergency Management documents – *requested Undersheriff Warrell*
- 26) 9:15 AM Discuss City of Burley law enforcement year-end report – *requested by Undersheriff Warrell*
- 27) 9:30 AM SIEDO report with Executive Director Connie Stopher
- 28) 9:45 AM Discuss bids for County postage meter unit – *requested by Susan Keck*
- 29) 9:50 AM Discuss Global Surveillance work for the County mailroom and other related matters.
- 30) 10:00 AM Executive Session (for the purpose of discussing employee matters) pursuant Idaho Code § 74-206 (1) (b)
- 31) 10:20 AM Review and sign MBA Health Reimbursement Act Document
- 32) 10:25 AM Review and sign CitiBank VISA Credit Card application for County Costco Membership
- 33) 10:30 AM Executive Session (for the purpose of discussing indigent matters) pursuant Idaho Code § 74-206 (1) (d)
- 34) 10:45 AM Canvass of votes for the 11/7/2017 Consolidated Election – *requested by Susan Keck*
- 35) 11:00 AM Review and sign Lin-Zhi addendum – *requested by Amber Prewitt*
- 36) 11:05 AM Review quotes for running network cabling to the new Adult Misdemeanor Probation building - *requested by Amber Prewitt*