ECONOMIC DEVELOPMENT/PLANNING/INSURANCE/
RECREATION, FORESTRY AND PARKS COMMITTEE MEETING

June 26, 2017

PRESENT: Legislators Larry Dolhof, Craig Brennan, Bryan Moser and Rocky Fawcett, County Manager Ryan Piche, Economic Development Director/IDA Director Eric Virkler, Planning Director Frank Pace, Recreation, Forestry & Parks Director Jackie Mahoney and reporter Nick Altmire.

The meeting was called at 12:30 p.m.

Terry Clark posed a docket to authorize purchase of a Cyber Security policy from the Russell Bond Company for $1, $2 or $3 million. Legislator Dolhof cited the company would conduct an overall risk assessment inclusive with a policy purchase, suggesting the $1 million policy. Legislator Moser inquired whether to reserve $1 million for cyber security risk without purchasing a policy. Ryan Piche stated the municipal governments he has worked for each had a cyber security insurance policy. The Committee asked for input from IT Director Adam Zehr.

At 1:00 p.m. Adam Zehr and Atty. Joan McNichol entered the meeting. Adam suggests purchase of $1 million policy and awaiting the overall risk assessment. He does the best he can to protect from a security breach, but admittedly may not be aware of all aspects. He said that Homeland Security could be asked to review any identified risk and policy recommendations by Russell Bond for authenticity. Atty. McNichol concurred with Adam's suggestion.

The Committee will recommend the Board approve purchasing the $1 million coverage with a $25,000 deductible for a premium of $8,122.75, and await the results of the risk assessment for further consideration.

Other Dockets approved:

-Authorize Frank Pace to travel to Washington, DC 9/12-14/17 for Farm Days Conference w/US Senators
-CDBG application for NRCIL's building initiative within Village of Lowville- up to $300,000
-Authorize Jackie Mahoney to travel to Manchester, NH 8/22-27/17 for National/International Off-Road vehicle association conference
-Create seasonal full-time Recreation Crew Worker - $15.83/hr.
-Submission of CFA application for Lewis County ATV Trail System
-Open Osceola Road for snowmobile access from Town of Lewis line to 4 corners in Osceola
-Set 8/1/17 public hearing to add off-road trail areas to the ATV Trail System : Farrell, Morgan, Barrett, Daniels, Worth, Cronk

Frank Pace distributed and reviewed his update report (attached).

In addition to classroom training, Frank and Soil & Water Manager Nichelle Billhardt will teach the 32 students registered for the summer Manufacturing Academy of Science and Technology (MAST) program about the flood gauge system. This group of 7th and 8th grade students are undoubtedly future registrants for BOCES' Integrated Manufacturing Technologies course.

The completed household characteristics of the population survey will assist the Southern Town and Village Boards with decisions to update their infrastructure.

In response to Legislator Brennan, Frank suggests deferral of Senator Griffo's grant of $250,000, but discussion will continue on the JCC extension center. This issue will be posed for consideration to the Ways and Means/Buildings and Grounds Committee on 6/27/17.

The bus transportation system has added the Rome college campus to its route, along with SUNY Polytech and Utica College. Also, an increased number of shoppers are opting for the bus to go to the shopping center on Route 12 across from SUNY Polytech.

A survey indicated how many JCC students would like to use the public bus. Planner Cassie Buell will present a detailed update for coordinating the JCC Connector Route and expanding the system into the Watertown area. The public is encouraged to utilize the bus for any of various purposes.

Eric Virkler distributed and reviewed his report (attached).

Business Park: Eric reported that negotiations with the property owner are in the final stage for the business park and will be presented for approval at the IDA Board of Directors' next meeting.

Wind projects: Negotiations continue with the developers, municipal and school officials for two wind projects. The Deer River project is more complicated because it overlaps into Jefferson County. The wind developers have open and ongoing communication with Fort Drum representatives regarding radar interference issues with Fort Drum.

In response to Legislator Moser, Eric feels the developers would have no recourse if Fort Drum were to determine their wind project non-feasible. There is known interference for air traffic, but it is minimal. However, the impact increases as more windmills are erected. Legislator Brennan emphatically would not want to jeopardize the economic advantages related to Fort Drum. However, he is optimistic the windmills would not pose significant interference issues. Eric assured he would keep the committee updated as negotiations unfold.

The Lyons Falls mill is being marketed to potential buyers, but it is imperative to complete the demolition project. The project would be enhanced if Krueger goes ahead with their proposed expansion of their hydro facilities.

In response to Legislator Brennan, Eric reported that if the HDK property owner does not pay the estimated $15,000 annual taxes again next year then the property would thereafter be listed for delinquent auction. Everyone is aware of the bank lien on the property. IDA attorneys are corresponding with all involved parties with a goal to get the property deeded to the IDA. Eric had recently been contacted by a real estate broker, but there has been no real activity.

Jackie Mahoney distributed and reviewed her update report (attached).

The vandal/s of the Forks/Factory Recreation Area property have not yet been identified.

The Chamber of Commerce's web page utilized for ATV permit administration is not user friendly and the contracted vendor does not or cannot appropriately respond to cited issues. Jackie reports it takes her much more time than it should to generate data and reports. She will propose a 2018 County takeover of the ATV permit process, relating that Adam Zehr has assured it could be accomplished. The apps must work together with the web page

Jackie will submit a CFA grant for trail system development, including a truck and personnel expenses. Eric Virkler said there is a push to get good project requests for CFA funding. He suggested that Jackie send a copy of her proposal to Michele Ledoux who is a member of the review committee.

At 1:45 p.m. Legislator Brennan made a motion to enter executive session to discuss potential contract negotiations, seconded by Legislator Moser and carried. Following the session, Legislator Brennan made a motion to re-enter regular session at 1:58 p.m., seconded by Legislator Moser and carried.

