



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

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Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, February 10, 2014

The Board of Cassia County Commissioners met in regular session on Monday, February 10, 2014, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	(as attached)

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
 - a) 9:05 AM CALENDAR
 - i) Joint Juvenile Probation Meeting at 7:30 a.m. Tuesday, February 11, 2014
 - ii) Joint Justice Meeting at 8:00 a.m. Tuesday, February 11, 2014
 - iii) Southwest Irrigation Meeting at the Burley City Council Chambers at 10:00 a.m. Tuesday, February 11, 2014, to discuss water call issues.
 - iv) Combined Minidoka and Cassia Central Republican Committee Meeting at 7:00 p.m. Thursday, February 13, 2014, in Rupert at the Duane Smith Annex.
 - v) Combined meeting regarding elk populations and migration for Commissioners of Box Elder County, Cassia County, and Elko County to be held at the Commissioner Chambers of Elko County, Nevada on Thursday, February 20, 2014
 - vi) Combined meeting regarding Gateway West issues for Commissioners of Oneida County, Bannock County, Power County, and Cassia County to be held in Pocatello on Tuesday, February 25, 2014 following joint justice meetings.
 - b) 9:05 AM CORRESPONDENCE
 - i) Invitation to an open house showing the new MRI machine at Cassia Regional Medical Center on Thursday, February 13, 2014, from 11:30 a.m. to 1:30 p.m.

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- ii) Thank you from the family of Prosecutor Office employee, Linnell Watson for flowers provided for the funeral of her mother, Ida Frodsham
 - iii) Notice of hearing from the City of Albion regarding the reworking of an ordinance
 - iv) Notice from Cassia Regional Medical Center (CRMC) that they want to change from having a mandatory to an optional member of their board from the Board of County Commissioners
 - v) The Board read a letter from Don F. Pickett to Larsen regarding the return of a jury notification letter sent to one of his Peruvian employees
 - vi) South Central Community Action Partnership letter of thanks
 - vii) Idaho Congressional Brochure regarding access to Senator Mike Crapo, Senator Jim Risch, and Congressman Mike Simpson
 - viii) Correspondence from Board of Lincoln County, Wyoming Commissioners of their comments submitted on the Gateway West Transmission Line Project Final Environmental Statement (FEIS)
- c) 10:10 AM PERSONNEL
- i) CHANGE OF STATUS
 - (1) MINI-CASSIA CRIMINAL JUSTICE CENTER
 - (a) Increase in rate of pay for Joshua Crockett for having completed his POST Level II Detention Certification
 - (b) Termination of Administrative Assistant Ginger Pockel

10:14 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 12:30 PM APPROVAL OF MINUTES

12:30 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM JANUARY 27, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:21 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS
 - i) The Board reviewed eight Junior College Residency applications; five from CSI for 2014 and three from CSI for high school dual credit.

9:21 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE EIGHT JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:15 AM COUNTY PAYABLES

10:15 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE BY RATIFICATION A RISK MANAGEMENT EMERGENCY PAYMENT THAT WAS MADE. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

CURRENT EXPENSES	104	\$33,218.25
SOCIAL SERVICES	105	\$22,442.24
DISTRICT COURT FUND	106	\$2,684.05

COUNTY ROADS & BRIDGES FUND	107	\$3,180.01
WEED & PEST FUND	108	\$842.70
AMBULANCE SERVICE	110	\$31,005.00
REVALUATION FUND	114	\$187.58
911 COMMUNICATIONS FUND	115	\$6,279.24
COUNTY ELECTION FUND	116	\$549.45
ASSESSOR TRUST FUND	123	\$206.68
JUSTICE FUND	130	\$292,596.94
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$50.00
PHYSICAL FACILITIES FUND	144	\$1,526.18
ADULT MISDEMEANOR PROBATION	149	\$2,653.24
	TOTAL	\$397,421.56

