

COMMISSIONER MINUTES

April 25, 2011

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEK'S MINUTES

The Minutes for April 18, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CORRESPONDENCE

The Board reviewed the following correspondence:

1. Kent Brandon Consulting, LLC consultants for jail and prison operations
2. Idaho Transportation Department District IV Tour on May 18th and 19th

CALENDAR

The Board reviewed the following:

1. Senior Projects for Oakley High School on May 5, 2011, for Administrator McMurray, Commissioner Kunau, and Chairman Crane
2. Economic Development Meeting at 7:00 a.m. Tuesday, April 26, 2011
3. RC&D meeting at 12:00 p.m. Tuesday, April 26, 2011
4. Board of Equalization Meeting on Thursday, April 28, 2011, at the Burley City Chamber

COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated April 22, 2011. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$6,681.43
INDIGENT FUND	105	\$2,796.05
DISTRICT COURT FUND	106	\$779.41
COUNTY ROADS & BRIDGES FUND	107	\$8,331.50
WEED & PEST FUND	108	\$1.57
COUNTY ELECTION FUND	116	\$1,162.99
JAIL TRUST FUND	129	\$25.00
JUSTICE FUND	130	\$8,945.64
PHYSICAL FACILITIES FUND	144	\$1,284.76
ADULT MISDEMEANOR PROBATION	149	\$3,302.71
	TOTAL	\$33,311.06

CHANGE OF STATUS

The Board reviewed 1 (one) change of status form for Jordan Douglas Williams as a new hire as Deputy – Patrolman in the Sheriff's Department. It was moved and seconded to approve

the changes of status and roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

SIGN TOOTALOO SUBDIVISION FINAL PLAT

Paul Aston and John Mitchell presented a subdivision proposal for the Tootaloo Subdivision which was reviewed by the Board. It had previously been presented and approved by Planning & Zoning. A request of Planning & Zoning that weed control be addressed in the protective covenants was prepared as required and is ready for review and acceptance. A motion was made by Commissioner Christensen to approve, seconded by Commissioner Kunau, followed by a unanimous yea vote.

EXECUTIVE SESSION

At 9:15 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Welfare Director Susan Keck presented the following: Notice of Lien and Application for Medically Indigent Benefits on Case # 2011-053 and # 2011-054; Release of Medically Indigent Lien on Case # 2010-121 and # 2010-100; Notice of Continuance of Hearing on Case # 2010-135; Certificate of Denial on Case # 2011-035, # 2011-044 and # 2011-036; and Certificate of Approval on Case # 2011-051. Also, following presentation, the Board approved the following: Relief from voluntary income tax payment for Case # 2010-072 for prompt payments effectuated by motion from Commissioner Christensen, seconded by Commissioner Kunau, followed by a unanimous yea vote. Following the discussion, the Board returned to regular session at 9:43 a.m.

DEPARTMENT HEAD MEETING

1. Assessor Dwight Davis – A Board of Equalization meeting will be held on Thursday, April 26, 2011. The Circuit Breaker program has concluded. His office is working closely with the Treasurer's Office.
2. Treasurer Patty Justesen. Tax notices are being prepared to send out. Things are running smoothly in her department.
3. Weed Control Director Gordon Edwards – He is currently talking to farmers in the area regarding weed control. He is following cheat grass control at the Minidoka reserve. Adjoining counties are working with weed control in conjunction with Edwards. Invasive species inspections totaled over 150 boats with nothing being found.
4. Mini-Cassia Criminal Justice Center Director Darwin Johnson – McWork officers and inmates are out at the landfill working today. They want to change the work day to Saturday to have more workers available and get more accomplished. Kidd is currently working on his department's budget. They received notice of inspection by ICE for May 24th, 25th, and 26th. One officer is currently at POST training. There are no new applications for employment and are still 2 or 3 officers down.
5. Adult Probation Officer Amber Prewitt – There are currently 736 active probationers. Prewitt went to training in Boise last week where grants were discussed. They need training for LSI's which evaluates offender and puts them in categories regarding

potential to re-offend. All probation officers will be training. A training manual is currently being worked on. They received their test GPS units which they tested last week.

