



# Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

[www.cassiacounty.org](http://www.cassiacounty.org)

**Board Chairman:**

Dennis Crane

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**Board Members:**

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Monday, May 5, 2014

The Board of Cassia County Commissioners met in regular session on Monday, May 5, 2014, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Clay Stowers, CSI Student Eric Willes, CSI Student Dwight Davis, Assessor Merlin Smedley, Burley Mayor Sarah Michael, CTAI District 4 (Community Transportation of Idaho) Lorie Jeske, LINC (Living Independence Network Corp.)

1) 9:16 AM AMENDMENT TO AGENDA

**9:16 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO ADD DISCUSSION OF TAX EXEMPT PROPERTY VERIFICATION FROM THE ASSESSOR'S OFFICE TO THE AGENDA AS IT CAME IN AFTER THE AGENDA WAS PREPARED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

a) Assessor Davis presented a list of owners of parcels with tax exempt status for the Board to review.

b) Davis further reported that there were a total of 890 tax exempt parcels in the County.

2) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD

**CASSIA COUNTY COMMISSION**

**REGULAR SESSION**

**Monday, May 5, 2014**

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AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, BUDGET MATTERS

- a) 9:05 AM CALENDAR
- i) Commissioner Christensen discussed setting a time for a meeting with the City of Burley following his discussion with Councilman Randy Hawkins to set up a committee of citizens for review of costs related to the law enforcement agreement between the City of Burley and Cassia County.
  - ii) The Employee Benefits Executive Financial Committee met with MBA this past week. Commissioner Christensen and Larsen were in attendance with MBA representatives and Kelly Bowen. It was reported that the County reserves were healthy and that claims were down somewhat in 2013. It remains the desire for those reserves to be built up further to avert potential future shortfalls. It was also reported that checks were in place to monitor and scrutinize chargemaster fees of providers.
  - iii) Groundbreaking for the federally-funded Health Services facility near the Cassia Regional Medical Center will be from 11:30 a.m. to 12:30 p.m. on Wednesday, May 7, 2014.
  - iv) The Primary Election will be held from 8:00 a.m. to 8:00 p.m. Tuesday, May 20, 2014. Early voting will begin today at the courthouse which has been designated as the County's Absentee Voting Location.
  - v) There will be an open house for Republican State of Idaho candidates at the Sweetheart Manor from 6:00 to 8:00 p.m. on Thursday, May 8, 2014, which will be hosted by our local legislators.
  - vi) Idaho Association of Commissioner and Clerks (IACC) Meetings will be held on June 10-12, 2014 in Challis. Commissioner Christensen and Larsen plan to attend.
- b) 9:05 AM CORRESPONDENCE (none today)
- c) 9:06 AM PERSONNEL
- i) CHANGE OF STATUS
    - (1) MINI-CASSIA CRIMINAL JUSTICE CENTER (CCJC)
      - (a) Hiring of Bonnie Jo Kelley as a Jail Technician
    - (2) CASSIA COUNTY FAIR
      - (a) Hiring for part time Fair Grounds Office Manager of Kaitlynn Holt

**9:11 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- d) 11:52 AM APPROVAL OF MINUTES

**11:52 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM APRIL 28, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- e) 9:12 AM CSI RESIDENCY APPLICATIONS

- i) The Board reviewed five adult CSI Residency applications.

**9:12 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE FIVE ADULT CSI RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

f) 11:50AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$23,902.84
INDIGENT FUND	105	\$50,749.51
DISTRICT COURT FUND	106	\$396.14
COUNTY ROAD & BRIDGE FUND	107	\$3,292.12
AMBULANCE SERVICE	110	\$15,502.50
REVALUATION FUND	114	\$691.52
911 COMMUNICATIONS FUND	115	\$343.44
JUSTICE FUND	130	\$19,068.39
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$450.00
PHYSICAL FACILITIES FUND	144	\$37,215.11
ADULT MISDEMEANOR PROBATION	149	\$203.18
BOX ELDER CO. BOOKMOBILE TRUST	151	\$2,898.50
	<b>TOTAL</b>	<b>\$154,713.25</b>

**11:50 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED MAY 5, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

g) 10:20 AM COUNTY ROAD AND BRIDGE

- i) Chairman Crane will meet with an engineer regarding bridge inspections with Road and Bridge Supervisor Sam Adams this afternoon.
- ii) They will also be discussing their FY2015 budget after that meeting.

h) 10:22 AM BUILDING AND GROUNDS MATTERS

- i) McMurray received an email from Starr Corporation regarding the imbalance in heating and cooling with the Clerk's front window area and the Clerk of the Court's office. The email from Jason Derricott detailed problems with dampening air flow to the Clerk's office which included the impact on the life of the mechanical unit.
- ii) Larsen inquired as to what remedial action could be done to alleviate the substantial temperature difference in that heating and cooling zone.
- iii) Larsen indicated that there were problems with patrons of the CCJC securing their bicycles to posts and fences. Also, employees have expressed an interest in having a bike rack for their use. He suggested placement of a bike rack north of the two concrete barriers by the entry of the enclosed parking area.
- iv) Larsen also indicated that vehicles were still cutting across the south front corner of the building over the sidewalk and onto 16<sup>th</sup> Street and that it would be advisable to put some sort of appropriate barrier at that location before there is a pedestrian or vehicle accident.

i) 11:45 AM BUDGET MATTERS

- i) Budget worksheets are required by statute to be returned to the Auditor's office from all department heads no later than the third Monday of May, which is May 19, 2014.
- ii) Budget workshops with the Board need to be scheduled beginning May 19, 2014, during regular Board Meeting. The budgets that will be reviewed on that date will be budgets from offices of the Assessor, Treasurer, Prosecuting Attorney, and Clerk.

