



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

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Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, January 27, 2014

The Board of Cassia County Commissioners met in regular session on Monday, January 27, 2014, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Jay Lenkersdorfer, The News Journal Ruthe Hobbs Susan Keck, Elections Supervisor Hilaree Whitehead, Elections Deputy Cassia County Department Heads

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
 - a) 9:05 AM CALENDAR
 - i) Cassia Regional Medical Center Board Meeting at 7:00 a.m. Wednesday, January 29, 2014
 - ii) Solid Waste Board Meeting at 10:00 a.m. Wednesday, January 29, 2014
 - iii) Joint Public Defender Meeting at 7:30 a.m. Tuesday, January 28, 2014
 - iv) Joint Jail Meeting at 8:00 a.m. Tuesday, January 28, 2014
 - v) Southern Idaho Development Meeting at 12:00 p.m. Thursday, January 30, 2014, at the Burley Inn for Commissioner Kunau. This is the local arm of the Southern Idaho Economic Development Organization (SIEDO).
 - vi) Breakfast Meeting for District IV Elected Officials at the Topaz Room at the Riverside Hotel at 6:30 a.m. Tuesday, February 4, 2014, in conjunction with the IAC Legislative Meeting.
 - b) 9:05 AM CORRESPONDENCE
 - i) A survey request letter from Intermountain Gas Company

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- ii) Invitation to an Idaho Transportation Department public meeting to present construction and traffic control plans for the reconstruction of the I-84 Snake River Bridges in 2015 to be held at the Heyburn City Office from 4 to 7 p.m. Friday, February 4, 2014
- iii) Invitation for the Burley West Stake Seminary Graduation at 7:00 p.m. Wednesday, May 21, at the Burley West Stake Center, 2420 Parke Ave. in Burley
- iv) A model for prosecuting gang cases was created as the Treasure Valley Partnership. They desire to take this statewide and have asked for cities and counties to participate financially to assist with that desire. Barrus read and reported on the request for funding. It will be evaluated at upcoming Prosecutor meetings in Boise. Barrus will go over it with Sheriff Heward. It will include Internet crimes against children, drug trafficking, identity theft, etc.
- c) 9:09 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) ADMINISTRATION
 - (a) Compliance Officer Melissa Price-Bair termination of employment.

9:09 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUEST AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 10:38 AM APPROVAL OF MINUTES

10:38 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM JANUARY 21, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:09 AM CSI RESIDENCY APPLICATIONS

- i) The Board reviewed 14 CSI Residency applications; one 2013 application, twelve 2013-2014 applications, and one high school dual credit application.

9:09 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE 14 CSI RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:39 AM COUNTY PAYABLES

10:39 AM

CURRENT EXPENSE FUND	104	\$896.28
DISTRICT COURT FUND	106	\$676.00
COUNTY ROAD & BRIDGE FUND	107	\$1,390.00
911 COMMUNICATIONS FUND	115	\$6,720.00
COUNTY SNOWMOBILE FUND	118	\$467.70
JUSTICE FUND	130	\$13,868.80
ADULT MISDEMEANOR PROBATION	149	\$5,066.06
	TOTAL	\$29,084.84

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED JANUARY 27, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:11 AM COUNTY ROAD AND BRIDGE
 - i) Preparations are being made for predicted snow later this week.
 - ii) Work is continuing with gravel problems.
- h) 917 AM BUILDING AND GROUNDS MATTERS
 - i) Commissioner Kunau brought up that the roof drain grate on the southeast corner of the Cassia County Judicial Center is plugged with leaves.
 - ii) Electrical and ductwork is being done in the area of the courthouse where the Prosecutor's Office will be located.
 - iii) Construction work will begin next week at the future Prosecutor's Office and the Auditor's Office.
 - iv) Bids were received for that construction work from the following:
 - (1) \$7,341.47 – B & B Electric
 - (2) \$10,636.00 – Algot Coltrin Construction
 - (3) \$7,193.81 – Roger Hansen Construction
 - v) Bids were received for 100% nylon commercial grade carpet from the following:
 - (1) \$12,550.00 – Skaggs
 - (2) Roger Hansen Construction
 - (a) \$15,050.00 – Neolithic carpet
 - (b) \$11,333.07 – Bradford carpet