Respectfully submitted,
Terry Clark, Clerk of the Board

OFFICE OF LEWIS COUNTY PLANNING
7660 North State Street
Lowville, New York 13367
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Fax: (315) 377-3137

Frank J. Pace	Casandra M. Buell	Susan M. Kulzer
Director	Planner	Senior Keyboard Specialist
frankpace@lewiscounty.ny.gov	casandrabuell@lewiscounty.ny.gov	suekulzer@lewiscounty.ny.gov

Memo

TO: Ryan Piche, County Manager
Planning Legislative Committee
- Larry Dolhof, Chairman
- Craig Brennan
- Bryan Moser

FROM: Frank Pace, Director of Planning

DATE: June 22, 2017

SUBJECT: June 2017 Committee Report

DOCKET ITEMS:

1. Authorize Frank Pace to travel to Washington, DC September 12-14, 2017 for the annual Farm Days conference with the Senate

Monthly Highlights

We now have 32 students signed up for our Manufacturing Academy of Science and Technology (MAST) Summer Camp, which is sponsored by the County. The camp is now full. Also, a big thank you to Dave Becker for providing our students with an old culvert for one of their experiments. On July 10, 2017 Planning and SWCD will be providing a field trip for the students to Mill Creek to explain how the early flood warning system works.

Planning assisted BOCES with the placement of a student from the Technology Program into Kraft Heinz (KH) as a summer intern from August 11-17, 2017. The student will learn the KH current facility technology. The position is funded through BOCES in conjunction with the Pratt Northam Foundation.

Clark Patterson Lee is working with Constableville to complete their household characteristics of the population survey. The survey is intended to provide data on the benefit from the proposed improvements.

Liz, Joan and I met with MVCC on May 30, 2017 to discuss the educational programs. MVCC is putting together a team to meet with the various school districts, manufactures and agencies that we have been working with on our educational programs. The Planning Department will coordinate the meetings. It is anticipated the meetings will take place over the next few months.

Lewis County is an equal opportunity provider and employer. Complaints of discrimination should be made known to the Lewis County Board of Legislators

Monthly Highlights (continued)

We have ordered the stream gauge equipment with the BRAC grant and funding supplied by Assemblyman Blankenbush. Soil & Water Conservation District and Planning will install the new modems upon arrival. The additional stream gauge unit will be installed along the Deer River.

On June 13, 2017 Lewis County was named a **Clean Energy Community** by the State of New York and is eligible for a grant in the amount of **$100,000**. We will continue to process the grant program and Lewis County can use the designation on our website and in marketing materials.

If anyone would like more detailed information on any of these programs, please let me know.

Cornell Cooperative Extension and Maple Producers

- Continue to assist two maple producers in Value-Added Ag product exporting.
- Working with beef producers on export and outlet markets for their products.
- Met with Global NY China on June 22nd to discuss three applications regarding local businesses and exports.

Outer Stowe Street Projects

- Continue to work with Ways & Means and Building & Grounds committees on various projects including Solar, SmartWatt and Clean Energy Communities Grant program.
- Provide weekly project updates as offered by Greenskies.

Chamber of Commerce and Recreation, Forestry & Parks

- Attended monthly Chamber meeting
- Google analytics is attached

Soil & Water/Flood Mitigation

- Monitoring stream system with the varying weather conditions with our team during the latest rain storm events.
- Attended the annual Black River Watershed Conference in Old Forge on June 14, 2017.
- Continue to work with Town of Lowville Supervisor Randy Schell and SWCD on the Hospital Hill drainage project. We are awaiting the final engineering drawings so we can start the project.

Advanced Educational Program

- Our MAST Summer Camp currently has 32 students signed up for the two-week program which begins July 10th.

Clean Energy Communities Study

- Working with Frank Archer on proposals for CEC priority project cost estimate for DSS.
- Resubmitted the last Clean Fleet Action Item again. NYSERDA was having problems with reading the spreadsheets after emailing.
- Correspondence received from NYSERDA on June 13, 2017 read as follows: "Lewis County is hereby named a **Clean Energy Community** by the State of New York and is eligible for a grant in the amount of **$100,000**."

County Planning Board / 239-L and M Reviews

We had four referrals for June 2017: Town of Greig Town Board, Town of Leyden Town Board, Town of New Bremen Town Board and the Town of Denmark Planning Board.

Southern Lewis County Regional Water Study

Met with the Village of Port Leyden and Village of Lyons Falls mayors to discuss their possible participation in the continued project of water system connection and development for the southern area of the County. The Village of Lyons Falls is not interested. The Village of Port Leyden is now interested but doesn't have the time to discuss due to their other pending projects.

Central Lewis County Regional Water Study

Working with Clark Patterson Lee on the CFA application for the grant project for the four participating towns (Denmark, Lowville, Martinsburg and Watson).

Community Outreach Program

- Met with Kraft Heinz (KH) regarding their employment program. KH has hired all their full-time employees. Currently they use Kelly Services for their part-time and seasonal help. According to the Plant Manager they are running at full capacity.
- Continue to review Article X documents as they become available for the Number Three Wind Farm project.
- Provided communication through the month to all Government Efficiency Program partners with government program information.
- Continue to work with DANC on Lyons Falls BOA Step 3 and its scope of work and administration of the project. Attended a BOA meeting on June 15, 2017. Also, attended a meeting on June 21st in Watertown in which DANC and Bergmann presented the BOA project to DOS.
- Continue to attend bi-weekly meetings with the Village of Lyons Falls zoning committee and Tug Hill Commission to develop zoning regulations for the Village.
- Continue to work with Pat Fralick on a variety of community topics.
- On June 1, 2017 attended the annual FDRLO meeting at JCC.
- Attended the IDA Business Breakfast meeting on June 13, 2017.
- Provided training on the Electric Car to DSS personnel on June 21, 2017.

Hazard Mitigation Report Compliance and Study

Continue to work with EMS on the project

Tyler Munis Financial System Budget Report

2017 Budget is on target. #8020-Planning Year-To-Date Budget Report is attached.

Attended Tyler payroll training on June 8, 2017.

