



Cassia County Board of Commissioners

*Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.cassiacounty.org*

Board Chairman:
Dennis Crane

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Board Members:

*Paul Christensen (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org
Dennis Crane (District #3) ~ dcrane@cassiacounty.org*

Monday, August 18, 2014

The Board of Cassia County Commissioners met in regular session on Monday, August 18, 2014, at 9:00 a.m. in the Commission Chambers of the Cassia County Courthouse. Clerk of the Board Joe Larsen is excused as he is in Orofino at the Idaho Association of County Recorders and Clerks annual meeting.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Susan M. Keck, Deputy Clerk
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Doug Abenroth Kerry D. McMurray
	Others:	(as attached)

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, BUDGET MATTERS
 - a) 9:05 AM CALENDAR
 - i) Hearing for consideration and fixing of the final budget with appropriations to each office, department, service, agency and institution of the County during regular Board meeting on August 25th
 - ii) Intermountain Energy Summit on August 18th and 19th in Idaho Falls at the Shilo Conference Center
 - iii) Celebration of the conclusion of the Snake River Basin Adjudication on August 25th and 26th at the Boise Centre on the Grove. Former Governor Dirk Kempthorne will host a water policy panel and U.S. Supreme Court Justice Antonin Scalia will be the keynote speaker.
 - iv) IAC Annual Conference on September 15th to 17th in Moscow
 - v) Transportation Committee meeting will be planned for next week by McMurray, who will send out appropriate notices
 - b) 9:05 AM CORRESPONDENCE

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- i) Invitation from Intermountain Healthcare to attend Discussion in Salt Lake City, UT on August 26th, 2014 for conversations about healthcare reform
- ii) It was noted that the Commissioners bought a 4-H/FFA pig at the County Fair from Damon Richman.
- c) 3:30 PM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) ADMINISTRATION
 - (a) Jacobi Tilley – new hire for open custodian position
 - (2) SHERIFF’S OFFICE
 - (a) Autumn D. Clark – new hire as dispatcher

3:50 PM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE CUSTODIAN NEW HIRE AS PRESENTED. THE DISPATCH NEW HIRE WAS DENIED DUE TO QUESTIONS REGARDING THE RATE OF PAY AND BUDGET FOR THAT POSITION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 9:05 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS
 - i) The Board reviewed 22 CSI High School Dual Credit Junior College Residency Applications

9:05 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE 22 CSI JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 11:08 AM COUNTY PAYABLES

CURRENT EXPENSE FUND	104	\$5,091.53
SOCIAL SERVICES	105	\$22,900.52
DISTRICT COURT FUND	106	\$2,576.19
COUNTY ROAD & BRIDGE FUND	107	\$1,708.77
REVALUATION FUND	114	\$704.91
COUNTY BOAT LICENSE FUND	117	\$1,000.00
JUSTICE FUND	130	\$13,900.87
ADULT MISDEMEANOR PROBATION	149	\$1,775.66
	TOTAL	\$49,658.45

11:08 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED AUGUST 18, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 9:08 AM BUILDING AND GROUNDS MATTERS
 - i) The courthouse and Cassia County Judicial Center (CCJC) open house was poorly attended perhaps due to the County Fair going on.
 - ii) The ATV Fair Rodeo was successful and well attended and the JumboTron was a success as well. There appeared to be an increased interest in the County Fair this year and it appeared everyone had a good time. There were a few power issues but we had no control over that. The Fair Board was able to adapt well and did a great job.

- iii) Deputy Clerk Susan Keck presented a list from Clerk Larsen requesting a timeframe for follow-up on the following items:
 - (1) Secure mounting of the new bike rack to the asphalt at the CCJC
 - (2) Resolution of HVAC issues in the elected Clerk's office
 - (3) Barrier from the CCJC parking lot across the curb to 16th street
 - (4) Placement of the flagpole that was ordered
 - (5) Fixing of the south entrance door of the CCJC that does not shut completely, leaving the building unsecured
 - (6) Phase IV is scheduled to install the wireless telephone speakers
 - (7) Rain gutter issues at the entryway
 - (8) Surveillance video in the Recorder's office
- iv) The list was passed to Mr. McMurray for follow-up and response regarding these issues.
- 2) 9:12 AM FAA PRESENTATION REGARDING CITY OF BURLEY AIRPORT
 - a) It was discovered that the representatives from the FAA were told they would be on today's agenda at 10:00 a.m. rather than at 9:15 a.m.