6. Extension Agent Joel Packham – 171 swine were weighed in for 109 4H youth. The dairy weigh-in will be on May 7th and hopefully they will have new digital scales by then. Administrator McMurray provided Mormon Cricket information for Packham.
7. Sheriff Randy Kidd – They are currently fully staffed. Several people are currently out with injuries. There was a tragedy this past weekend with a drowning in Declo. Prosecuting Attorney Barrus commented on the cooperation during this tragedy. Their staff is working very hard.
8. Clerk Joseph W. Larsen – He reported that he and Welfare Director, Susan Keck attended a Welfare Conference last week in Meridian that addressed issues regarding increased indigent expenditures. The Recorder's office is working with an archival specialist from the LDS Church to develop a plan to allow digitization of certain county records which the County will receive a copy of. Budget worksheets were provided to department heads for FY2012.
9. Prosecuting Attorney Barrus. There are some high profile cases and one is attempting to withdraw their plea. Things are going well in the Prosecutor's Office.
10. Administrator Kerry McMurray – The building department received \$6000 in revenue from inspections. Twelve (12) building permits have recently been issued. Planning and Zoning discussed ordinance changes and zoning ordinance compliance issues are picking up which Compliance Officer Melissa Price is following up on.

SOUTH CENTRAL PUBLIC HEALTH DISTRICT

South Central Public Health District Director, Rene LeBlanc presented the budget for FY2012 which included significant reductions of revenue. Expenses to balance the budget have included personnel reduction from full time to part time status as well as retirement and attrition. LeBlanc requested that the funding from the eight combined remain the same as last year. Allocation of funds by county is by estimated population and property market value. Cassia County's funds request for budgeting would be \$105,091 for FY2012 which reflects an increase allotment to Cassia County of \$3685. Land Development Director, Scott Arnell addressed the Board about the increase of development economically in the area. Health education specialist, Adria Masoner reported her work with various entities within the community for emergency preparedness and teen pregnancy prevention. Lisa Klamm addressed health issues related to vaccination, immunity, and day care requirements. Chairman Crane asked Ex-officio Auditor Larsen to budget for their request.

US FOREST SERVICE/BLM

Heather Teal Nelson and Julie Thomas addressed the Modular Fire Fighting System through the Boise National Forest for firefighting training that will be conducting water drops. They will try to coordinate a review if possible at the Twin Falls airport.

Slash cut down will be gathered and burned tomorrow. US Forest Service director, Scott Nannenga updated the Board regarding the big horn sheep appeals which have been upheld.

Julie Thomas expressed gratitude to Administrator McMurray for his helpful service with RAC.

EXECUTIVE SESSION

At 12:06 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea, Commissioner Christensen voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss employee matters. Following the discussion, the Board returned to regular session at 12:14 p.m.

EXECUTIVE SESSION

At 1:56 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(c) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss real property matters. Following the discussion, the Board returned to regular session at 3:37 p.m. After returning to regular session the direction of the Board was given to submit an offer.

OTHER BUSINESS ITEMS

1. The last windstorm caused loss of shingles on the boathouse roof. Insurance will cover the costs to repair. The roofer suggested a heavier architectural shingle that would involve an additional amount to remove existing shingles. Commissioner Christensen moved to accept and pay to repair the roof, seconded by Commissioner Kunau, followed by a unanimous yea vote.
2. The Board discussed jail fee collection issues. Prosecuting Attorney Barrus met with Treasurer Justesen and Jail Administrator Johnson regarding collections. They determined to move billing back to the jail and collection of fees only to the Treasurer's office. Inmates are calling the Treasurer's office with concerns they cannot address. Those questions need to be directed to the jail and Sheriff Kidd suggested that the billing should specify that.
3. Chairman Crane had been in contact with Laroy Mabey regarding the Oakley Odd-Lot property that was appraised and offered for sale to Mr. Mabey. He agreed to pay the amount of appraisal plus the cost of appraisal to purchase the Odd-Lot from the County.
4. County Road & Bridge Matters discussed by the Board:
 - a. Review and amendment proposals of the Cassia County Road and Bridge Department Policies. The Culvert/Approach Policy will have the same treatment as the policy on cattle guards for consistency and accountability to the County.
 - b. A proposed letter to the Almo Water Company was read by Commissioner Kunau regarding installation of irrigation system culverts in the Almo area. The letter indicated that the county cannot participate with placement of culverts with County funds for private benefit. Commissioner Christensen made a motion to sign and send the letter to the Almo Water Company, seconded by Commissioner Kunau, followed by a unanimous yea vote.
 - c. A proposed letter to Ruel Barker and Tom Ottley seeking removal of obstacles from public right-of-way was read by Chairman Crane. The Board discussed the letter requesting relocation of irrigation pipe that is in the County right-of-way. A motion was made to accept and sign the letter by Commissioner Kunau, seconded by Commissioner Christensen, followed by a unanimous yea vote. After that