Summer Mobile App Data
All Mobile App Data

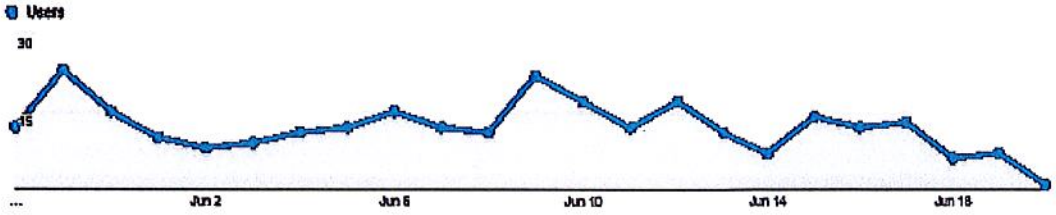
GO TO REPORT

Users Overview

May 29, 2017 - Jun 20, 2017

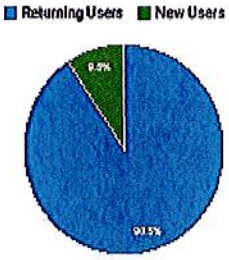
All Users
100.00% Sessions

Overview



Users	Sessions	Screen Views
169	938	7,418

Screens / Session	Avg. Session Duration	% New Sessions
7.91	00:01:19	9.49%



	Language	Sessions	% Sessions
1.	en-us	919	97.97%
2.	es-us	16	1.71%
3.	en-gb	2	0.21%
4.	zh-cn	1	0.11%

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FOR 2017 99 JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0802000 Planning

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
31 Local Sources						
317501 Mobility Management Rev						
-25,000.00	0.00	-25,000.00	-6,272.00	0.00	-18,728.00	25.1%
327072 BOA Step 3						
0.00	0.00	0.00	-38,528.00	0.00	38,528.00	100.0%
327073 Admin Pub Admin						
-10,000.00	0.00	-10,000.00	0.00	0.00	-10,000.00	.0%
33 State Sources						
339013 BOA Step 3						
0.00	-311,449.66	-311,449.66	-534,035.77	0.00	222,586.11	171.5%
339014 LGE South LC Water						
0.00	-136,322.00	-136,322.00	-445,452.00	0.00	309,130.00	326.8%
41 Personal Services						
110100 Personal Svs Regular Pay						
148,059.00	0.00	148,059.00	65,334.21	0.00	82,724.79	44.1%
42 Fringe						
801000 Retirement						
15,908.00	0.00	15,908.00	6,738.22	0.00	9,169.78	42.4%
803000 Social Security						
10,476.00	0.00	10,476.00	2,432.07	0.00	8,043.93	23.2%
804000 Workers Comp						
3,020.00	0.00	3,020.00	2,454.40	0.00	565.60	81.3%
806000 Health Insurance						
13,083.00	0.00	13,083.00	3,041.78	0.00	10,041.22	23.2%
807000 Dental Insurance						
1,329.00	0.00	1,329.00	609.51	0.00	719.49	45.9%
44 Contractual						

FOR 2017 99 JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0802000 Planning

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
430100	Telephone						
	1,300.00	143.50	1,443.50	563.90	0.00	879.60	39.1%
440100	Postage						
	600.00	0.00	600.00	84.47	0.00	515.53	14.1%
440700	Supplies						
	1,400.00	115.94	1,515.94	593.26	127.41	795.27	47.5%
450100	Education & Training						
	900.00	0.00	900.00	115.00	0.00	785.00	12.8%
450300	Educational Material						
	300.00	0.00	300.00	0.00	0.00	300.00	.0%
450500	Dues/Subscriptions						
	600.00	0.00	600.00	444.00	0.00	156.00	74.0%
450700	Travel						
	1,700.00	0.00	1,700.00	990.30	0.00	709.70	58.3%
460500	Repairs & Maint-Equip						
	600.00	0.00	600.00	300.00	0.00	300.00	50.0%
470300	Vehicle Exp-Gas/Oil						
	100.00	0.00	100.00	0.00	0.00	100.00	.0%
490700	Advertising/Legal Notices						
	200.00	0.00	200.00	0.00	0.00	200.00	.0%
490900	Miscellaneous						
	200.00	0.00	200.00	0.00	0.00	200.00	.0%
495300	BOA Step 3						
	0.00	412,404.16	412,404.16	31,371.14	0.00	381,033.02	7.6%
495500	Planning/Community Projects						
	19,000.00	12,000.00	31,000.00	778.78	12,025.63	18,195.59	41.3%
495700	LGE South LC Water						
	0.00	136,322.00	136,322.00	27,300.00	0.00	109,022.00	20.0%
TOTAL	Planning						
	183,775.00	113,213.94	296,988.94	-881,136.73	12,153.04	1,165,972.63	-292.6%
	TOTAL REVENUES						
	-35,000.00	-447,771.66	-482,771.66	-1,024,287.77	0.00	541,516.11	
	TOTAL EXPENSES						
	218,775.00	560,985.60	779,760.60	143,151.04	12,153.04	624,456.52	

FOR 2017 99 JOURNAL DETAIL 2017 1 TO 2017 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
GRAND TOTAL	183,775.00	113,213.94	296,988.94	-881,136.73	12,153.04	1,165,972.63	-292.6%

** END OF REPORT - Generated by Sue Young **

OFFICE OF LEWIS COUNTY PLANNING
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Frank J. Pace	Casandra M. Buell	Susan M. Kulzer
Director of Planning	Planner	Senior Keyboard Specialist
frankpace@lewiscounty.ny.gov	casandrabuell@lewiscounty.ny.gov	suekulzer@lewiscounty.ny.gov

Memo

TO: Frank Pace, Director of Planning

CC: Ryan Piche, County Manager
Planning Legislative Committee
- Larry Dolhof, Chairman
- Craig Brennan
- Bryan Moser

FROM: Casandra Buell, Planner

DATE: June 22, 2017

SUBJECT: June 2017 Committee Report

Old Forge

- Worked directly with Katie Wojdyla, Owner and Director of Marketing for Enchanted Forest Water Safari (EFWS), for approval to include EFWS affiliations on the upcoming production of our next WWNY-TV commercial.
- The 2017 Old Forge Seasonal Route is in full swing. LCPT provided service to Old Forge for 18 residents on June 3rd for EFWS orientation. Enchanted Forest Water Safari's season opened June 14th and we have had roughly 26 riders each day.

