



BOARD OF COUNTY COMMISSIONER MINUTES

June 20, 2010

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEK'S MINUTES

The Minutes for June 13, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

AGENDA ADDITIONS

The Board received a letter from attorney Doug Balfour regarding Gateway West that was received after the agenda for today's meeting was posted. Commissioner Christensen made a motion to add to the agenda a discussion of that letter, seconded by Commissioner Kunau, followed by a unanimous yea vote.

CALENDAR

The Board reviewed the calendar.

1. Cassia Regional Medical Center Board Meeting at 7:00 a.m. Wednesday, June 22, 2011
2. Gateway West meeting at the City of Burley Council Chambers 2:00 p.m. Friday, June 24, 2011

CORRESPONDENCE

The Board reviewed the following:

1. Veterans Service Officer training meeting in August
2. Email from Road and Bridge Supervisor, Sam Adams regarding work week schedule
3. Copy of letter from Assessor, Dwight Davis to a taxpayer regarding a Homeowner Exemption applied for that did not meet all eligibility requirements. The letter requested the taxpayer make arrangement for payment of property taxes due.
4. Southern Idaho Tourism budget request for FY 2012 in the amount of \$700
5. Middle Snake Regional Water Resource Commission budget request for FY 2012 in the amount of \$2,922

GATEWAY WEST LETTER FROM DOUG BALFOUR

Gateway West attorney, Doug Balfour presented a letter regarding a mitigation plan for sage grouse. Commissioner Crane recommended reviewing the letter and addressing it at the Gateway West meeting scheduled for Friday.

COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated June 20, 2011. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting ye.

CURRENT EXPENSES	104	\$1,919.53
DISTRICT COURT FUND	106	\$1,099.46
COUNTY ROADS & BRIDGES FUND	107	\$13,272.75
REVALUATION FUND	114	\$116.66
911 COMMUNICATIONS FUND	115	\$4,341.90
COUNTY ELECTION FUND	116	\$42.99
COUNTY SNOWMOBILE FUND	118	\$399.00
JUSTICE FUND	130	\$55,095.47
ADULT MISDEMEANOR PROBATION	149	\$2,073.66
	TOTAL	\$78,361.42

BUDGET WORKSHOPS

Sheriff (Randy Kidd) – Sheriff Kidd presented his office's Administration budget. He expressed concern with accumulation of personal time off when an employee terminates. It creates a burden to pay that obligation without a budgeted amount to account for that financial liability. A discussion took place about whether to have a budgeted line item in each department or in the Commissioner's budget to appropriately account for those situations.

Kidd and Clerk Larsen prepared for presentation to the Board budget requests to account for security and bailiffs at the new judicial annex that is projected to be in place sometime during the last half of FY 2012. Currently one bailiff is in the Courts budget and those functions are handled conjointly with courthouse security. Following consultation with the 5th Judicial District and other counties, it was proposed to increase the Sheriff's Extra Help and Court Security Expense line items to account for security in the courtroom and at the metal detector planned for at the entrance of the annex. The Courts budget would reduce its line item for a bailiff that was paying for one court security officer and add costs for one full time and one half time bailiff. Under that scenario courthouse security and bailiff responsibilities would be accounted for with as much part time help as possible all under the direction of the Sheriff.

The Fuel Expense line item was increased by 22% due to rising fuel costs and a line item Dive Team Expense was added in the amount of \$2000 as a proposal for the Board to consider.

Courts (Joseph W. Larsen) – Clerk Larsen presented the Courts budget which included reduction of 50% A Budget line item for Bailiff Expense to account for moving one court security officer to the Sheriffs Administration budget and for providing one full time and one half time bailiff. Equipment Maintenance Expense line item was reduced by 9% based on the purchase of new time stamp equipment that will be under warranty for the first year. Jury Meals, Fees, and Transcript line items were also reduced. The Office Equipment line item was increased by 14%.

Elections (Joseph W. Larsen) – Clerk Larsen presented both the Election and Consolidated Election budgets. This is the first year of historical results to estimate the needs of the new Consolidated Elections. In the Elections budget, with new statutory obligations, Election Supplies Expense line item was increased by 50% and the Election Workers Expense line item

was reduced by 13% as some of that will fall under the Consolidated Election. An increase was also requested for Ballot Costs and Equipment Rental and a decrease in Equipment Maintenance.

