



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.cassiacounty.org

Board Chairman:
Dennis Crane

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Board Members:

Paul Christensen (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org
Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, June 30, 2014

The Board of Cassia County Commissioners met in regular session on Monday, June 30, 2014, at 9:00 a.m. in the Commission Chambers of the Cassia County Courthouse. Clerk of the Board Joe Larsen is excused as he is out of town.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Susan M. Keck, Deputy Clerk Heather Evans, Deputy Auditor
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Jay Lenkersdorfer, The News Journal Ruthe Hobbs Lois Jennings George Warrell, Undersheriff Jay Heward, Sheriff Ron Kelsey Pamela Soto

- 1) 8:00 AM MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC) QUARTERLY REVIEW
 - a) The Joint Boards conducted the quarterly Mini-Cassia Criminal Justice Center review at the MCCJC.
- 2) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, BUDGET MATTERS – COMMISSIONER CHAMBERS
 - a) 9:05 AM CALENDAR
 - i) Fair Board meeting will be held on Tuesday, July 1, 2014
 - ii) Cassia County Republican Central Committee Meeting will be held at 8:00 p.m. Tuesday, July 1, 2014, at the Commission Chambers

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, June 30, 2014
1 | Page

- b) 9:05 AM CORRESPONDENCE
 - i) Deputy Clerk Susan Keck presented an email received by Larsen on Friday, June 27, 2014, from Seth Grigg of the Idaho Association of Counties (IAC) regarding 2015 Federal Land Payment Estimates.
 - ii) Invitation from the City of Oakley for parade entries for their annual Oakley Pioneer Days Celebration on July 19, 2014.
 - iii) McMurray presented a claim received for excess funds on a recent tax deed sale. The claim was given to Barrus.

c) 9:10 AM BOARD OF EQUALIZATION – (No matter today)

d) 9:15 AM PERSONNEL

i) CHANGE OF STATUS

(1) CASSIA COUNTY SHERIFF’S OFFICE (CCSO)

(a) Mariah Trujillo –change of status from FT Dispatcher to PRN/Temporary

(2) MINI-CASSIA CRIMINAL JUSTICE CENTER

(a) Joshua Crockett-change of status for certification and length of service

(3) Cassia County Snowmobile Advisory board- notice of opening was read by Commissioner Kunau; Administrator McMurray will check bylaws to see if it should be broadened to include residents in Mini-Cassia area, or just Cassia County.

(4) Employee Time Sheet approval for Fairgrounds Supervisor Blair Bowers

9:25 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:26 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM 06/23/2014. COMMISSIONER CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

e) JUNIOR COLLEGE RESIDENCY APPLICATIONS

i) The Board reviewed four student and six adult Junior College Residency Applications

9:28AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE TEN JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

f) 10:27 AM COUNTY PAYABLES

CURRENT EXPENSE FUND	104	\$2,636.22
SOCIAL SERVICES	105	\$2,235.32
DISTRICT COURT FUND	106	\$258.32
COUNTY ROAD & BRIDGE FUND	107	\$9,197.15
REVALUATION FUND	114	\$312.70
JAIL TRUST FUND	129	\$30.00
JUSTICE FUND	130	\$20,290.05
PHYSICAL FACILITIES FUND	144	\$1,368.01
ADULT MSDEMEANOR PROBATION	149	\$6,738.18
	Total	\$43,065.95

- g) McMurray noted two ICRMP insurance checks received for wind damage in the amount of \$3,888.95 and for kitchen repairs at the MCCJC in the amount of \$8,132.37.

10:27 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED JUNE 30, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- h) 9:09 AM COUNTY ROAD AND BRIDGE
 - i) Road and Bridge Supervisor Sam Adams reported to the Board that things are going well
 - ii) Their department has been able to get a lot of grading done following storms.
 - iii) The magnesium chloride/DustGard project is completed.
 - i) 9:25 AM BUILDING AND GROUNDS MATTERS
 - i) McMurray reported that the relocation of the Extension Office to the Courthouse is moving along.
 - ii) Joel Packham expressed concern about lack of storage. McMurray noted that storage is always an issue, but they are basically moved in.
 - j) 10:12 AM BUDGET MATTERS
 - i) Murray reported that the County AS400 maintenance agreement will be coming due, and a decision will need to be made as to whether to continue with the current 24 hour a day, seven day a week coverage plan or reduce to a weekday plan from 8:00 a.m. to 5:00 p.m.
 - ii) McMurray noted that the County historically has the 24/7 plan for peace of mind, in the event support is needed. Commissioners unanimously agreed that we should stay with the 24/7 plan.
- 3) 9:18 AM DELIBERATE ON NEW VEHICLE FOR EXTENSION OFFICE
- a) Extension Office Director Joel Packham presented a request to purchase a new vehicle for the Extension Office. He reviewed the terms of the contract for a new Dodge pickup to be paid with funds (\$12,212) out of their money market account.