JCC Connector Route

- Requested formal NYSDOT permission to move forward with the proposed Jefferson Community College Connector Route. Received a signed endorsement by Laura Hacker of NYSDOT on June 2, 2017 (copy attached).
- Received a signed endorsement from Carole A. McCoy, President of JCC, for the LCPT JCC Connector Route (copy attached). Ms. McCoy emphasized the overwhelming benefits of adopting this route for both students and job seekers.
- Working with Birnie Bus to file an "Extension of Service" for their ability to travel into Jefferson County for the proposed JCC route.

Lewis County is an equal opportunity provider and employer. Complaints of discrimination should be made known to the Lewis County Board of Legislators

DOT

- Executed a conference call on May 22, 2017 with Laura Hacker, NYSDOT Intermodal Transportation Specialist, and John Reel, NYSDOT Rural Mobility Specialist, regarding future opportunities for Lewis County Public Transportation.
- Formally requested Lewis County Public Transportation one-day extensions of service for the 2017 Oktoberfest and Cream Cheese Festival. Both requests for extended services were approved by NYSDOT on May 23, 2017.
- Met with Laura Hacker on June 13, 2017 to discuss possible uses of on-hand ATC (Accelerated Transit Capital) funds and to review DOT requirements for an updated Coordinated Transportation Plan (CTP) previously completed in 2009.

Fixed Route

- Created a Lewis County Public Transportation Fixed Route brochure for distribution in hospital offices, elderly living facilities and local school districts (copy attached).
- Met with Christina Flint, Lewis County General Hospital Public Relations, on May 30, 2017 regarding several challenges facing patient riders. Assisted in distributing route materials to several offices that requested more information for their patients.

Public Transportation Educational Program

- Attended the 2nd Annual Lewis County Jobs Fair held on June 7, 2017 and distributed the LCPT Utica Connector, Old Forge Seasonal and Fixed Route brochures to several businesses/agencies in attendance.

WWNY-TV

- Met with Patricia Strife, Marketing Specialist for WWNY 7News/WNYF Fox 28, on May 23, 2017 to discuss our current marketing strategy and to brainstorm ideas for a possible commercial production intended to target riders for the potential Jefferson Community College Connector Route.
- Met with Elizabeth Baez, Digital Marketing Coordinator, Jeff Dawley, Producer, and Patricia Strife, Marketing Specialist, for WWNY 7News/WNYF Fox 28, on June 7, 2017 to review Banner Ad and Mobile App analytics, outline the production of the JCC Connector Route Commercial and to review the 2018-2019 WWNY-TV proposed contract.

County Planning Board

- Assisted with four County Planning Board reviews and recommendations for the June 15th Planning Board meeting.

Training

- Attended a "Best Practices for Public Outreach" webinar sponsored by Remix on May 23, 2017 focusing on the challenges and solutions to attracting new ridership for Public Transportation.
- Attended Leadership Training focused on "Effective Time Management" presented by CITEC on May 23, 2017.
- Attended the North County Regional Economic Development Council open public forum on May 30, 2017 regarding Round 7 of the Regional Economic Development Council initiative, competitive funding guidelines, and progress made on the North Country Strategic Plan.
- Reviewed the webinars "Introduction to Finding Grants" and "Introduction to Proposal Writing" presented by GrantSpace.org.
- Attended the 2017 Water/Sewer Grants Webinar presented by EFC on June 1, 2017.

NEW YORK
STATE OF
OPPORTUNITY.

Department of Transportation

ANDREW M. CUOMO
Governor

MATTHEW J. DRISCOLL
Commissioner

Cathy Calhoun
Chief of Staff

June 02, 2017

Casandra Buell
Planner
Lewis County Public Transportation

Dear Ms. Buell,

If Lewis County Public Transportation obtains the necessary operating authority, approvals from the agencies involved and all STOA rules and regulations are being followed then the public Connector Route from Lewis County to Jefferson Community College would be eligible for Statewide Transportation Operating Assistance.

If you have any questions please feel free to contact me at 518-457-8346.

Sincerely,

Laura Hacker
Public Transportation Bureau

STATE UNIVERSITY OF NEW YORK
JEFFERSON
There's more here.

1220 Coffeen Street | Watertown, NY 13601
315.786.2200 *main* | 888.435.6522 *toll free*
www.sunyjefferson.edu

June 15, 2017

Frank J. Pace
Lewis County – Dept. of Planning and Community Development
7660 N. State Street
Court House - Room 324
Lowville, NY 13367

Dear Frank,

Jefferson Community College offers its strong support for the College Connector being considered by officials in Lewis County. With its campus located in Watertown, Jefferson is the only institution of higher education within a 50 mile radius in Northern New York. Reliable transportation is often a barrier to degree completion, and a regular schedule of transportation between Lewis County and Jefferson Community College would remove this barrier for many students.

Jefferson serves over 4,000 students in 32 associate degree programs and 9 certificate programs. In Fall 2015, 37% of high school graduates in Lewis County who were going on to College, chose Jefferson Community College, up from 25.6% in 2014. On average, approximately 8% of Jefferson's fall semester enrollments are Lewis County residents. For Fall 2016, this equated to 312 students. For the Spring 2017 semester nearly 200 students were from Lewis County. The Lewis County Transportation Survey of high school graduates in three school districts indicates continued interest in Jefferson Community College and support for transportation to the College.