12:34 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE LOW BIDS FOR THE CONSTRUCTION AND FOR COMPARABLE CARPET TO THAT WHICH IS ALREADY INSTALLED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- i) 9:11 AM GATEWAY MATTERS
 - i) Chairman Crane was asked to speak for five minutes at the Idaho Association of Counties (IAC) Environmental Committee regarding Gateway matters. Crane will give a quick history and request support throughout the whole State of Idaho to help in setting an appropriate precedence when issues such as this confront other counties.
- 2) 9:12 AM BOARD OF EQUALIZATION (BOE)
 - a) No BOE today.
- 3) 9:12 AM REVIEW IPUC NOTICE OF APPLICATION: CASE NO. IPC-E-13-24 AND CASE NO. IPC-E-14-01
 - a) The Board reviewed and discussed IPUC Case No. IPC-E-13-24 and Case No. IPC-E-14-01
- 4) 9:10 AM RATIFY INSTALLATION OF ELECTRICAL CIRCUITS IN CASSIA COUNTY SHERIFF'S OFFICE (CCSO)
 - a) Lines and breakers were installed to provide adequate circuitry at the CCSO. It will require no upgrade to the service line or panel box.
 - b) The cost is \$1,500 and 911 funds paid for the upgrade.

9:16 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE EXPENDITURES FOR INSTALLATION OF ELECTRICAL CIRCUITS AT THE CCSO. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 9:15 AM DISCUSS GREATER SAGE GROUSE ALTERNATIVE PLAN COMMENT TO BLM/USFS
 - a) McMurray explained to the Board different proposed alternatives within the BLM-Greater Sage Grouse Environmental Impact Study (EIS).
 - b) A table was included to show the number of acres each alternative affects.

- c) The Board discussed each of the alternatives. Commissioner Christensen indicated that Alternative B is a poor choice.
- d) The Board determined to favor the Governor's recommendations included in Alternative E as it favors the Gateway West corridor recommendation of the County and effectively works well with wildfires and West Nile Virus abatement.
- e) A proposed letter to the BLM was read by Commissioner Kunau.

9:30 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED RECOMMEND ALTERNATIVE E AND SUBMIT A LETTER TO THAT EFFECT TO THE BLM. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

6) 9:30 AM DELIBERATE ON DESIGNATION OF DULY AUTHORIZED INDIVIDUAL RE: RAFT RIVER RURAL ELECTRIC COOPERATIVE

- a) The County uses electrical power at our Road District shop.
- b) Currently Chairman Crane is the duly authorized Board representative. The Board desired to make no change from that.

7) 9:35 AM DELIBERATE ON MEMORANDUM OF UNDERSTANDING (MOA) RE: SHOSHONE BASIN CWMA

- a) Weed and Pest supervisor Gordon Edwards indicated that this is an agreement to cross the line of the County into areas outside the County when situations warrant cooperative efforts.
- b) It was discussed between Edwards and Barrus and was recommended by them.

9:32 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MOA REGARDING THE SHOSHONE BASIN CWMA AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

8) 9:45 AM DEPARTMENT HEAD MEETING

a) JAY HEWARD – SHERIFF

- i) Heward reported on the number of service calls and traffic stops since December 1, 2013.
- ii) A bill for CCSO credit cards through Key Bank is late and it was requested that it be taken directly to the local Key Bank branch.
- iii) A dispatcher is going to have a baby the first week of March and will be using full FMLA. Heward desires to hire a part time person for 20 hours as a records clerk for the full 12 weeks. Barrus discussed the ramifications of unemployment costs at the end of that proposed time. The Board approved the hiring as presented by Heward based on the part time requirement and the loss of the job at the end of 12 weeks.

iv) Heward indicated that \$7,700 has been collected in special place fees for the past several years. Those funds have been transferred from Assessor's office to a youth fund. The Board asked Heward to work with the Auditor's office regarding the fund balance.

b) PATTY JUSTESEN – TREASURER

- i) Justesen presented the Statement of Treasurer's Cash and a report on Urban Apportionment.
- ii) Chairman Crane asked questions regarding taxes diverted to Urban Renewal.
- iii) Their office is working on tax deeds. There is one tax deed that Justesen will work with Barrus on that has an environmental issue.

c) DWIGHT DAVIS – ASSESSOR

- i) Davis reported on his expense reports and they are tracking below their FY2014 budgets.
- ii) Personal property notices have been sent out.