10:15 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES FROM FEBRUARY 10, 2014, AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 12:13 AM COUNTY ROAD AND BRIDGE
 - i) Chairman Crane talked about a potential road closure in Elba to Independence Lake. Road Supervisor Sam Adams will follow up with that.
 - ii) McMurray reported that a snowmobile structure had burned down over the weekend.
 - iii) Albion Telephone Company made application to bury a communications line from the Elba-Almo road to the Little Cove area. They will be burying the line at a four foot depth and have paid the appropriate fees. They submitted an Application and Permit to Use Public Right-of-Way Utilities and Encroachment form.

12:15 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE AND SIGN THE APPLICATION AND PERMIT FOR USE OF PUBLIC RIGHT-OF-WAY ON BEHALF OF ALBION TELEPHONE COMPANY AS DISCUSSED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- h) 12:18 AM BUILDING AND GROUNDS MATTERS
 - i) Carpet will be selected right away to be used for the main floor of the courthouse.
 - ii) Furniture is currently being looked at for the Prosecutor's office.
 - iii) Remodeling is scheduled to be completed by the end of March.
- i) 12:25 AM GATEWAY MATTERS
 - i) Gateway matters were discussed at various other times during today's meetings.
- 2) 9:19 AM REVIEW AND APPROVE FAIR BOARD MILEAGE REIMBURSEMENT
 - a) The Board reviewed Fair Board mileage reimbursement submissions.
 - b) Commissioner Christensen inquired if there appeared to be anything out of the ordinary. Chairman Crane indicated that it did not.

9:19 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE FAIR BOARD MILEAGE REIMBURSEMENTS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

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3) 9:23 AM BOARD OF EQUALIZATION (BOE)

9:23 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO GO INTO BOE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- i) A list of 2014 deleted homeowners provided by the Assessor's Office dated February 3, 2014 was presented to the Board.
- ii) Barrus read for the record the parcel, owners and reasons for being deleted.

9:27 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT DELETED HOMEOWNERS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:27 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO GO OUT OF BOE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

4) 9:37 AM TRANSFER OF LIQUOR LICENSE FROM ALBERTSON'S TO STOKES

9:37 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO TRANSFER STOKES LIQUOR LICENSE TO THEIR NEW LOCATION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:39 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO RESCIND THE PRECEDING MOTION DUE TO A TECHNICALITY. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:40 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CHANGE A LIQUOR LICENSE FROM ALBERTSONS TO STOKES FOLLOWING A CHANGE OF OWNERSHIP OF THE ESTABLISHMENT. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5) 9:28 AM OPEN AND REVIEW KITCHEN EQUIPMENT QUOTES FOR THE MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC)

- a) An accident in the MCCJC destroyed an existing oven. The Joint MCCJC Board ratified a \$4,545.00 purchase of a new replacement gas oven to continue necessary food preparation. It has two ovens and a six burner grill. It was new but had been in stock for a year so they were able to get a \$2000.00 price reduction. It includes a warranty.
- b) Other proposed bids for purchase of kitchen equipment were separated to exclude the included oven already purchased. The sealed bids include those below that were opened to review:
 - i) \$32,600.00 from BSR Design & Supplies of Twin Falls – delivery within 30 days from receipt of Purchase Order. Broken down to \$14,250.00 for steamer, \$5,090.00 for oven, \$4,595.00 for mixer, \$4,975.00 skillet countertop, \$2,995.00 for reach-in freezer, installation \$695.00
 - ii) \$36,955.26 from Standard Restaurant Supply of Boise – delivery when the last piece ordered arrives. Broken down to \$15,598.00 for steamer, \$6,204.45 for oven, \$5,322.00 for mixer, \$5,303.65 for skillet countertop, \$3,786.16 for reach-in freezer, \$750.00 travel and installation
 - iii) Great Lakes Hotel Supply Company from Michigan did not attach specification sheets as required and therefore was disqualified from consideration.