A transportation system from Lewis County to Jefferson will also provide opportunities to those seeking professional development opportunities. Community members in Lewis County will have greater access to non-credit bearing workshops and certification training offered on campus throughout the year by the Continuing Education Division. In addition, forty-two Jefferson faculty/staff members currently reside in Lewis County. Reliable transportation could enhance job opportunities for Lewis County residents.

I applaud Lewis County's efforts to bridge the transportation gap and assist its residents with achieving their educational and professional goals. Jefferson Community College fully supports the College Connector.

Sincerely,

Carole A. McCoy

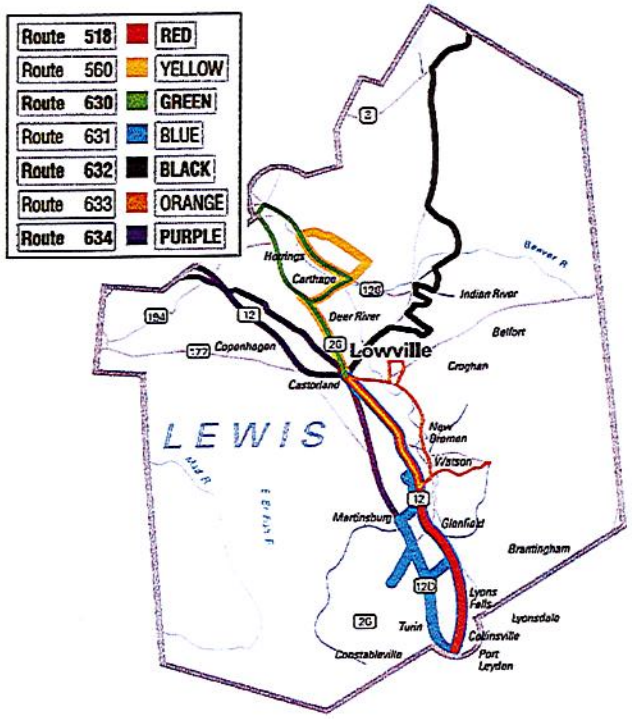
Carole A. McCoy
President

CAM:kjf
cc: Terrence Harris, Dean

Lewis County Public Transportation
Operated by Birnie Bus, Inc.
LCPT: 315-376-5919
Email: casandrabuell@lewiscounty.ny.gov
Birnie Bus: 315-376-6508

Route Rate Sheet

Lowville - Boonville	$4.00	M-F
Lowville - Brantingham	$3.50	M-F
Lowville - Carthage	$4.00	M-F
Lowville - Castorland	$2.50	M-F
Lowville - Constableville	$3.50	M-F
Lowville - Copenhagen	$4.00	M-F
Lowville - Croghan	$3.00	M-F
Lowville - Deer River	$3.50	M-F
Lowville - Denmark	$3.00	M-F
Lowville - Glendale (Glenfield)	$2.50	M-F
Lowville - Greig	$3.00	M-F
Lowville - Harrisville	$5.00	M-F
Lowville - Indian River	$4.50	M-F
Lowville - Lyons Falls	$3.00	M-F
Lowville - Martinsburg	$1.50	M-F
Lowville - Naumburg	$3.00	M-F
Lowville - New Bremen	$2.50	M-F
Lowville - Port Leyden	$3.00	M-F
Lowville - Turin	$3.00	M-F
Lowville - Watson	$2.00	M-F
Lyons Falls - Constableville	$2.50	M-F
Lyons Falls - Turin	$1.50	M-F
Naumburg - Deer River	$2.50	M-F
New Bremen - Belfort	$2.00	M-F
Port Leyden - Constableville	$2.50	M-F
Port Leyden - Lyons Falls	$1.50	M-F
Port Leyden - Turin	$2.50	M-F
Turin - Martinsburg	$2.00	M-F
Lowville Village - Lowville Village	$1.00	M-F



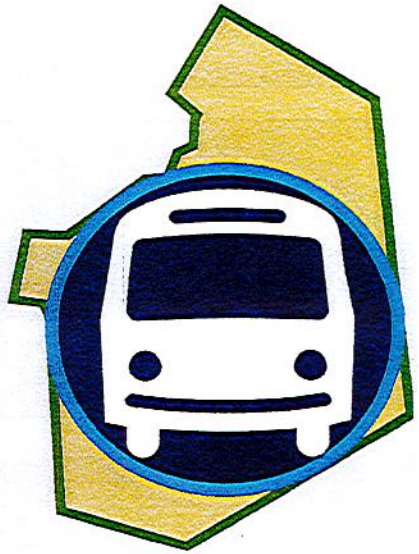
FREE: Children Under 3 Years

Half Price: Medicaid, Medicare, Seniors 65+, Children 3-11 Years.
(Medicaid & Medicare must provide proof)

Monthly Passes Available for $25

Lewis County Public Transportation

Fixed Route



Lewis County Public Transportation
Ride With Us!

LEWIS COUNTY
PUBLIC TRANSPORTATION
Ride With Us!