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- iii) Surveys on commercial and agriculture properties will be sent out.
- iv) The Circuit Breaker level is up to \$28,700 after deductions. Annual notices are required. They plan on working with the Senior Citizen during March.
- d) JOE LARSEN – CLERK
 - i) Larsen reported on budget expense reports from his department. They are functioning within their budget.
 - ii) The outside audit is still being conducted by Jeff Poulsen from Evans and Poulsen, CPA's. They are reviewing the Assessor's Office, Adult Misdemeanor Probation, and the MCCJC.
 - iii) The Elections Office is preparing for the scheduled March 11, 2014, taxing district election and will be using the new election tabulators for the first time.
- e) AL BARRUS – PROSECUTING ATTORNEY
 - i) Barrus reported on upcoming jury trials.
 - ii) He expressed appreciation for the providing of expense reports from the Auditor's Office.
 - iii) Categorizations of some "A" budget items need to be reviewed by the Auditor's Office.
- f) KERRY MCMURRAY – ADMINISTRATOR
 - i) McMurray reported on a Planning and Zoning Conditional Use Permit hearing that will be coming up on February 20, 2014, for a slaughter house.
 - ii) He reported on performance standards criteria for transmission lines.
 - iii) The Building Department is steady.
- g) AMBER PREWITT – ADULT MISDEMEANOR PROBATION
 - i) Prewitt reported that two probation officers are going to training to become trainers.
 - ii) Things are running smoothly.
 - iii) Files have been processed for destruction.
- h) DARWIN JOHNSON – MINI-CASSIA CRIMINAL JUSTICE CENTER
 - i) Johnson reported on 137 total inmates; three ICE holds, 45 State holds, 13 U.S. Marshall holds, and two holds for other counties. There are 73 Mini-Cassia inmates; 45 Cassia holds and 28 Minidoka holds.
 - ii) They have two open positions to fill. They had eight job interviews last week and will do background checks soon to make provisional offers.
 - iii) They have shuffled staff with shift changes and there are a few people not happy.
 - iv) They are going to check on bids for replacement of kitchen equipment.
- i) GORDON EDWARDS – WEED AND PEST CONTROL
 - i) Edwards reported that 200,000 boats had been inspected for invasive species in the State of Idaho. There were 105 that were caught transporting mussels.
 - ii) Since they have found Zebra Mussels at Lake Powell, Utah, they have been very cooperative. The big problem is with Lake Mead, Nevada, where it is a National Park.
- j) CRAIG RINEHART – CORONER
 - i) Rinehart reported on a death from last month that they finally found a brother recently from notices from the newspaper.
- k) JOEL PACKHAM – EXTENSION AGENT
 - i) Packham reported that employee Linda Cutler will retire at the end of March. They are changing job responsibilities some. Cutler has been employed for 20 years. They will be listing the job opening soon.
 - ii) Estate planning courses will begin tomorrow. They just finished in Buhl and Jerome and he reported on the success.

- iii) Packham will be assisting in Idaho Falls.
 - iv) Cereal school will begin next Tuesday.
 - v) A 4-H meeting will be held at the end of February.
- 9) 10:30 AM REVIEW VIDEO OAKLEY MIRACLE 1984
- a) Keith Ramsey showed a video from the Oakley flood and the heroic events that occurred in 1984.
 - b) The Board discussed their memories of the event.

10) 11:22 AM INDIGENT MATTERS

11:22 AM EXECUTIVE SESSION

MOTION: COMMISSIONER KUNAU MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER CHRISTENSEN SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Certificate of Denial: 2013103, 2013104, 2013107, 2013108, 2014004
- b) Certificate of Approval: 2014006, 2014008
- c) Notice of Lien: 2014005
- d) Release of Lien: 2013105
- e) Medical Records/Utilization Management Review: 2013108

11:38 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:39 AM.