9:18 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF DODGE TRUCK FOR THE EXTENSION OFFICE AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 4) 9:20 AM DELIBERATE ON PURCHASE OF SCRAM UNITS FOR ADULT MISDEMEANOR PROBATION
- a) Adult Misdemeanor Probation supervisor Amber Prewitt presented a request to purchase four additional SCRAM units at \$1,500 each using Interlock Funds. Prewitt noted that probationers pay a fee, so some of the costs are recovered on a per use basis.

9:24 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF FOUR ADDITIONAL SCRAM UNITS FOR ADULT MISDEMEANOR PROBATION AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 9:30 AM CONCERNS REGARDING EVENTS AT THE CASSIA COUNTY FAIRGROUNDS
- a) Lois Jennings, of 1059 Almo Ave, presented concerns to the Board regarding parking problems and excessive traffic congestion on the streets near the fairgrounds during Fair Week.
 - b) She also presented two letters from her neighbors to be read by the Board.
 - c) Barrus read a letter submitted by Terry and Karla Barnes, who reside and run a business at the corner of 11th and Elba Ave, expressing concerns of people parking in front of their house and taking up space for their customers. The letter additionally expressed concern for the noise that

is generated by Fair activities, particularly from the Tractor Pull, compromising their sleep as well. They also expressed concern for the increase in additional functions and events at the Fair Grounds, such as garage sales, flea markets, family gatherings, and celebrations that they have to contend with, in addition to the Fair Week activities.

- d) The second letter from Ms. Lisa Fabela, of 1051 Almo Ave, was read by Barrus. Her letter expressed concern for parking problems, stating that she works 12 hour shifts and at times has to walk several blocks to reach her home because all of the parking places are taken.
 - e) Commissioner Crane addressed these concerns, acknowledging that more events are taking place at the Fairgrounds, and that the Fair Board has always been concerned with parking issues. Many alternative parking areas have been identified and will continue to be pursued, such as the use of the race track infield; the area near the carnival; and Smith's parking lot with the use of a shuttle service. The City of Burley has offered Freedom Park and the Airport as alternative parking as well. Space at the Water Treatment Plant and former Kodiak buildings are also being considered.
 - f) Discussion took place regarding the possibility of blocking off street traffic, but it was noted that consideration of such would be under the jurisdiction of the City of Burley.
 - g) Pamela Soto, of 1110 Elba Ave, was present and expressed her concerns for parking, noting that it becomes so crowded and congested on her street that she has difficulties having family over for lack of parking, and is also extremely concerned about the safety of their children.
 - h) Commissioner Crane will present these concerns to the Fair Board at tomorrow night's meeting. Commissioner Kunau stated that these concerns that have been brought forth need to be addressed. It was also noted that the City of Burley does have a noise ordinance, and all events/permits for use of the Fairgrounds are reviewed by the Fair Board.
- 6) 9:27 AM DELIBERATE ON RESOLUTION NO. 2014-011 REGARDING DESTRUCTION OF ELECTION RECORDS
- a) Commissioner Kunau read the proposed resolution regarding destruction of election records.

9:27 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RESOLUTION NO. 2014-011 REGARDING DESTRUCTION OF ELECTION RECORDS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 7) 9:49 AM DELIBERATE ON RESOLUTION NO. 2014-012 REGARDING DESTRUCTION OF RECORDERS OFFICE SEMI-PERMANENT RECORDS
- a) Commissioner Kunau read the proposed resolution regarding destruction of Recorders office semi-permanent records.

9:51 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RESOLUTION NO. 2014-012 REGARDING DESTRUCTION OF RECORDERS OFFICE SEMI-PERMANENT RECORDS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 8) 9:50 AM DELIBERATE ON RESOLUTION NO. 2014-013 REGARDING DESTRUCTION OF SOCIAL SERVICES SEMI-PERMANENT RECORDS
- a) Commissioner Christensen read the proposed resolution regarding destruction of Social Services semi-permanent records.

