



Cassia County Board of Commissioners

Commissioner Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.cassiacounty.org

Board Chairman:
Dennis Crane

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Board Members:

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Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org
Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, June 2, 2014

The Board of Cassia County Commissioners met in regular session on Monday, June 2, 2014, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Jay Heward, Sheriff Jared Larsen, Prosecutor's office Ruthe Hobbs Jay Lenkersdorfer, The News Journal Dan Prefontaine Wayne Vaughan Connie Vaughan Tom Vaughan Zack Pancheri Eric Bowen Patty Justesen, Treasurer Dennis Claunch Linda Wright, Trial Court Administrator G. Richard Bean, 5 th District Admin Judge

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, BUDGET MATTERS
 - a) 9:05 AM CALENDAR

- i) Idaho Association of County Commissioners and Clerks (IACC) meeting in Challis from Tuesday, June 10-12, 2014 for Commissioner Christensen and Larsen
- ii) Joint Juvenile Probation meeting Tuesday, June 10, 2014, has been cancelled due to IACC meetings
- iii) Joint Jail meeting Tuesday, June 10, 2014, has been cancelled due to IACC meeting
- iv) Commissioner Christensen asked for Commissioner Kunau to cover for him on Tuesday, June 24, 2014, at the Public Defender meeting in Rupert.
- v) Herd District meeting at 3:00 p.m. today in the Commissioners Chambers
- vi) Region IV Development Meeting at 11:30 a.m. Thursday, June 5, 2014, at Twin Falls County West for Commissioner Kunau
- vii) Mini-Cassia Commerce Authority Meeting at 12:00 p.m. Wednesday, June 4, 2014, at the Burley Inn for Commissioner Kunau
- viii) Mini-Cassia Veterans Service Meeting at 7:00 p.m. Thursday, June 5, 2014, at the Veterans office in Rupert for Commissioner Kunau
- ix) Planning and Zoning Meeting at 2:00 p.m. Thursday, June 5, 2014, in the Commissioners Chambers
- x) Retirement celebration for US Forest Service Ranger Scott Nannenga will be held at 6:00 p.m. Saturday, June 7, 2014, at the Dry Dock Restaurant. RSVP by May 27th.
- b) 9:05 AM CORRESPONDENCE (none)
- c) 9:28 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) AUDITOR'S OFFICE
 - (a) Increase in rate of pay for Deputy Auditor Carrie Merrill for evaluation following six months of employment
 - ii) Employee time sheet approval for Fair Secretary Katlynn Holt
 - iii) Elected Prosecuting Attorney Alfred E. Barrus tendered his resignation from his position in a letter to the Board effective August 31, 2014

9:29 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUEST AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 9:52 AM APPROVAL OF MINUTES

9:52 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM A SPECIAL MEETING ON MAY 27, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:28 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS
 - i) The Board reviewed two adult Junior College Residency Applications

9:28 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE TWO ADULT JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

f) 11:19 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$21,434.81
DISTRICT COURT FUND	106	\$698.79
COUNTY ROAD & BRIDGE FUND	107	\$4,843.17
AMBULANCE SERVICE	110	\$15,502.50
REVALUATION FUND	114	\$2,769.20
911 COMMUNICATIONS FUND	115	\$4,051.19
COUNTY ELECTION FUND	116	\$44.89
JUSTICE FUND	130	\$15,828.58
PHYSICAL FACILITIES FUND	144	\$10,993.77
	TOTAL	\$76,166.90

