

REQUIRED INFORMATION

The following information is required when applying for assistance. **You must provide proof of ALL income, resources, assets, benefits, and expenses of ALL household members. Failure to provide verification of all items listed may result in denial of your application. Bring your verifications with you to your scheduled interview.** (The documentation should include your name, your monthly payment amount, and the balance owing. If you get a monthly billing statement for the expense, bring in the statement for the most recent month. Otherwise, bring in the applicable lease or contract agreement).

IDENTIFICATION:

- **Picture ID** (Driver's license, school I.D., etc.) for All members of the household
- **Social Security cards** for All members of the household
- **Citizenship and Residency Documentation** for All members of the household (VISA, Resident Alien Card, etc.)
- **Veteran's Status** (DD214, military discharge papers)

INCOME / ASSETS / BENEFITS:

- **Verification of all household income for the past six (6) months** including but is not limited to:

Wage Stubs/ Employer Earning Statements	Health Insurance or Life Insurance	Rental Income/ Escrow Income
Self-Employment Records (i.e. Year-to-date Profit and Loss Statement)	Survivor Benefits	Land-Trust Payments/ Per-Capita Payments
Unemployment Benefits	Food Stamps Benefits	Garnishment Income
Retirement Pension	TAFI Benefits	Investment Income
IRA or other Retirement Income	ICCP Benefits	Cash Settlement Payments
Worker's Compensation	SSI/ SSD/ Social Security Retirement	School Financial Aid/ Scholarships/ Loans
Crime Victims Compensation	Alimony	Family Financial Assistance
Veteran Disability/ Pension	Child Support	Other

- **Federal and State tax returns** for the most recent year filed
- **Bank / Credit Union / Investment Income statements** for all checking, savings, money market accounts, IRAs, certificates of deposit, stocks, bonds, mutual funds, real estate, retirement investments etc. (If you don't have these, please get a print-out from your bank/credit union, brokerage firm / investment house)
- **Verification of any assistance received from other agencies or assistance programs** including, but not limited to:

Energy Assistance	SEICCA	Aid for Friends
Subsidized Housing	Project Share	Salvation Army
Phone Assistance	Church Assistance	St. Vincent DePaul

EXPENSES:

- **Provide all medical bills (immediately, upon receipt) to the county for which assistance is requested.**
- **Proof of all monthly household expenses and all outstanding debts** including, but not limited to:

Rental Lease	Water/sewer/garbage	Child Support	Transportation
Lot Space Lease	Telephone	Child Care	Taxes
Mortgage	Food	Medications	Court-Ordered Fines
Heating	Non-Food Grocery	Insurance	Loan Payments
Electricity	Car payment	Doctor / Hospital	Other

- **ALSO: Any and all other information** requested by the Idaho Department of Health and Welfare and/or the County Indigent Program.