9:53 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-013 REGARDING DESTRUCTION OF SOCIAL SERVICES SEMI-PERMANENT RECORDS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 9) 9:55 AM DELIBERATE ON RESOLUTION NO. 2014-014 REGARDING DESTRUCTION OF PERSONAL PROPERTY SURPLUS
- a) Commissioner Kunau read the proposed resolution regarding destruction of personal property surplus.
 - b) Chairman Crane read the list of items slated for auction as surplus. A date for a County auction was discussed and set for 5:00 p.m. Wednesday, July 16, 2014.
 - c) McMurray will publish public notice of the auction.
 - d) A discussion took place about contacting the City of Burley and request to block off the area of Hansen Ave and 15th Street in front of Assessor's Office for the auction.

10:04 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-014 REGARDING DESTRUCTION OF PERSONAL PROPERTY SURPLUS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 10) 10:05 AM REVIEW ZOLLINGER CONFLICT PUBLIC DEFENDER REPORT FOR 2014
- a) The Board reviewed the May 2014 Conflict Public Defender Report submitted by Clayne S. Zollinger, Jr.
 - b) Barrus noted a lot of activity with conflicts, stating it has been very busy.
- 11) 10:05 AM DELIBERATE ON RESOLUTION NO. 2014-015 REGARDING DESTRUCTION OF FAIR BOARD SEMI-PERMANENT RECORDS
- a) Commissioner Kunau read the proposed resolution regarding destruction of Fair Board semi-permanent records.

10:07 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RESOLUTION NO. 2014-015 REGARDING DESTRUCTION OF FAIR BOARD SEMI-PERMANENT RECORDS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 12) 10:09 AM DELIBERATE ON RESOLUTION NO. 2014-016 REGARDING DESTRUCTION OF FAIR BOARD PERMANENT RECORDS
- a) Commissioner Christensen read the proposed resolution for destruction of Fair Board permanent records.
 - b) The Board discussed the best method for destroying records. Barrus recommended that records should all be destroyed by a contracted records destruction service, to ensure safety and security of the documents.
 - c) It was noted that a County department-wide records destruction date of August 20th is being considered. Notification will be sent to department heads when the date is confirmed.

10:14 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-016 FOR THE DESTRUCTION OF FAIR BOARD PERMANENT RECORDS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10:46 AM GENERAL DISCUSSION

- d) The Board discussed the possible use of Personnel Plus Agency for extra help needed for the Fair.
- e) The Cassia Republican Central Committee will meet on July 9, 2014, for the purpose of interviewing applicants for the Prosecuting Attorney's position that will be vacated by Barrus on August 31, 2014. The Board discussed a potential salary for the appointed Prosecuting Attorney. Barrus recommended that it be kept the same, since the amount of work and the responsibilities are the same as currently required of that position.

13) 11:00 AM INDIGENT MATTERS

11:00 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Social Services Director Susan Keck presented the following cases for review and approval of the Board:

- a) Certificate of Denial: 2014046, 2014048, 2014050
- b) Certificate of Approval: 2014051, 2014061
- c) Order of Dismissal: 2014030
- d) Notice of Lien and Application for Medically Indigent Benefits: 2014030
- e) Notice of Continuance of Hearing: 2014025
- f) Medical Records/Utilization Management Review: 2014032, 2014044, 2014057

11:16 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:17 AM.

14) 11:17 AM BREAK TO SET UP FOR WORKING LUNCH

15) 12:00 PM JOINT BUDGET WORKSHOPS REVIEW AND WORKING LUNCH WITH THE MINIDOKA COMMISSIONERS – BOARD ROOM

16) 12:30 PM JOINT WORKSHOPS – COMMISSION CHAMBERS

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Deputy Clerks of the Board:	Susan M. Keck Heather Evans, Deputy Auditor
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Minidoka County Commissioners:	Bob Moore Sheryl Koyle Kent McClellan
	Minidoka Clerk of the Board:	Patty Temple

Others:

Lisa Dayley
Dennis Byington, Public Defender
Darwin Johnson, MCCJC
Amber Prewitt, Misdemeanor Probation
Dixie Tate, Juvenile Probation
Trent Bodily, Juvenile Detention Center
Ron Beedle, Veterans Advisory Board
Georgiana Greenwell, Veterans Service
Don Gunderson

