



# Cassia County Board of Commissioners

## AMENDED MEETING AGENDA

### Monday, September 17, 2018

Cassia County Courthouse • Commission Chambers  
1459 Overland Ave • Room 206 • Burley ID 83318

Posted on: 9/16/2018 8:32 PM

9:00 AM

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

#### **NEW BUSINESS ACTION AGENDA ITEMS**

- 4) Adopt Amended Board of County Commissioner Agenda for Monday, 9/17/2018
- 5) Calendar, meetings, and correspondence
- 6) Discuss potential closure of some County functions and time cutoff for receipt of funds to facilitate financial software implementation.
- 7) Approval of Clerk's Office recommendations regarding junior college Certificate of Residency Forms
- 8) Personnel Matters: Including but not limited to Change of Status requests, accrual balances, time cards
- 9) Executive Session as needed (for the purpose of discussing employee matters) pursuant Idaho Code § 74-206 (1) (a) or (b)
- 10) Sign proclamation for the week of 9/23/29 as National Passenger Safety Week in Cassia County.
- 11) Consider for approval payment of the FY2018 budget assessment to the six Cassia County QRU's as requested by the Mini-Cassia EMS Committee
- 12) Execute Resolution No. 2018-028 to increase compensation rate for second level conflict public defenders
- 13) Execute Resolution No. 2018-029 Fabri-Kal business property tax exemption
- 14) Discuss possible changes to, and concerns about, Misdemeanor Probation Office Joint Powers Agreement
- 15) Discuss participating with City of Burley on offering flu shots to employees this fall
- 16) Discuss Matt Sharp request to change Albion roll off station approach from commercial to joint use/letter
- 17) Approval of minutes
- 18) Approval of payables

#### **UNFINISHED BUSINESS ACTION AGENDA ITEMS**

- 19) County cell phone inventory, purchase, billing and reimbursement policy follow-up
- 20) Procurement Policy follow-up
- 21) CAI software implementation update
- 22) FY2019 Budget amendment update
- 23) County uniform and clothing policy follow-up

**PAGE 1 OF 2**

***Times are approximate and are subject to change without notice***

*Any in need of special accommodations to facilitate attendance or participation in this noticed meeting, please contact The Assistant to County Commissioners' Office at least two (2) business days prior to the date of this meeting.*

**Cassia County Courthouse • 1459 Overland Ave • Room 210 • Burley ID 83318 • Phone 208.878.7302**

## **TIME SPECIFIC ACTION AGENDA ITEMS**

- 24) 9:10 AM Review and execute agreement with Access Idaho for the Treasurer's Office
- 25) 9:15 AM Review and sign the 2018 Tax Levy Certification
- 26) 9:25 AM Review and approve Master Agreement Software and Support License with accompanying Annual County Software License and Maintenance Fees for Computer Arts, Inc.
- 27) 9:35 AM Review and approve sales agreement with Elections Equipment and Software for purchase of additional budgeted election equipment.
- 28) 9:45 AM Department Head Meeting
- 29) 10:30 AM Executive Session (for the purpose of discussing indigent matters) pursuant Idaho Code § 74-206 (1) (d)
- 30) 11:30 AM USFS and BLM Report
- 31) 12:00 PM Lunch Recess
- 32) 1:10 PM Public Defender Candidates Interviews:
  - a. 1:10 PM Joint meeting of Cassia and Minidoka Commissioners to prepare for interviews
  - b. 1:30 PM Susan Denhardt interview
  - c. 2:00 PM Tim Schneider interview
  - d. 2:30 PM Jacob Twiggs interview
  - e. Deliberate on interviews and make offer of job to selected candidate