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- iv) Commissioner Christensen requested that MCCJC director Darwin Johnson make a recommendation to the Joint MCCJC Board and bring back that recommendation and approval to a future Commissioner Board Meeting.
- 6) 9:43 AM EAST AND WEST SOIL CONSERVATION REQUEST FOR FUNDING
- a) East and West Cassia Soil Conservation Districts have implemented a new program, if they get a grant to buy a John Deere grain drill. That will facilitate direct drilling without having to disc the ground. They will rent the equipment out to farmers. They want to do it on a trial basis before they make an investment and they are in the process of putting that together now and are about a year away from implementation. Cover crops help soil from moving when the winds blow. It will take a lot of education and crop production will fall off some the first few years. Grant money will pay for two drills and they are working with the Minidoka District on this project.
 - b) Tree sales have just been started. They can now be ordered and they have a list of available trees with their accompanying cost. It will be their main fundraiser for this year.
 - c) The High County RC&D BPA program has ended. They will no longer get funding for administrating and facilitating that program. They were promoting it by referring people to them.
 - d) They expressed appreciation for the Board helping with the soil program this past year.
 - e) They are asking for more funding this year than in the past. They are total volunteer and get no payment for travel. They are continually trying to do a lot of things for conservation and for water efficiency with the irrigation districts getting water from the river. They have been receiving \$3,000 from the County for each district and are now asking for \$5,000 for each.
 - f) They are also continually involved with Know Your Government and with conservation training for students.
 - g) They will need a letter from the Board regarding funding in order to receive a matching grant.

9:57 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE FUNDING AT \$4000. THE MOTION FAILED FOR THE LACK OF A SECOND.

9:58 AM

MOTION: COMMISSIONER KUNAU MOVED TO FUND AT THE FULL AMOUNT REQUESTED OF \$5000 WHERE THEIR WORK IS VOLUNTEER WORK AND TO CUT ELSEWHERE IF NEEDED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 10:02 AM REVIEW AND CONSIDER FOR APPROVAL VEHICLE PURCHASES FOR CASSIA COUNTY SHERIFF'S OFFICE (CCSO)

- a) Sheriff Jay Heward and Undersheriff George Warrell indicated that pickups used by Officers Weber and Bird had high mileage and needed to be replaced.
- b) Multiple bids were received with the lowest on the State contract being two new half ton 2013 Dodge Ram pickups at a total price of \$25,350.00 each.
- c) They desire to keep the better of the two pickups as a spare and auction the other one as County surplus.

10:03 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE PURCHASE OF TWO NEW 2013 DODGE RAM PICKUPS FROM BONANZA MOTORS FOR \$25,350.00 EACH. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

8) 10:06 AM JOINT PUBLIC HEARING FOR JUVENILE PROBATION DIVERSION FEE INCREASE

- a) The hearing with Minidoka County by way of a telephone conference call went on the record at 10:07 a.m.
- b) This hearing is to make Minidoka County's probation fees consistent with what Cassia County is charging.
- c) Joint Resolution 2014-02-10B was read by Minidoka Commissioner Bob Moore from Minidoka County to both Boards.
- d) For the record, the only public in attendance in Minidoka County is Lisa Dayley and in Cassia County is Jay Lenkersdorfer both from The News Journal.
- e) There were no comments from either Board or any of those present.