Route 518 (Red): Boonville - Port Leyden - Lowville			
Lowville	Dollar General *(call ahead)*	7:45 AM	4:30 PM
Port Leyden	Post Office	8:30 AM	3:35 PM
Boonville	Rite Aid	9:30 AM	2:45 PM
Port Leyden	Post Office *(call ahead)*	9:45 AM	2:35 PM
Lowville	Dollar General *(call ahead)*	10:20 AM	2:15 PM

Route 560 (Yellow): Castorland - Lowville			
Castorland	Karcher Estates *(call ahead)*	9:10 AM	2:15 PM
Castorland	Post Office	9:15 AM	2:20 PM
Lowville	Dollar General *(call ahead)*	9:35 AM	2:00 PM

Route 630 (Green): Lowville - Carthage - Lowville			
Lowville	Dollar General *(call ahead)*	6:25 AM	5:15 PM
Denmark	Flag Stop	6:35 AM	4:50 PM
Deer River	Quick Stop	6:40 AM	4:45 PM
Carthage	Kinney Drugs *(call ahead)*	6:45 AM	4:40 PM
Naumburg	Flag Stop	7:25 AM	3:55 PM
Castorland	Post Office	7:30 AM	3:50 PM
Lowville	Dollar General *(call ahead)*	8:05 AM	3:25 PM
Glenfield	Flag Stop	N/A	3:00 PM
Glendale	Flag Stop	N/A	3:05 PM
Turin	Post Office	9:00 AM	2:40 PM
Lowville	Dollar General *(call ahead)*	9:15 AM	2:10 PM

Route 631 (Blue): Lowville - Constableville - Lowville			
Lowville	Dollar General *(call ahead)*	6:50 AM	4:25 PM
Boonville	Rite Aid	7:15 AM	4:00 PM
Port Leyden	Post Office	7:55 AM	3:35 PM
Port Leyden	Whitten Place	8:00 AM	3:30 PM
Lyons Falls	McManus Hotel	8:10 AM	3:15 PM
Constableville	Nice N' Easy *(call ahead)*	8:25 AM	3:00 PM
Turin	Post Office	8:35 AM	2:45 PM
Glenfield	Post Office	8:45 AM	N/A
Lowville	Dept. of Social Services	9:05 AM	2:15 PM
Lowville	Dollar General *(call ahead)*	9:10 AM	2:25 PM

Route 632 (Black): Harrisville – Croghan – Lowville			
Harrisville	Harrisville Convenience *(call ahead)*	6:30 AM	4:30 PM
Indian River	Eddy's Market *(call ahead)*	7:15 AM	4:10 PM
Belfort	Good's Country Market *(call ahead)*	7:25 AM	4:05 PM
Croghan	Steeple View	7:30 AM	3:55 PM
Croghan	Croghan Convenience	7:35 AM	3:50 PM
Beaver Falls	*(call ahead)*	7:40 AM	3:45 PM
New Bremen	Fire Dept.	7:55 AM	3:30 PM
Lowville	Dollar General *(call ahead)*	8:05 AM	3:00 PM
Lowville	Dept. of Social Services	8:10 AM	2:20 PM

Route 633 (Orange): Lowville - Watson - Lowville			
Lowville	Dollar General *(call ahead)*	6:25 AM	4:00 PM
Glendale	Flag Stop	6:50 AM	N/A
Brantingham	Flag Stop *(call ahead)*	7:00 AM	3:20 PM
Watson	Beaches Bridge Convenience Store	7:45 AM	3:45 PM
Lowville	Dollar General *(call ahead)*	8:05 AM	N/A
Turin	Post Office	9:00 AM	2:30 PM
Lowville	Dollar General *(call ahead)*	9:25 AM	2:10 PM

Route 634 (Purple): Lowville - Martinsburg - Lowville			
Lowville	Dollar General *(call ahead)*	6:40 AM	4:30 PM
Copenhagen	Stewart's *(call ahead)*	7:00 AM	4:00 PM
Lowville	Dollar General *(call ahead)*	8:20 AM	3:30 PM
Lowville	Dept. of Social Services	8:35 AM	3:05 PM
Martinsburg	Fire Dept.	8:45 AM	2:55 PM
Turin	Post Office	9:10 AM	2:30 PM
Lowville	Dollar General *(call ahead)*	9:40 AM	2:10 PM

Lowville Loop (Village Routes): Monday through Friday			
Railroad Street – Lowville Heights	9:50 AM	10:55 PM	12:35 PM
River Street – Valley View	9:55 AM	11:00 PM	12:40 PM
Hospital	10:00 AM	11:05 AM	12:45 PM
Walmart	10:10 AM	11:15 AM	12:55 PM
Kinney Drugs	10:15 AM	11:20 AM	1:00 PM
Tops	10:20 AM	11:25 AM	1:05 PM
Dept. of Social Services	10:25 AM	11:30 AM	1:10 PM
Rural Avenue	10:30 AM	11:35 AM	1:15 PM
Dollar General	10:35 AM	11:40 AM	1:20 PM
The Bateman / Mental Health	10:40 AM	11:45 AM	1:25 PM
Food Pantry	10:45 AM	11:50 AM	N/A
Hospital	10:50 AM	11:55 AM	1:30 PM

For call ahead locations, please contact Birnie Bus at (315) 376-6508

If the Dollar General is congested, the bus will not stop.

Lewis County Public Transportation
Operated by Birnie Bus, Inc.
LCPT: 315-376-5919
Email: casandrabuell@lewiscounty.ny.gov
Birnie Bus: 315-376-6508

Route Rate Sheet

Boonville - Constableville	$3.00	M-F
Boonville - Lyons Falls	$2.50	M-F
Boonville - Port Leyden	$1.50	M-F
Boonville - Turin	$3.50	M-F
Brantingham - Glendale (Glenfield)	$2.00	M-F
Brantingham - Watson	$2.50	M-F
Carthage - Castorland	$3.00	M-F
Carthage - Deer River	$2.50	M-F
Carthage - Denmark	$2.50	M-F
Carthage - Naumburg	$2.50	M-F
Castorland - Deer River	$2.50	M-F
Castorland - Denmark	$1.50	M-F
Castorland - Naumburg	$0.50	M-F
Constableville - Turin	$2.00	M-F
Copenhagen - Martinsburg	$3.00	M-F
Copenhagen - Turin	$4.00	M-F
Croghan - Belfort	$2.00	M-F
Croghan - Indian River	$2.50	M-F
Croghan - New Bremen	$2.00	M-F
Denmark - Deer River	$2.00	M-F
Denmark - Naumburg	$2.50	M-F
Glendale (Glenfield) - Watson	$2.50	M-F
Harrisville - Belfort	$2.50	M-F
Harrisville - Croghan	$2.50	M-F
Harrisville - Indian River	$2.50	M-F
Harrisville - New Bremen	$2.50	M-F
Indian River - Belfort	$2.00	M-F
Indian River - New Bremen	$3.00	M-F
Lowville - Beaver River	$3.50	M-F
Lowville - Belfort	$4.00	M-F