3) 9:14 AM AMENDMENT TO AGENDA

9:14 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO AMEND THE AGENDA FOR THE FAA PRESENTATION REGARDING THE BURLEY AIRPORT TO BE AT 10:00 AM. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 4) 9:14 AM BUDGET MATTERS – ASSESSOR DWIGHT DAVIS
 - a) County Assessor Dwight Davis presented a written statement of concerns regarding the memo presented in the last Board meeting to County department heads stating no county employees would be given wage increases for FY2015.
 - b) He noted that as per the approved minutes of the August 4, 2014 meeting of the Board, approximately 30 minutes after the memo was distributed and discussed to the department heads, County Administrator Kerry McMurray requested pay increases for the custodial staff, which were subsequently approved.
 - c) Davis questioned why this was allowed to happen, when this item was not on the agenda, and given the previous memo informing that no increases were to be made.
 - d) Davis questioned the trust and credibility of the Board between the department heads, County employees, and elected officials.
 - e) Davis asked the following questions of the Board.
 - i) Did the memo not state no increases for any county employee? Chairman Crane replied affirmatively.
 - ii) Why was the request for wage increases not brought up in front of the entire meeting and what was the justification in making that decision 30 minutes after the meeting with department heads? Commissioner Kunau replied that it had been talked about in the past. Chairman Crane responded by stating that it was not thought through.
 - iii) To preserve current positions in the County as stated, does that mean no added positions than currently exist as of August 4, 2014 or date of the memo will be added to the County payroll? Commissioner Christensen replied referring to two patrol positions in the Sheriff's office that could be filled.
 - iv) Chairman Crane stated that the budget hearings will continue next week as planned and they will continue the process to work things out.

- v) Commissioner Christensen also mentioned that positions will need to be finalized with the appropriate committees for joint powers employees.
- 5) 9:27 AM REVIEW AND EXECUTE RESOLUTION NO. 2014-023 REGARDING DESTRUCTION OF SEMI-PERMANENT ELECTION RECORDS

- a) Commissioner Kunau reviewed Resolution No. 2014-023 for the record.

9:28 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RESOLUTION NO. 2014-023 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 6) 9:28 AM REVIEW AND EXECUTE RESOLUTION NO. 2014-024 REGARDING DESTRUCTION OF SEMI-PERMANENT SHERIFF'S OFFICE CIVIL DIVISION RECORDS

- a) Commissioner Kunau reviewed Resolution No. 2014-024 for the record.

9:29 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RESOLUTION NO. 2014-024 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 7) 10:10 AM REVIEW AND EXECUTE RESOLUTION NO. 2014-025 REGARDING DESTRUCTION OF MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC) SEMI-PERMANENT RECORDS

- a) Commissioner Kunau reviewed Resolution No. 2014-025 for the record.

9:29 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RESOLUTION NO. 2014-025 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 8) 10:15 AM REVIEW AND EXECUTE AGREEMENT WITH FIRST AMERICAN TITLE COMPANY REGARDING ACCESS TO COMPUTERIZED PROPERTY RECORDS

- a) McMurray presented a contract with First American Title Company for access to computer property records, noting that it was a standard contract that gives the title company the ability to access property record information.

9:31 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO EXECUTE THE AGREEMENT WITH FIRST AMERICAN TITLE COMPANY REGARDING ACCESS TO COMPUTERIZED PROPERTY RECORDS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 9) 10:25 AM REVIEW AND EXECUTE ROAD PROJECT AGREEMENT WITH USFS REGARDING BRACKENBURY ROAD REPAIR

- a) McMurray reviewed the project agreement with the Board.

9:34 AM

MOTION: COMMISSIONER KUNAU MOVED TO EXECUTE THE ROAD PROJECT AGREEMENT WITH THE USFS REGARDING THE BRACKENBURY ROAD REPAIR. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 10) 9:35 AM MCCJC REQUESTS FOR EXPENDITURE APPROVALS FOR REPAIRS FOR WALK IN COOLER AND PURCHASE OF FOOD CARTS AND TRAYS

- a) The Board reviewed and discussed the two request from the MCCJC.

