TO: Media

FROM: Teresa Clark, Clerk of the Board

The 2018 Organizational meeting of the Lewis County Board of Legislators will be held on Tuesday, January 2, 2018 at 5:00 p.m. in the Legislative Board room at the Court House in Lowville, NY 13367. Resolutions presented for action are herewith attached.

County Clerk Linda Hoskins will administer the Oath of Office to each Legislator as the first order of business.
RESOLUTION NO. 1 - 2018

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Jerry King, member of the Ways and Means Committee.

RESOLVED that the claims presented for payment in the total amount of $253,048.58 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator ________________, seconded by Legislator ________________, and adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:
RESOLUTION NO. 2 - 2018

RESOLUTION ADOPTING STANDING RULES
OF THE BOARD OF LEGISLATORS OF LEWIS COUNTY

Introduced by Legislator Lawrence Dolhof, Chairman of the Rules and Legislation Committee.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby adopts the Standing Rules of the Board of Legislators as last amended on March 1, 2016, which be and hereby are adopted as the Standing Rules of the Lewis County Board of Legislators for the year 2018.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator ________________, seconded by Legislator ________________, and adopted.
RESOLUTION NO. 3 - 2018

RESOLUTION APPROVING THE FORM AND THE AMOUNT OF A BLANKET UNDERTAKING COVERING OFFICERS, CLERKS AND EMPLOYEES OF LEWIS COUNTY

Introduced by Legislator Lawrence Dolhof, Chairman of the Insurance Committee.

WHEREAS, County Law § 403 provides that the County Clerk, the County Treasurer, and Deputy Treasurer, as well as such county officers as shall be specifically required by law, must execute and file with the County Clerk an undertaking in such amounts as may be approved by the Board of Legislators; and

WHEREAS, Public Officers Law § 11(2) further provides that it is permissible with the consent and approval of the officer or governing body authorized to require the undertaking for the County to procure a blanket undertaking from any duly authorized corporate surety covering officers, clerks and employees.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the blanket undertaking in the amount of One Hundred Fifty Thousand Dollars ($150,000) to be obtained from a corporate surety company duly authorized to do business in the State of New York, for the purpose of covering all officers, clerks and employees of Lewis County and that such officers, clerks and employees will faithfully discharge the duties of his or her office, and all trusts imposed upon him or her by law by virtue of his or her office, including the duty of promptly accounting for and paying over all moneys or property received by him as such officer, in accordance with law, and that if the said officers, clerks or employees fail to perform any of the above-mentioned conditions or is in default thereof, that the said corporate surety will pay to the said County and to the People of the State of New York, all damages, costs and expenses resulting from such default, not exceeding the sum specified above.

Section 2. That a certified copy of this Resolution shall be affixed to a copy of the undertaking described herein and filed with the Lewis County Clerk’s Office.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator _____________________, seconded by Legislator _______________, and adopted.
RESOLUTION NO. 4 - 2018

RESOLUTION WAIVING THE NEED FOR A SURETY BOND
ON THE PART OF THE CHAIRMAN OF THE
BOARD OF LEGISLATORS

Introduced by Legislator Lawrence Dolhof, Chairman of the Insurance Committee.

WHEREAS, County Law § 450 provides that the Chairman of the Board of Legislators is to execute and file an undertaking with the County Clerk in such form and in such amount as may be required by the Board of Legislators; and

WHEREAS, the Board of Legislators has this date adopted a resolution approving a blanket undertaking covering the officers, clerks and employees of Lewis County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby determines that separate undertaking for the Chairman of the Board of Legislators shall not be required and waives any further obligation on the part of the Chairman of the Board to obtain a surety bond for the faithful performance of his office, pursuant to County Law § 450.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator ________________, seconded by Legislator ________________, and adopted.
RESOLUTION NO. 5 - 2018

RESOLUTION RE-APPOINTING LEWIS COUNTY MANAGER
AND AUTHORIZING EMPLOYMENT AGREEMENT

Introduced by Legislator Michael A. Tabolt, Chairman of the Board of Legislators.