- a) 12:37 PM PUBLIC DEFENDER (PD) BUDGET
- i) Byington presented a handout to the Joint Board emphasizing the importance and principles of Public Defense, including HB 542 Public Defense Act, Department Case Load Report, and proposed budget.
 - ii) He noted concern regarding workloads and referenced #5 in the handout of the “ABA Ten Principles of a Public Defense Delivery System”, stating that the Defense Counsel’s workload should be controlled, to permit the rendering of quality representation.
 - iii) Byington also pointed out item #6 of the handout, that the Defense Counsel’s ability, training and experience should match the complexity of the case. He noted the concern with the turnover rate his department is experiencing, resulting in spending considerable time and resources to train, only to have the employee leave soon for higher wages, then having to replace; resulting in an inexperienced staff.
 - iv) Byington requested parity between defense counsel and the prosecution with respect to resources, salary, and workload balance (#8 of handout).
 - v) Byington requested approval for the hiring of an additional attorney, stating that he feels that we cannot wait another year, due to the current workload. He suggested that the only other option would be to determine what a manageable work load would be, and then ask Judges to stop after that point has been reached in a month, and either defer the cases to the next month, or hire out conflict defenders.
 - vi) He noted that we cannot keep losing attorneys due to the rate of pay at \$7,000.00 to \$8,000.00 short of what other counties are paying.
 - vii) Byington stated that the B budget is no problem, proposing less than last year, but is requesting the A budget allow for an additional attorney and higher rates of pay.
- b) 12:55 PM JUVENILE PROBATION (JP) BUDGET
- i) Dixie Tate presented the Juvenile Probation Budget; noting their most pressing issue has been that their revenue has been slowing down.
 - ii) In an effort to achieve better balance with decrease in revenue, she recommends a reduction in force.
 - iii) The B budget is very conservative, with the majority of the expenses staying consistent.
 - iv) Tate requested that carpet be replaced for lobby and hallway (priority), as it is presenting a safety hazard.
 - v) C Budget has been reduced by \$830.00 due to a grant awarded from the state.
 - vi) Tate requests an increase in the A budget to allow for 3% salary increases, acknowledging the \$0.50 per hour increase in rate of pay brought forth by Patty Temple for Minidoka County

- Employees. Tate also requested an increase in Chris Stewart's salary, since he has been covering several positions during staffing vacancies.
- vii) Tate feels that this is a very realistic budget proposal, due to smaller number of juveniles on probation. She will continue to seek grants to help supplement the program, and acknowledged the difficult decisions the Board faces in establishing budgets.
- c) 1:02 PM JUVENILE DETENTION CENTER (JDC) BUDGET
- i) Trent Bodily handed out the department's proposed budget for the Board's review.
 - ii) He noted that the budget proposal was pretty straight forward.
 - iii) A \$0.50 per hour increase in rate of pay for employees was requested.
 - iv) Bodily noted that a long term employee resigned, and they more than likely will replace that position for about \$10,000.00 less.
 - v) Bodily requested a 5% increase in his salary, due to there not being much separation between the staff/ PREA coordinator, in addition to having increased duties.
 - vi) Regarding the maintenance budget on page 3 of the proposal, they are requesting an increase of about \$15,000.00 to address plumbing issues they are experiencing. They may need to replace the laboratories as it has been increasingly difficult to find parts for the old products.
 - vii) Additionally, their IT manager has suggested that a new computer for the detention center be purchased, as well as new printers, monitors, and microphones.
 - viii) Patty Temple thanked Bodily and Tate for their efforts with the budget process, noting they have been very cooperative.
 - ix) Trent suggested that if need be, they could look at not paying for lunches of staff members required to work through their lunch. That could save an estimated \$15,000.00. It was noted that this was not reflected in the budget proposal, but was just a suggestion.
 - x) Patty Temple also commented that when reviewing the proposal for supplies, it was suggested to reduce the requested amount to \$3,000.00, but after learning that the previous manager had stockpiled supplies which were now depleted, the requested amount of \$6,800 seems appropriate.
- d) 1:11 PM VETERANS SERVICE OFFICER (VSO) BUDGET
- i) Ron Beedle and Georgianna Greenwell presented the proposed VSO budget and annual report.
 - ii) Beedle thanked the Board for their continued support.
 - iii) Beedle noted that the increase in the schedule of the VSO has proved to be a valuable decision.
 - iv) He noted that the annual report shows that the home workload has decreased dramatically, with most of the difference being covered by the additional office day.
 - v) Beedle noted a snag regarding a fee for the Vetraspec program to speed up claims filing; it was originally supposed to be \$399.00 per year. However, upon further investigation, there is an initial fee of \$599.00 in addition to that fee, so they are requesting the Board approve the extra expenditure of \$599.00 to get the program.
 - vi) They are recommending a 3% increase in contract wages, noting that a \$0.50 per hour increase in rate of pay proposed by Minidoka County does not apply due to the federal mandate that a contract position is to be paid by the services rather than by hours. Patty Temple noted that the difference between the 3% and \$0.50 per hour is minimal, totaling just \$147.00.