11:19 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED JUNE 2, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:12 AM COUNTY ROAD AND BRIDGE
- i) Chairman Crane talked with Sam Adams from Road and Bridge and he reported on their work plans for the week.
- h) 9:44 AM BUILDING AND GROUNDS MATTERS
- i) Old carpet is being removed and new installed in the basement.
 - ii) Vinyl flooring and kitchen cabinets will be installed in a week or two.
 - iii) The Extension contract with the College of Southern Idaho will conclude the last day of June. They will begin moving items to the courthouse right away.
 - iv) Commissioner Christensen inquired about combinations to the vaults in the basement. He suggested they need to be disabled if they are not already.
 - v) Larsen discussed items addressed in an earlier Board meeting regarding a bike rack at the Cassia County Judicial Center (CCJC) near the entry of the enclosed parking, a barrier to prevent travel from the parking lot of the CCJC across the sidewalk and onto 16th Street, and a remedy to the heating and cooling differential in the Clerk's area.
 - vi) Commissioner Kunau addressed the replacement of flag pole.
- i) 9:12 AM GATEWAY MATTERS – No matters today
- 2) 9:10 AM BOARD OF EQUALIZATION (BOE) – None today
- 3) 9:14 AM SOUTH CENTRAL COMMUNITY ACTION PARTNERSHIP, INC.'S (SCCAP) ANNUAL REPORT – KEN ROBINETTE
- a) SCCAP Executive Director Ken J. Robinette reported to the Board the County's Community Service Block Grant (CSBG) Emergency Services that included 1,090 families and 3,968 individuals served.
 - b) The Board was also provided the 2013 Annual Report.
 - c) SCCAP desires to establish a self-help housing program in Cassia County as they have done in Kimberly. They are currently looking for appropriate property.
 - d) SCCAP have a Transitional Housing and Case Management home in Burley that is currently being utilized for homeless families over a six month timeframe.
 - e) There has been reduced Weatherization/Energy Conservation Program assistance due to decreased federal funding.

- f) Robinette express appreciation to the Board for their financial assistance in the past and requested a \$2,000.00 contribution again for FY2015.
- 4) 9:30 AM BUDGET WORKSHOP – ROAD AND BRIDGE
 - a) Road and Bridge Supervisor Sam Adams was out of town and will present their budget at a later Board Meeting.
- 5) 9:40 AM REPORT ON SPECIAL ASSISTANT US ATTORNEY (SAUSA) GENERAL MEETING OF MAY 29, 2014 IN POCATELLO
 - a) Commissioner Christensen reported on his attendance that the SAUSA meeting in Pocatello he attended. Those in attendance included mayors, commissioners, and prosecuting attorneys.
 - b) The City of Pocatello mayor was appointed chairman.
 - c) The group determined to pursue a total of 25% participation in the program. If all entities get on board the total cost would be about \$1000 to the County.
 - d) Commissioner Christensen indicated that this is one way we can benefit our citizens and he would recommend supporting it.
 - e) He also reported that results in Ada County and Canyon County have been successful.
 - f) The prospects of State funding should be known during this next year’s legislative session and after discussion with the Department of Corrections.
- 6) 9:43 AM REVIEW IDAHO PUBLIC UTILITY COMMISSION NOTICE OF APPLICATION CASE NO. IPC-E-14-08
 - a) Commissioner Kunau summarized the IPUC application case to the Board.
- 7) 10:00 AM TAX DEED SALE
 - a) Chairman Crane asked Barrus to conduct the tax deed sale on Parcel No. RPBB001106022AA, Burley Townsite Lots 22-32 in Block 106, physical address of 1106 Hansen Ave.
 - b) The property was deeded to Cassia County for delinquent taxes.
 - c) Barrus asked for any who may have right for redemption on the property in question to come forward. Vaughan inquired as to what was meant by that. Barrus indicated that any who may have the right to redeem the property could come forth to make such a claim. None came forward.
 - d) Barrus stressed that this property has been identified to have an environmental problem. As such, a waiver of liability was prepared and read by Barrus. Any buyer would be required to sign the waiver to hold Cassia County harmless with the purchase. The property would be sold “as is.”
 - e) According to the Treasurer’s office, at this point estimated taxes and related costs for the tax deed sale totals \$9,604.67. As such, the minimum bid would begin at that amount.
 - f) Tom Vaughan initiated the bidding at that amount. A number of bidders participated until the final bid by Vaughan was received and the bidding closed at \$50,000 at 10:07 a.m.
 - g) Vaughn was instructed to have payment in cash or cashier’s check to the Treasurer’s office by 4:00 p.m. today.
- 10:58 AM**
- MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVED THE CLOSING BID OF \$50,000 BY TOM VAUGHAN AND ACCEPT THE QUITCLAIM DEED AS PRESENTED ON THE TAX DEED SALE OF SAID PROPERTY. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**
- 8) 10:18 AM REVIEW AND EXECUTE RESOLUTION NO. 2014-003A, AMENDING PREVIOUS RESOLUTION AS TO THE YEAR OF A SURPLUS VEHICLE

- a) A surplus vehicle identified in Resolution 2014-003 from the Sheriff's office for sale at public auction included an incorrect year.
- b) The vehicle identified as a 2005 Buick LeSabre was actually a 2004 model.
- c) This proposed amending resolution is to correct the incorrect date of the original resolution.