WHEREAS, the County has heretofore established the position of County Manager pursuant to Lewis County Local Law No. 4-1987, whose function it is to serve as the chief administrative officer, as well as the budget officer, on behalf of the Board of Legislators; and

WHEREAS, the Board of Legislators wishes to re-appoint Ryan Piche as County Manager; and

WHEREAS, the parties wish to enter into an Employment Agreement to provide for the terms and conditions of the employment of the County Manager.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby re-appoints Ryan Piche of Lowville, New York 13367 to the position of County Manager pursuant to Local Law No. 4-1987, to perform such duties and responsibilities as described therein, and as may be delegated from time to time by the Board of Legislators.

Section 2. That the Lewis County Board of Legislators hereby approves an Employment Agreement by and between the County of Lewis and the County Manager, setting forth the terms and conditions of employment for the County Manager.

Section 3. The term of said Employment Agreement shall be effective from January 1, 2018 through December 31, 2019.

Section 4. That the annualized salary of said position shall be as set forth in the 2018 adopted budget, subject to any further adjustments (s) upon the approval of the Board of Legislators.

Section 5. That the Chairman or the Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Employment Agreement upon such form as may be approved by the County Attorney.

Section 6. That the within resolution shall take effect immediately.

Moved by Legislator __________________, seconded by Legislator __________________, and adopted.
RESOLUTION NO. 6 - 2018

RESOLUTION RE-APPOINTING LEWIS COUNTY ATTORNEY
AND AUTHORIZING EMPLOYMENT AGREEMENT

Introduced by Legislator Michael A. Tabolt, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby re-appoints Joan McNichol of Lowville, New York 13367, to serve as Lewis County Attorney, pursuant to County Law § 500.

Section 2. That the Lewis County Board of Legislators hereby approves an Employment Agreement by and between the County of Lewis and Joan McNichol, setting forth the terms and conditions of employment as Lewis County Attorney.

Section 3. That the term of said Employment Agreement shall be effective January 1, 2018 through December 31, 2019.

Section 4. That the annualized salary of said position shall be as set forth in the 2018 adopted budget, subject to any further adjustment(s) upon the approval of the Board of Legislators.

Section 5. That the Chairman or the Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Employment Agreement.

Section 6. That the within resolution shall take effect immediately.

Moved by Legislator ____________________, seconded by Legislator ________________, and adopted.
RESOLUTION NO. 7 - 2018

DESIGNATION OF DEPOSITORIES FOR 2018

Introduced by Legislator Craig Brennan, Chairman of the Ways and Means Committee.

WHEREAS, Subdivision 3 of Section 212 of the County Law provides that the Board of Legislators shall designate one or more depositories for deposit of all monies received by the County Treasurer, and specify the maximum amount which may be kept on deposit in each depository.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the following named banks, or banking associations be designated as depositories for County monies and for the maximum amount as set opposite the name of each

<table>
<thead>
<tr>
<th>Bank</th>
<th>Maximum Amount</th>
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<tbody>
<tr>
<td>Community Bank N.A.</td>
<td>20,000,000</td>
</tr>
<tr>
<td>Key Bank of Central NY N.A.</td>
<td>20,000,000</td>
</tr>
<tr>
<td>Chase Bank</td>
<td>20,000,000</td>
</tr>
<tr>
<td>Adirondack Bank</td>
<td>20,000,000</td>
</tr>
<tr>
<td>RBC Wealth Management</td>
<td>20,000,000</td>
</tr>
</tbody>
</table>

Section 2. That the Clerk of the Board be and she hereby is authorized and directed to file a certified copy of this resolution in the office of the Lewis County Clerk.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator ________________, seconded by Legislator ________________, and adopted.
RESOLUTION NO. 8 - 2018

RESOLUTION AUTHORIZING FIRE ADVISORY BOARD
AND PROVIDING FOR PAYMENT OF ALLOWABLE EXPENSES

Introduced by Legislator Jerry King, Chairman of the Fire and Emergency Services Committee.