LEWIS COUNTY
PUBLIC TRANSPORTATION
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FOR 2017 99 JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0563000 Bus Operations

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
33 State Sources						
335940 State Aid Bus Transit						
-329,200.00	0.00	-329,200.00	-58,477.44	0.00	-270,722.56	17.8%
34 Federal Sources						
345940 Federal 5311 Funds						
-86,000.00	0.00	-86,000.00	0.00	0.00	-86,000.00	.0%
44 Contractual						
441100 Marketing						
23,000.00	0.00	23,000.00	9,047.34	299.59	13,653.07	40.6%
451600 Contracted Service-Birnie Bu						
320,400.00	0.00	320,400.00	85,201.62	0.00	235,198.38	26.6%
490100 Professional Services Primar						
36,800.00	0.00	36,800.00	18,300.00	0.00	18,500.00	49.7%
492300 Public Transportation Admini						
10,000.00	886.50	10,886.50	886.50	0.00	10,000.00	8.1%
499100 Mobility Management Expenses						
25,000.00	0.00	25,000.00	6,272.00	0.00	18,728.00	25.1%
TOTAL Bus Operations						
0.00	886.50	886.50	61,230.02	299.59	-60,643.11	6940.7%
TOTAL REVENUES						
-415,200.00	0.00	-415,200.00	-58,477.44	0.00	-356,722.56	
TOTAL EXPENSES						
415,200.00	886.50	416,086.50	119,707.46	299.59	296,079.45	

FOR 2017 99 JOURNAL DETAIL 2017 1 TO 2017 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
GRAND TOTAL	0.00	886.50	886.50	61,230.02	299.59	-60,643.11	6940.7%

** END OF REPORT - Generated by Sue Young **

OFFICE OF LEWIS COUNTY RECREATION, FORESTRY & PARKS
7660 North State Street
Lowville, New York 13367
Telephone: (315) 376-5972
Fax: (315) 377-3137

Jacqueline Mahoney
Director
jackiemahoney@lewiscounty.ny.gov

Memo

TO: Ryan Piche, County Manager
Recreation, Forestry & Parks Legislative Committee
- Larry Dolhof, Chairman
- Craig Brennan
- Bryan Moser

FROM: Jackie Mahoney, Director of Recreation, Forestry & Parks

DATE: June 22, 2017

SUBJECT: June 2017 Committee Report

Docket Items

1. Resolution regarding opening County Route 46 (Osceola Road) for Snowmobile access from the Town of Lewis line to the four corners in Osceola.
2. Resolution to set the public hearing to add the following off-road trails to the ATV Trail System for Farrell, Morgan, Barrett, Daniels, Worth and Cronk properties and declare negative SEQR declarations.
3. Resolution for Jackie Mahoney, Director of Recreation, Forestry and Parks to travel to Manchester, New Hampshire to attend the annual conference for the National Off-Highway Vehicle Conservation Council (NOHVCC) and International Off-Highway Vehicle Administrators Association (INOHVAA) from August 22-27, 2017.
4. Resolution for Jackie Mahoney to submit a CFA grant application for the Lewis County ATV Trail System.
5. Resolution to add a Recreation Crew Worker as a seasonal employee.

Executive Session

Request executive session to discuss contract details for ATV access

Staff

I am requesting another position as a Recreation Crew Worker to help with forestry related items and trail work as needed. I will be meeting with the HR Committee for approval. I had not filled the Forestry Position this year and one of the crew workers is only working 20 hours a week so I feel I can keep within my budget while adding this position. The extra person is needed since we have many new trails this year and I am down one position through Careers Here.

Lewis County is an equal opportunity provider and employer. Complaints of discrimination should be made known to the Lewis County Board of Legislators

Equipment

The F350 would not pass inspection so I had Nortz and Virkler's repair the brakes and inspect all the trucks, the Highway Dept. has repaired the brakes and lights on the old trailer so it would pass inspection. The crew has been going through the equipment to make sure everything is in working order.

Facebook

Lewis County ATV Trail System statistics are attached. I am excited that we are seeing a steady increase in our views and the post regarding the vandalism at the Forks/Factory Recreation Area has had 76,964 views. We currently have 775 followers and 773 people who have "Liked" the page; that is up from 388 people last month. The top age group for our page is 25-34 year olds. I am trying to post updates on the trails and share the club's posts so their information is getting out there as well.

ATV

I am working on the breakdown of the ATV Report. With the issues with the website it has not been an easy process. Once I get it completed I will email out a copy to everyone for review. The clubs were reimbursed for the February and March membership purchases and I am working on updating the information to get out the April and May reimbursements as well. I have talked to Adam Zehr about doing the ATV Permit web page in-house to clarify many of the issues we have had with the current site. The Chamber is also considering options to update their website to a new look using the current banding. I think this would be a great idea since so much time has been spent on figuring out the inconsistencies in the ATV permit process and reporting this year.

The Village of Constableville has passed their local law to amend the ATV access to gain the legal access to the Alpine/Nice n Easy off-road trails located on James Street to connect to the off-road trail in the Town of West Turin. The towns of West Turin and Leyden passed local laws to open portions of the Neff, Ziegler and Fitch Roads so that we have legal access to get to the off-road trails located on those roads.

The May ATV Round Table Meeting had 21 people in attendance and the June ATV Round Table meeting had 14 people in attendance. Meeting minutes are attached. The next meeting will be Monday July 10, 2017 at 5:30 PM at Lewis County Search and Rescue.