- b) A motion was initially made to approve all three requests, but due to the current moratorium on spending, it was decided to hold off on the cart and trays and only consider the emergency request and to research and clarify the request for the cart and trays.

9:39 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE EMERGENCY REPLACEMENT OF THE COMPRESSOR AND EVAPORATOR SYSTEM AT A COST OF \$3,193.00. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11) 10:57 AM DISCUSSION OF MCCJC PURCHASE REQUESTS

- a) MCCJC Director Darwin Johnson thanked the Board for the approval of the emergency purchase of the compressor and evaporator system. He also answered questions from the Board regarding the food trays and cart.

11:05 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MCCJC REQUEST FOR THE PURCHASE OF FOOD TRAYS AND STACK ASSEMBLY IN THE AMOUNT OF \$2395. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12) 9:40 AM DISCUSS INTERMOUNTAIN ENERGY SUMMIT IN IDAHO FALLS ON AUGUST 19TH TO 20TH

- a) The Board reviewed and discussed the upcoming Energy Summit, with Commissioner Christensen reviewing the email with the other Board members. It was noted that the Gateway project has been going on over five years now. Commissioner Kunau will call Doug Balfour to see if we will send anyone.

9:44 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(A). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 9:59 AM.

13) 10:00 AM FAA PRESENTATION REGARDING CITY OF BURLEY AIRPORT (RESCHEDULED)

- a) The Board viewed a PowerPoint presentation provided by FAA project manager and civil engineer Steve Engelbrech, regarding the current conditions of the Burley airport
- b) Engelbrech explained that the airport fails to meet certain FAA design standards including runway safety areas at the end of each runway
- c) FAA funding is in jeopardy where standards are not met. The airport master plan was discussed as well.
- d) It was recommended that an advisory group be created with both Minidoka and Cassia Counties including Commissioner representation to address all issues.
- e) Jack Hunsaker, current president of the Burley Airport Users Association, commented that the community as a whole gravely underestimates the economic value of the airport and its importance for local businesses, emergency life flights, and economics of the community in general.
- f) Minidoka County resident Aaron Higgins expressed his opposition to the proposed baseline site for a new airport, citing concerns with the potential increase in traffic, and noise as well as eminent domain concerns.

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14) 11:10 AM INDIGENT MATTERS

11:10 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2014066
- b) Certificate of Denial: 2014005, 2014043, 2014060
- c) Order of Dismissal: 2014048
- d) Notice of Lien and Application for Medically Indigent Benefits: 2014070
- e) Release of Medically Indigent Lien: 2014048
- f) Determination of Decision Held in Suspension: 2014058
- g) Medical Records/Utilization Management Review: 2014066

11:40 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:40 AM.

15) 11:40 AM RECESS UNTIL LUNCH MEETING

16) 12:00 PM LUNCH WITH MAGISTRATE JUDGES TO DISCUSS COURT MATTERS – BOARD ROOM

- a) The Board met with Magistrate Judges Blaine Cannon and Mick Hodges to discuss second and third level conflict public defender issues.
- b) It was noted that the costs of conflict public defenders need to be monitored.
- c) There are not a sufficient number of local attorneys to cover this need which necessitates going to other counties to contract conflict defenders.
- d) The Board noted that the State of Idaho is passing a lot of costs along to counties now and in the near future, so budgets may have to expand to allow for increases in county expenditures.
- e) Public Defender office caseloads were discussed and it was noted that the cases should be evenly distributed to not overload any one attorney.
- f) The Joint Public Defender committee should maintain oversight of conflict attorneys, contracts, and budget rather than the prosecuting attorney's office. Commissioner Christensen is on that committee and will pursue these matters with them.
- g) Commissioner Kunau brought up the matter of the platform height in the courtrooms and offered suggestions to correct that. It was noted that Judge Crabtree should be consulted on the matter as well.

17) 1:15 PM RECESS

18) 3:30 PM RECONVENED

19) 3:50 PM The Board signed thank you notes to the Fair Board members, the Extension office, and additional people who helped with the County Fair.

3) 4:00 PM ADJOURNMENT

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APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board