BE IT RESOLVED as follows:

Section 1. That pursuant to Section 225-a of the County Law, the Lewis County Fire Advisory Board shall consist of the following members, who are hereby appointed to such Board for the term of one year commencing January 1, 2018 through December 31, 2018 to wit: Fire Chief of each Volunteer Fire Department in Lewis County, or a designated Assistant Fire Chief, all of whom shall be county officers and shall serve without compensation.

Section 2. That Lewis County Fire and Emergency Management Director Robert MacKenzie, III is hereby authorized to appoint up to six (6) Deputy Coordinators, who shall serve without compensation, and that said Director must submit a list of his appointees to the Clerk of the Board of Legislators as soon as appointments have been made.

Section 3. That the necessary expenses of the Lewis County Fire Advisory Board and the Deputy Coordinators shall be paid upon due audit as provided by law.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __________________, seconded by Legislator __________________, and adopted.
RESOLUTION NO. 9 - 2018

RESOLUTION TO EXTEND AUTHORIZATION TO CANARX SERVICES, INC. AS LEWIS COUNTY HEALTH INSURANCE PLAN VENDOR

Introduced by Legislator Lawrence Dolhof, Chairman of the Insurance Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby extends authorization to participants of the Lewis County Health Insurance Plan to utilize CanaRx Services, Inc. as a vendor for prescribed medications.

Section 2. That CanaRx Services, Inc. is hereby approved as a vendor for a period of one year to commence January 1, 2018 through December 31, 2018.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator ________________, seconded by Legislator ________________, and adopted.
RESOLUTION NO. 10 - 2018

RESOLUTION AUTHORIZING AN AGREEMENT AND FUNDING IN THE FIRST INSTANCE FOR THE CONSTRUCTION PHASE OF BRIDGE REPLACEMENT PROJECT (PIN 775360) KNOWN AS CR 41 (BLUE STREET) OVER WHETSTONE CREEK

Introduced by Legislator Gregory Kulzer, Chairman of the Transportation Committee.

WHEREAS, a Project for the Bridge Replacement on Blue Street over Whetstone Creek (PIN 775360; BIN 3339830) (the “Project”) in the Town of Martinsburg, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 95% federal funds and 5% non-federal funds; and

WHEREAS, the County of Lewis desires to advance the Project by making a commitment to advance 100% of the Federal (95%) and Non-Federal share (5%) for the Construction Phase of the Project. This Phase will utilize Surface Transportation Program (STP) funds through the Bridge NY Program, and requires the execution of this Agreement to enable the County to receive reimbursement; and

WHEREAS, pursuant to Highway Law § 10 (34-a) and section 15 of Chapter 329 of the Laws of 1991 as amended by section 9 of Chapter 330 of the Laws of 1991, as further amended by chapter 57 of the Laws of New York of 2014, the State has established the “Marchiselli” Program, which provides certain State-aid for Federal aid highway projects not on the State highway system with project eligibility for Marchiselli Program funds determined by NYS DOT.

NOW, THEREFORE, BE IT RESOLVED by the Lewis County Board of Legislators, duly convened, as follows:

Section 1. That the Lewis County Board of Legislators hereby approves the above-subject Project and Construction Phase Agreement.

Section 2. That the Lewis County Board of Legislators hereby authorizes the Chairman of the Lewis County Board of Legislators, to pay in the first instance 100% of the federal and non-federal share of the cost of the Construction Phase work for the Project or portions thereof.

Section 3. That the sum of $1,903,000.00 is hereby appropriated from County general funds, and made available to cover the cost of participation in the above Construction Phase of the Project.

Section 4. That in the event the full federal and non-federal share costs of the project exceed the amount appropriated above, the Lewis County Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Chairman of the Board of Legislators.
Section 5. That the Chairman of the Lewis County Board of Legislators, be and he hereby is authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Lewis County Board of Legislators, with the New York State Department of Transportation in connection with the Municipality’s first instance funding of the Construction Phase costs, and permanent funding of the local share of federal-aid and state-aid eligible Construction Phase costs, and all Project costs within appropriations therefore that are not so eligible.