motion, a conversation took place between Administrator McMurray and Mr. Ottley and it was determined that Chairman Crane and McMurray would visit directly with Ottley to properly arrange remedy of the situation.

- d. A review of the Work Plan will be made by the County Road Department and presented to the Board at a later time.
5. Compensatory Time Buildup Issues were discussed by the Board. The Board determined to ask department heads to review that with their employees.
6. The Board was presented with the Middle Snake Regional Water Resource Commission's proposed Amendments, changes and clarifications to the Coordinated Water Resource Management Plan. Administrator McMurray requested that the Board review and set up a public hearing.
7. The Board reviewed with Weed Control Director, Gordon Edwards and executed the 2011 Weed Funding Documents from BLM regarding milk vetch. The BLM has provided funds to work with this weed control. Commissioner Christensen moved to sign the agreement, seconded by Commissioner Kunau, followed by a unanimous yeas vote.
8. Assessor Davis discussed with the Board a letter from Susan Looper dated April 17, 2011. Mrs Looper's letter requested as to whether or not she owed taxes on property she sold in 2010. It was determined that she would not in that the taxes flows to the owner of the property at the end of the year.
9. The Board reviewed a letter dated April 20, 2011, from Assessor Davis to Fred and Darla Gorringer who had claimed two homeowner exemptions. Davis has worked with Treasurer Justesen to assess taxes, interest, and penalty for the disallowed claim with our County.
10. The was requested to consider a Special Event Resource request filed by the Burley Rotary Club for additional officers during an event to be held on May 7, 2011. Sheriff Kidd agreed to provide coverage for this event. Commissioner Kunau made a motion to approve, seconded by Commissioner Christensen, followed by a unanimous yeas vote.
11. The 2011 ISDA Grasshopper/Mormon Cricket Program was discussed by the Board and with Weed Control Director Gordon Edwards.
12. Idaho Public Utilities Case No. IPC-E-11-06 Notice of Application was reviewed by the Board.
13. Judge Bollar, Judge Crabtree, and Judge Hodges met with the Board regarding Courthouse Security issues. The Courts want to re-initiate evaluation of the Courts spawned by Minidoka County by the utilizing of Homeland Security grant funds. They met this morning regarding short and long term considerations for security issues for employees and jurors to be addressed during the budgetary process. Christensen asked about the questionnaire and who should fill this out. Their next meeting would be on May 23, 2011 and the Board asked for Commissioner Kunau to be in attendance where he has responsibility with buildings in the County.
14. Three (3) CSI Residencies were reviewed by the Board. Commissioner Christensen made a motion to approve, seconded by Commissioner Kunau, followed by a unanimous yeas vote.

LUNCH

At 12:15 p.m. the Board departed for lunch at Perkins, where a general discussion took place regarding law enforcement issues.

RECESS

Meeting was recessed until 9:00 a.m., Monday, May 2, 2011

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Stacey Hughey – Weekly News Journal and Renee Wells – The Voice; Paul Aston and Justin Mitchell – Mitchell Construction; Scott Arnell, Adria Masoner, Lisa Klamm, Rene R. LeBlanc, and Mary Pat Fields – South Central Public Health Department; Mike Courtney – BLM; Scott Nannenga and Julie Thomas – US Forest Service.

ATTEST:

/s/ _____
Joseph W. Larsen, Clerk

APPROVED:

/s/ _____
Dennis Crane, Chairman