- 3) 9:10 AM BOARD OF EQUALIZATION (none today)
- 4) 9:20 AM DISCUSS PUBLIC HEALTH DISTRICT BUDGET REQUEST FOR FY2015
  - a) The Board discussed the request of funding from the South Central Public Health Department (SCPHD) of \$117,161.00 for FY2014 which is a 3% increase or \$2,980.00 more than last year.
  - b) The Board desired Commissioner Kunau to review the statute regarding funding for the public health department and discuss further with the SCPHD regarding a proposal for no increase for FY2015.
- 5) 9:15 AM DELIBERATE APPOINTMENT TO THE BOARD OF HEALTH
  - a) Commissioner Christensen said that Twin Falls County Commissioner Terry Kramer recommended that a private citizen be on the Board of Health. Commissioner Kunau will discuss the matter with Kramer.
  - b) It was pointed out that there is only one SCPHD nurse in Cassia County. There used to be a larger number of nurses in the past.
  - c) It was also pointed out that a proxy vote on behalf of the Board of Commissioners for their budget hearing needed to be given by Chairman Crane to Commissioner Kunau to act on behalf of the Board.
  - d) The term of SCPHD board member, Don Clark will expire June 30, 2014.

**9:26 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO GRANT THE PROXY VOTE TO COMMISSIONER BOB KUNAU FOR THE SPCHD BUDGET FOR FY2015 AND ALSO TO NOMINATE KUNAU TO BE APPOINTED TO THE SCPHD BOARD FOR A FIVE YEAR TERM BEGINNING JULY 1, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- e) The SCPHD Board also presented the name of Pamela Jones, RN to continue serving on their Board.

**9:28 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO VOTE IN THE AFFIRMATIVE FOR THE REAPPOINTMENT OF PAMELA JONES, RN TO THE SCPHD BOARD AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 6) 9:20 AM CAFO REGULATIONS DISCUSSION – REPORT ON JEROME/GOODING AGREEMENT
  - a) McMurray talked with Art Brown from the Jerome County Planning and Zoning Board. They have no written agreement or ordinance but rather just conduct informal discussions between affected Counties. They allow 10 animal units per acres and Gooding County allows five animal units per acre.
  - b) Barrus indicated that allowing two animal units per acre would provide a better legal defense if needed in litigation.
  - c) Commissioners determined that it may not be in the best interest of making a change from two to five animal units per acres.
  - d) McMurray was asked by Crane to contact Twin Falls County regarding a possible agreement between the two counties rather than just having an informal discussion.
- 7) 9:30 AM SPECIAL ASSISTANCE US ATTORNEY GENERAL DISCUSSION
  - a) Mayor Merlin Smedley of the City of Burley presented a handout from a meeting held recently with the Eastern Idaho Special Assistant U. S. Attorney (SAUSA) Coalition.
  - b) Smedley explained that it includes the indictment of drug crimes taken away from local jurisdiction to be taken care of at the Federal level. The cost of which would be based on population using a cost per person factor.

- c) Barrus indicated that when the Feds get involved, they take a long period of time to get an indictment. He further indicated the price of the program may be beneficial but so few cases are prosecuted federally and that if there were another prosecutor, it could be beneficial.
- d) McMurray indicated that could possibly benefit the Public Defender's office's costs as well.
- e) The group will meet again on May 29<sup>th</sup> at the Pocatello City Council Chambers. The Board suggested that Commissioner Christensen attend. The Executive Director of the Treasure Valley Partnership, Bill Larsen will be there and will answer questions. McMurray was asked by the Board to line that up for Commissioner Christensen or to set up a conference call prior to the meeting.

8) 10:08 AM INDIGENT MATTERS

**10:08 AM EXECUTIVE SESSION**

**MOTION: COMMISSIONER KUNAU MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER CHRISTENSEN SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.**

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Certificate of Denial: 2014026, 2014030, 2014031, 2014032
- b) Certificate of Approval: 2013098
- c) Order of Dismissal: 2014010
- d) Notice of Lien and Application for Medically Indigent Benefits: 2014040, 2014041
- e) Notice of Continuance of Hearing: 2014020
- f) Release of Medically Indigent Lien: 2014010
- g) Order of Reimbursement: 2013098
- h) Medical Records/Utilization Management Review: 2014011

**10:19 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:19 AM.**

9) 11:30 AM Living Independence Corporation (LINC) PUBLIC TRANSPORTATION SERVICES AND BIKE/PEDESTRIAN GRANTS

- a) Sarah Michael from the District 4 Community Transportation Association of Idaho (CTAI) presented that she works with transportation grant opportunities.
- b) Their group has been working with the City of Burley on a Community Choices Grant as well as with City of Heyburn regarding pedestrian and bicycle paths.
- c) Michael came as support to the Association of Idaho Living Independence Corporation (LINC) who provides transportation for Cassia and Minidoka County residents in need of that service.
- d) Lorie Jeske is the Transportation/Independent Living Specialist for LINC services and reported that 9,780 rides were provided for those 65 years of age and older as well as those with disabilities. LINC pays \$5 for each ride and the rider pays the balance. Jeske provided the Board with a handout detailing costs.
- e) They are asking for \$9,000 in local match funding. The Idaho Transportation Department (ITD) will pay \$36,000. Jeske reported the amount in benefit back to the community totals \$45,000.

- f) Their request was for Cassia County to help with matching funding in the amount of \$1,000.00. The Board asked about contributions that they had committed from other entities. They indicated that none so far but many expressed they were interested.
- g) They pay A to B Taxi Service by way of a voucher program and they reported that they get their funding from ITD.

10) 11:47 AM ADJOURNMENT

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman of the Board

ATTEST:

/s/ \_\_\_\_\_

Joseph W. Larsen, Clerk of the Board