Section 6. That the Lewis County Highway Superintendent, or in his absence the deputy superintendent, be and the same is hereby authorized to execute all necessary consultant agreements, right-of-way certifications, reimbursement requests for Federal Aid on behalf of the Lewis County and any other document, not including the Agreement with NYS DOT, that may be necessary to carry out the terms of this Resolution.

Section 7. That a certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Section 8. That the within Resolution shall take effect immediately.

Moved by Legislator ________________, seconded by Legislator ________________, and adopted.
RESOLUTION NO. 11 - 2018

RESOLUTION TO APPROPRIATE FUNDS
BLUE STREET OVER WHETSTONE CREEK

Introduced by Legislator Craig Brennan, Chairman of Ways and Means Committee.

BE IT RESOLVED as follows:

Section 1. That $1,903,000.00 shall be appropriated in the Capital Bridge Program to facilitate the Supplemental Agreement #3 PE/Design Phase and ROW Incidentals and Construction Phases of the Bridge on Blue Street over Whetstone Creek.

Section 2. The following accounts shall be recognized to facilitate the funding of this project:

Revenue:
H0512000 345970 FEDERAL $1,807,850.00
H0512000 350310 LOCAL $ 95,150.00
Project HAM

Expense:
H0512000 499900 $1,903,000.00
Project HAM

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator _______________, seconded by Legislator _______________, and adopted.
RESOLUTION NO. 12 - 2018

ADOPTING LEWIS COUNTY MANAGEMENT
EMPLOYEE POLICY MANUAL

Introduced by Legislator Bryan Moser, Chairman of the Human Resources Committee.

WHEREAS, the benefits for Management and Management/Confidential employees may differ from unionized employees, and

WHEREAS, the Director of Human Resources and County Manager wish to create a single source document which clarifies benefits and policies related only to Management and Management Confidential employees, and

WHEREAS, the Director of Human Resources and County Manager also recommend adjustments to the grade plan contained in appendix C, as adopted by resolution 430-2107, by upgrading the County Clerk and Director of Recreation, Forestry and Parks to Management Grade 3, and

WHEREAS, the Board of Legislators seeks to adopt this manual as the authorized benefit package, policies, and rules, as they apply to management and Management/Confidential employees:

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators of the County of Lewis hereby authorizes the adoption of the Lewis County Management Employee Policy Manual.

Section 2. This Resolution shall take effect immediately.

Moved by Legislator _______________, seconded by Legislator _______________, and adopted.
RESOLUTION NO. 13 - 2018

RESOLUTION AUTHORIZING AGREEMENT
BETWEEN DEPARTMENT OF SOCIAL SERVICES AND
LEWIS COUNTY PUBLIC HEALTH

Introduced by Legislator Roscoe Fawcett, Jr., Chairman of the Social Services Committee.

WHEREAS, the Lewis County Department of Social Services ("DSS") is charged with receiving and administering federal Temporary Assistance for Needy Families ("TANF"), Safety Net, and Supplemental Nutrition Assistance Program ("SNAP") funds to be used for work activities in accordance with State Social Services Law and its implementing regulations; and

WHEREAS, DSS may use federal and state funds for work activities as authorized under these programs to provide for the establishment of work experience projects, including any work experience that is part of the community service program, for persons in receipt of these benefits. Such projects may include the performance of work experience activities in the public sector or non-profit sector. Work experience projects also may include the operation of an activity of a governmental unit, a non-profit agency, or an institution; and

WHEREAS, Lewis County Public Health ("Public Health") is a public agency desiring to provide work experience activities for recipients of TANF, Safety Net, and/or SNAP; and

WHEREAS, the County of Lewis, by and through the Department of Social Services, desires to enter into an agreement with Public Health to be a sponsor and assign work experience activities to qualified recipients.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Department of Social Services, and Lewis County Public Health for the purpose of participating in providing work experience activities for recipients of TANF, Safety Net, and/or SNAP in accordance with State Social Services Law and its implementing regulations.

Section 2. That the term of this Agreement shall be from January 3, 2018 through December 31, 2022.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator _____________, seconded by Legislator _____________, and adopted.