10:12 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO SET FEES AS OUTLINED AND ACCEPT JOINT RESOLUTION 2014-02-10B. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9) 10:17 AM EMERGENCY SERVICES ANNUAL REPORT

- a) All those representing the Cassia County EMS services with the exception of Declo EMS attended the Board Meeting. They all help coordinate all EMS services in the County.
- b) They have 15 to 25 people who attend committee meetings. Those in attendance include rural fire departments, the County Coroner, the County Sheriff, Search and Rescue, Todd Quast and Kerry Bristol from 911, Dispatch, and the State EMS. Air St. Lukes wants to send a representative in the future. They are the only EMS group in the state that has that many people meet quarterly.
- c) They expressed appreciation that they were supported as they are by the County Commissioners. All are volunteer units except LR1 and Malta. 911 funds help support some units.
- d) Each of those present reported on their accomplishments, training, and needs.
- e) They reported on service to the City of Rocks area. They had several ambulance and helicopter transports from there but no deaths this past year. They have six members in their group and the majority of expense is training. They completed mountain training in Sun Valley and have an agreement with Box Elder County. They also cooperate with other areas to coordinate which emergency responder can get there first.
- f) They are teaching CPR and cooperating with the schools.

10) 10:46 AM DELIBERATE ON APPLICATION TO COMPANION LIFE INSURANCE COMPANY

- a) This is the final of the contract entered into and agreed upon with the stop loss insurance policy.
- b) Amounts are exactly as discussed in January.

10:47 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE AND SIGN THE CONTRACT WITH COMPANION LIFE INSURANCE COMPANY AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11) 10:30 AM DELIBERATE ON MBA BUSINESS ASSOCIATE AGREEMENT

- a) The County's costs for their share of employee health benefits will be reviewed by the Executive Benefits Committee. That will also include a review on how claims are being paid.
- b) The Business Associate Agreement is required to be in compliance.
- c) There was an error found when the plan was renewed regarding hearing aid services that needs to be changed.

10:48 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE AND SIGN THE BUSINESS ASSOCIATE AGREEMENT WITH MBA AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12) 10:51 AM INDIGENT MATTERS

10:51 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). CHAIRMAN CRANE SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

- i) Social Service Director Susan Keck reviewed with the Board matters pertaining to the hearings to be held today.
- i) The Board went on the record at 11:01 a.m. for an indigent hearing on Case #2013074 which was conducted by Prosecutor Barrus.
- j) The Board took the request under advisement and went off the record at 11:20 a.m.
- k) The Board went on the record at 11:24 a.m. for an indigent hearing on Case #2013077 which was conducted by Prosecutor Barrus.
- l) The Board took the request under advisement and went off the record at 11:33 a.m.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- b) Case Presentation: 2014002
- c) Notice of Lien and Application for Medically Indigent Benefits: 2014009, 2014010, 2014011, 2014012, 2014013
- d) Notice of Continuance of Hearing: 2012104, 2013066, 2013067
- e) Medical Records/Utilization Management Review: 2014002

10:38 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AND HEARING RECOMMENDATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:39 AM.

13) 11:41 AM OFFICE REPRESENTATIVES FOR SENATORS RISCH AND CRAPO

- a) Senators Risch and Crapo's representatives desired to remind the Board that they are always here as a resource to assist the County wherever they can.
- b) The importance of PILT funding to Counties and the attendant uncertainty of that funding year to year creates a budgeting problem. Larsen reported that 22.5% of our FY2014 budget comes from PILT funding.
- c) Chairman Crane expressed concern about funding for EMS services in the City of Rocks.
- d) Commissioner Christensen talked about the importance of water rights. They reported that Senator Risch has taken the lead on stalling requests that adversely impact water rights. Some recharge projects and efforts are in the works.
- e) Barrus discussed Local Land Use issues and asked what our legislators are doing to protect our land use rights as it pertains to routing of the Gateway West Power Project.
- f) Chairman Crane discussed Elk depredation problems that involve Elko County, Nevada, and Box Elder County, Utah, that will be discussed in a meeting on February 20, 2014.

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- g) Chairman Crane advised the Legislative Representatives of bordering counties that are working on Gateway West issues and will be having a meeting in Bannock County to keep each of those concerned involved.

14) 12:31 PM ADJOURNMENT

APPROVED:

Dennis Crane, Chairman of the Board

ATTEST:

Joseph W. Larsen, Clerk of the Board