11) 11:40 AM DESIGNATION OF POLLING PLACES FOR MARCH 11, 2014, CONSOLIDATE ELECTION

- a) Elections Supervisor, Susan Keck informed the Board of the March 11, 2014, consolidated election that will be held for a school levy proposal for Minidoka and Cassia Counties and a general bond school election for Murtaugh in Twin Falls County and American Falls in Power County.
- b) We will have three combined polling places; Precinct 107 and 101 at the VFW Hall, Precinct 102 and 103 at the Crossroads Bible Church, and Oakley Precincts 1 and 2 at the Oakley Fire Station.
- c) The Unity Precinct polling place will re-located back at the Unity LDS Church.
- d) We will be using for the first time our new ES&S DS200 polling place tabulators.
- e) Early voting will begin on February 24, 2014, at the courthouse for in person and absentee voters.

11:49 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PROPOSED DESIGNATION POLLING LOCATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12) 10:50 AM LETTER OF SUPPORT FOR USFS EXPANSION OF THOMPSON FLAT CAMPGROUND

- a) The Board discussed a proposed letter of support to the Sawtooth National Forest Minidoka Ranger District for reconstruction of the Thompson Flats Campground.
- b) Support for the project was expressed by the Board.

10:50 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO PROVIDE A LETTER OF SUPPORT FOR THE PROPOSED WORK ON THE THOMPSON FLAT CAMPGROUND AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

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13) 10:52 AM DELIBERATE ON AND EXECUTE 2014 ANNUAL OPERATING PLAN REGARDING SNOWMOBILE GROOMING

- a) The Board discussed the FY2014 Annual Operating Plan for Snowmobile Grooming Program between the County and the U.S. Forest Service.
- b) The signed documents are to be forward on to U.S. Forest Supervisor, Rebecca S. Nourse.

10:52 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND EXECUTE THE 2014 ANNUAL OPERATING PLAN FOR SNOWMOBILE GROOMING PROGRAM AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

14) 11:55 AM BLM/USFS

- a) SCOTT NANNENGA – FOREST SERVICE RANGER
 - i) Nannenga provided a map of the proposed Thompson Flat Campground revision project. The Board discussed various aspects of the roads, campgrounds, and parking.
 - ii) NEPA projects are no longer subject to appeals.
 - iii) Magic Mountain is now closed due to lack of snow.
 - iv) Cave Canyon got additional money for planting, seeds, fencing, and weed control.
 - v) Range budgets and funding have increased through the recently approved Omnibus Bill.
 - vi) A road use agreement should be done at some time in the future to do work on the road down to Lake Cleveland and the road up to the snowmobile parking lot. McMurray indicated that when packets come to the County, they will look at it that.
- b) MIKE COURTNEY – BLM DIRECTOR
 - i) The South Hills is closed to motor vehicle use until May 15, 2014.
 - ii) Permittees for grazing and the BLM are looking at issues that will result from the drought.
 - iii) Federal highways will be surveying roads at Milner hopefully to be paved in the fall.
 - iv) Investigation is ongoing with the damage to the Oregon Trail at the Milner area.

15) 12:06 PM REVIEW AND DELIBERATE ON QUOTES TO REPAIR CLUTCH ON COUNTY ROAD AND BRIDGE PICKUP

- a) Quotes for a clutch repair of a Road and Bridge pickup were obtained as follows:
 - i) \$1,449.80 – Goodrich Repair (if the flywheel has not been replaced)
 - ii) \$1,204.05 – Goodrich Repair (if the clutch has had the flywheel converted)
 - iii) \$1,250.00 – Rock City Repair (if the flywheel has not been replaced)
 - iv) \$853.00 – Rock City Repair (if the clutch has had the flywheel converted)

12:15 PM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT THE LOW BID OF \$853.00 FOR REPAIR OF THE PICKUP CLUTCH. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12:43 PM *EXECUTIVE SESSION*

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING EMPLOYEE MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(B). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 12:49 AM.

16) 12:53 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board