The Consolidated Election budget required adjustment due to under-budgeting estimates going into the first year of the new law. Increase requests to be in line with actual costs include Extra Help by 50%, Election Supplies by 50%, Election Workers by 106%, Postage by 200% to account for the new statute going into effect on July 1, 2011, requiring notice to registered voters of party affiliation election registration, and Equipment Rental increase by 20%. Equipment Maintenance was reduced by 20% to reflect the actual contract with ES&S.

Ambulance Service – This budget will remain the same to reflect actual contract amounts. Administrator McMurray indicated that the Operation of Ambulance contract expires at the end of 2011 and needs to go out for bid prior to that time.

Physical Facilities Fund (Kerry McMurray) – This fund remains the same except for transfer of money to the Building Reserve in the amount of \$1,225,000 to provide for renovation of the new judicial annex.

Chairman Crane discussed the request of Assessor Dwight Davis for a mapper. Crane indicated that when mapper Dan Rorris retired, the funds for his employment were apparently provided to other department employees in raises. Administrator McMurray indicated that Davis wanted to eliminate a contract with Whisper Mountain to account for some of the cost of a new mapper. He also indicated that concern is in regards to the amount of research not the number of mappers and further discussion should take place with mappers, Todd Quast and Sara Haynes. Auditor Larsen expressed concern that while reviewing department A Budget items, all mapping labor expenditures that were derived from the Revaluation budget have been paid at time and a half for overtime. Chairman Crane asked for a time to be scheduled to discuss this further.

EXECUTIVE SESSION

At 9:28 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Assistant Welfare Director Stella Sutherland presented the following to the Board: Case # 2011-061, 2011-062, and 2011-059; and a Notice of Lien and Application for Medically Indigent Benefits for Case # 2011-070, # 2011-071. Following the discussion, the Board returned to regular session at 9:32 a.m.

EXECUTIVE SESSION

At 10:40 a.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Following the discussion, the Board returned to regular session at 10:50 a.m.

OTHER BUSINESS ITEMS

1. The Board discussed the Draft General Management Plan and Environmental Impact Statement from the City of Rocks. Chairman Crane asked that a letter be sent to the Cache Peak Civic Association indicating that the Board concurs with their requests as enumerated. The Board concurred with that request.
2. Administrator McMurray reported on the potential use of the communications tower near the Mini-Cassia Criminal Justice Center for non-County and/or commercial use. The decision of the Board and their desire to be reflected in the minutes was that the tower be used only for government use and not for private use.
3. The Board reviewed Resolution No. 2011-013 regarding the Cassia County Sheriff's Office declaration of ten (10) vehicles and one (1) snowmobile as surplus to be sold. Commissioner Christensen made a motion to adopt that resolution, seconded by Commissioner Kunau, followed by a unanimous yea vote.
4. The Board discussed County Road Board matters which included the placement of snow fence along the Elba-Almo spur. Flooding concerns in the Elba area were discussed and it was decided to wait for the Cassia Creek Irrigation District to work things out with the flood district.
5. The Board discussed Associated Tax Payers of Idaho dues. Clerk Larsen referred that matter to the Board to determine their desires to continue membership with that group. Commissioner Christensen recommended payment of the dues and continue membership.
6. The Board discussed law enforcement contract matters. Prosecuting Attorney Barrus read a rough draft of a response to City of Burley attorney, Kelly Anthon and indicated he felt there were many issues that were impossible to accept. The Board expressed willingness to carry forth with the contract as it has been. Chairman Crane indicated that the Attorney General's office recommended them providing a negotiator/mediator. The Board and the Sheriff concurred with that as a possible solution to a contractual agreement.
7. There were no Board of Equalization matters.
8. The Board reviewed Alcoholic Beverage License renewals for Triple S Oil Company (Mr. Gas South Overland, Mr. Gas Overland, and Mr. Gas Quik Pik). Commissioner Christensen made a motion to approve and renew those licenses, seconded by Commissioner Kunau, followed by a unanimous yea vote.

RECESS

Meeting was recessed at 11:56 a.m. until 9:00 a.m., Monday, June 27, 2011

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Ginger Cooper, Weekly News Journal; Laurie Welch, The Times News; and Renee Welch, The Voice.

ATTEST:

APPROVED:

/s/ _____
Joseph W. Larsen, Clerk

/s/ _____
Dennis Crane, Chairman