- vii) Greenwell noted that there are 399 claims currently open for both counties, with nine different zip codes.
 - viii) Commissioner Crane expressed appreciation for the Veterans Service Officer and their Board for all they do.
 - ix) It was asked if the current national problems with VA hospitals have affected our area; Greenwell responded that our area is actually in the top 10 best in the nation for hospital services.
- e) 1:22 PM ADULT MISDEMEANOR PROBATION (AMP) BUDGET
- i) Amber Prewitt presented the proposed AMP budget, noting that she conducted a survey of AMP Officers Salary, and had 33 of the 40 Idaho counties participate.
 - ii) It was noted that only one other county (Camas) has lower salaries, but we are ranked 6th in state for highest caseload, and that she carries a caseload of approximately 119, while other directors carry little or no caseload.
 - iii) Prewitt requested an increase in "A" Budget to allow for department wages as well as an increase of part time secretary to full time.
 - iv) Prewitt noted that the "B" budget had few increases, accommodating for the increase in cost of consumables.
 - v) She noted that uniforms will need to be replaced.
 - vi) Prewitt noted that increases proposed to accommodate for adding janitorial services, as well as long distance service to be budgeted.
 - vii) She also pointed out the proposed increase in Buildings and Grounds line item from \$500.00 to \$7,000.00 for new flooring, noting that the wood flooring is splitting and needs to be refinished because it is becoming a trip hazard. The carpet needs replaced as well, because it is torn and coming up in places. A price quote of \$6,800.00 was given, and if approved, the funds budgeted for carpet cleaning would not be needed.
 - viii) Prewitt noted that Revenue is down due to a decrease of probationers.
 - ix) Prewitt also stated that she had researched the availability of grants for AMP, and discovered that there are no grants specific for AMP. Some counties are getting some assistance in the JAG program, and using funds for their scam units.
 - x) Prewitt stated her concern for getting this department's wages up to be comparable with other counties.
 - xi) Commissioner Crane asked if any surrounding county AMP programs were self-funded, and Prewitt responded that they were not; Twin Falls County brings in approximately \$270,000.00 in revenue, but the rest is funded through property taxes levies.
 - xii) Barrus spoke in support of the AMP department proposed budget, stating that at its conception and initially there was a lot of pressure for this program to make money, but the days of self-funding are gone. He recommended that the wages be comparable and stated that something needs to be done to bring it up to par.
 - xiii) Prewitt invited the Board members to visit the department to see the day to day operations.
- f) 1:45 PM MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC) BUDGET
- i) Director Darwin Johnson presented the proposed budget for the MCCJC.
 - ii) Johnson noted that they are struggling with the 30 min walk through standards.
 - iii) For the "A" budget, he proposed an increase of \$5,000.00 for the mechanical technician, as well as a 3% across the board and 3% step and grade increase.
 - iv) Johnson is also requesting an increase of five additional staff.

- v) For the "B" budget, office supplies need to be increased due to higher costs for paper.
 - vi) Johnson noted that they are currently fully staffed.
 - vii) Revenue could potentially be increased with more requests coming in for ICE transports, which is why they need additional staff. Revenue could be recouped by being more available for these transports. Reimbursement would more than compensate for the additional staff.
 - viii) Sheriff Jay Heward spoke in support of the increase in staff for MCCJC.
 - ix) Discussion occurred regarding the possibilities of losing inmates to Jerome, and Johnson stated that could happen if the state becomes unhappy with our jail operations.
 - x) Discussion also occurred regarding the request for the \$5,000.00 increase in salary for the mechanical technician. Commissioner Crane recalled that he was hired at the current salary and for the skills that he had. Johnson pointed out that he has saved the County in labor for replacing the heat pumps, and he is concerned that if we don't increase his salary we may lose him to another employer. It was noted that the county paid for his schooling for the locks and that he was hired to perform the expected duties at the current rate of pay.
 - xi) Johnson noted two line item increases in the "B" budget; one for the purchase of a new transport van and another for repairs needed to replace showers, heat pumps, and to convert lighting to LED.
 - xii) Johnson noted that the increases in the proposed budget should be more than covered by the estimated increase in revenues by anticipated participation in the ICE program as well as state reimbursement increases.
- 17) The joint Boards will meet again on July 28th to further deliberate and finalize the budget proposals to determine the direction for the next fiscal year.
- 18) 2:25 PM ADJOURNMENT

APPROVED:

Dennis Crane, Chairman of the Board

ATTEST:

Joseph W. Larsen, Clerk of the Board