10:20 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-003A CORRECTING THE MODEL YEAR OF A SURPLUS VEHICLE FOR SALE AT PUBLIC AUCTION AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9) 10:30 AM BUDGET WORKSHOP – COURTS

- a) Larsen presented the budget for the Courts to the Board. Judge G. Richard Bevan, 5th Judicial District Administrative Judge and Linda Wright, Trial Court Administrator were present and participated in the budget workshop.

10) 10:19 AM DELIBERATE ON CO-PAYMENT VOUCHER FOR POST EXAM

- a) A hearing and vision test is required of law enforcement and jail attendees of POST training. There is a benefit in the County health insurance plan after co-pay to cover expenditures for those exams.
- b) It hasn't worked very smoothly and the Auditor's office has worked with McMurray to devise an Authorized Co-Pay Payment Voucher for POST Examinations.
- c) This Voucher will assist the process to cover costs for the co-pay amount that the County is liable for with POST candidates.

10:22 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE AUTHORIZED CO-PAY PAYMENT VOUCHER FOR POST CANDIDATES CO-PAYMENT AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11) 10:50 AM DELIBERATE ON ZIONS BANK COMMERCIAL CARD PROGRAM

- a) McMurray reported that currently there are 34 credit cards issued to County employees; 15 are with Zions Bank, two with DL Evans Bank, and 17 are with Key Bank.
- b) In order to have one due date and to streamline monitoring in the Auditor's office, it was requested to move all credit cards to a commercial plan designed for municipalities through Zions Bank. It includes real-time monitoring of expenditures and employer adjusted credit approvals and limits. It was determined that it made good sense to have all the credit cards through just one bank.
- c) The Board desired to get feedback from the Sheriff as his department has all their credit cards with Key Bank.
- d) Upon discussion with the Sheriff, he stressed his concern about the confidentiality of those charges that may include investigative expenditures but concurred that it would be appropriate.

11:02 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SETTING UP A COMMERCIAL CREDIT CARD ACCOUNT TO INCLUDE ALL COUNTY EMPLOYEES WITH ZIONS BANK AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12) 11:03 AM INDIGENT MATTERS

11:03 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2014052, 2014043, 2014038
- b) Order of Dismissal: 2013094
- c) Notice of Lien and Application for Medically Indigent Benefits: 2014052
- d) Release of Medically Indigent Lien: 2013094
- e) Medical Records/Utilization Management Review: 2014052

11:16 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:16 AM.

13) 10:55 AM DELIBERATE ON MINI-CASSIA CRIMINAL JUSTICE CENTER WEAPONS PURCHASE

- a) Sheriff Heward met with Minidoka County Sheriff Eric Snarr and they both agreed it was a good idea for the MCCJC to purchase new Glock handguns.
- b) The Sheriff's office has two extra shotguns that are functional and they will be placed in the MCCJD transport van.
- c) There will need to be firearms training and qualification for officers who will potentially use the shotguns.
- d) Following discussion with the Board, it was determined to approve purchase of 21 Glock handguns over a period of three years with seven each year.

10:57 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE TRANSFER OF SHOTGUNS FROM THE SHERIFF'S OFFICE TO THE JAIL AND TO PURCHASE 21 GLOCK HANDGUNS OVER A THREE YEAR PERIOD OF TIME. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

14) 11:30 AM BUDGET WORKSHOPS: EXTENSION, WEED AND PEST, PROSECUTOR, CORONER

- a) Joel Packham from the Extension office presented his budget proposal for FY2015 to the Board. He requested the addition of the purchase of a vehicle.
- b) Weed and Pest supervisor Gordon Edwards presented his budget proposal for FY2015.
- c) Prosecutor Barrus presented his budget proposal for his office for FY2015.
- d) Coroner Craig Rinehart presented his budget proposal for FY2015.

15) 11:46 PM EXECUTIVE SESSION IC-67-2345 (1)(B) PERSONNEL MATTERS

11:46 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(B). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 11:59 AM.

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, June 2, 2014

11:59 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(B). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 12:10 AM.

16) 12:10 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board