The annual conference for the National Off-Highway Vehicle Conservation Council (NOHVCC) and International Off-Highway Vehicle Administrators Association (INOHVAA) will be held August 22-27, 2017 in Manchester, New Hampshire. I am requesting permission to attend (please see attached Trip Request form). Reservations must be received by July 10th to get these rates shown on the request form.

ATV Trail Agreements

The Black River Valley Riders ATV Club, Highmarket Wheelers, Tug Hill Wheelers and Tug Hill Adirondack ATV Association have each signed their 2017 ATV trail agreements.

Tyler Munis Financial System Budget Reports

#6410-Tourism, #7141-Snowmobile Trails, #7989-Trail Program, #7990-Trail Maintenance and #8711-Reforestation Year-To-Date Budget Reports are attached.

Events/Important Dates

Black River Challenge - June 25, 2017
Lewis County Fair - July 18-22, 2017
Riverfest – August 5, 2017
Lewis County Chamber of Commerce Annual Meeting September 21, 2017

ATV Events
Tug Hill Wheelers Events
TBD – August 4, 2017

2017 Highmarket Wheelers Rides
ATV Annual Festival – July 8, 2017
Poker Run – August 19, 2017
Poker Run – September 2, 2017

2017 THAATVA Rides
ATV Christmas in July – July 22, 2017
ATV Expo – August 25-27, 2017
ATV Tug Hill Buck Run – September 30, 2017

2017 ATV Safety Courses presented by Tug Hill Adirondack ATV Association:
July 15, 2017; August 19, 2017 and September 9, 2017

2017 ATV Free Weekend: August 4-6, 2017

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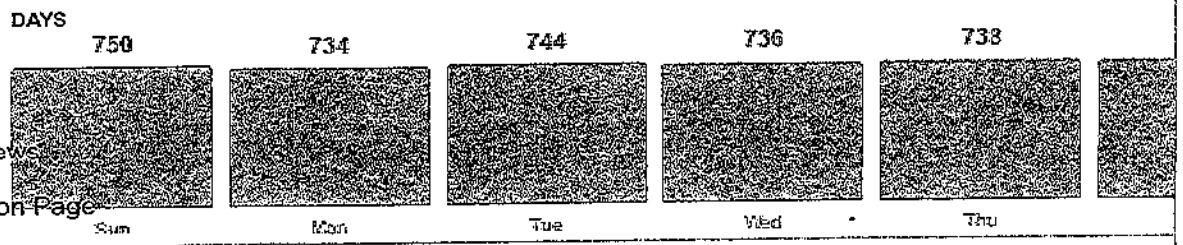
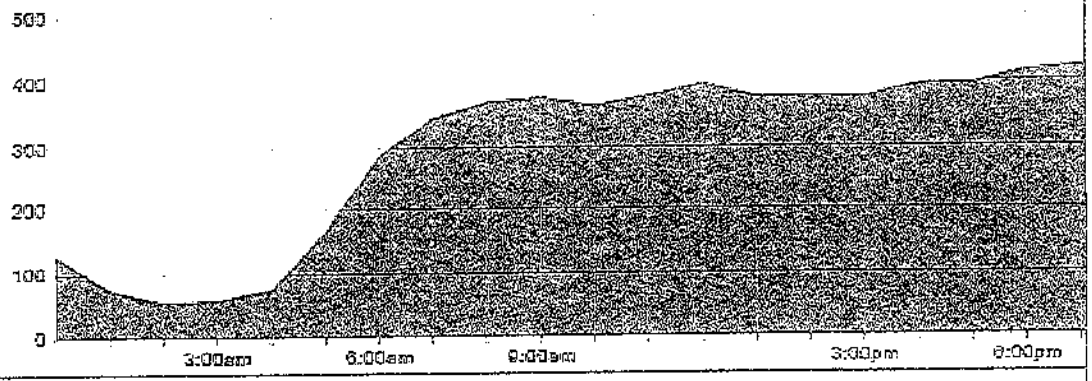
When Your Fans Are Online | **Post Types** | **Top Posts from Pages You Watch**

Data shown for a recent 1-week period. Times of day are shown in your compute





All Posts Published

Reach: Organic / Paid | Post Clicks | React

Published	Post	Type	Targeting	Reach	Engage

YOUR GAMES MORE

RECOMMENDED GAMES MORE

Great-Lot Camp likes Joseph A. Griffo's photo.

Michelle Walseman Fuller reacted to Nikki Kempney MacGregor's photo.

Jaime Tapke-Moser "I need a sitter Monday 815-330. Terra Sullivan? Caitlin Stepanek? Anyone?"

Breanna Seybold likes Cuddling photos's photo.

Tom Elizabeth Spaulding likes Tin Pan Galley's photo.

Deniese Haskins likes

YOUR PAGES

Lewis County ATV Tr... 1

Boonville, NY Happenings

Turn on chat to see who's available.

Search

Search Facebook Jackie Home

10:16 am	rail and the Snow Ridge Trails fr			2
06/21/2017 8:38 am	SEE BELOW! This is what we ar e up against. I have also seen th		256	57 2
06/19/2017 4:29 pm	https://www.facebook.com/greatl ot.camp/posts/1269877079808		135	4 2
06/19/2017 11:14 am	Lewis County ATV Trail System shared Experience Tug Hill's ph		277	13 1
06/16/2017 10:55 am	Lewis County ATV Trail System shared Towpath Restaurant & L		192	13 3
06/14/2017 11:30 am	ATV safety at Flat Rock		977	23 5
06/11/2017 9:54 am	Lewis County ATV Trail System shared Highmarket Wheelers A		354	42 4
06/09/2017 3:05 pm	Lewis County ATV Trail System shared NYSORVA - New York St		187	11 1
06/07/2017 2:19 pm	UPDATE: We are currently sche duling work dates to repair the d		77K	24.1K 1.8K
06/05/2017 7:23 am	Lewis County ATV Trail System shared Poloworks Custom Appa		139	4 1
06/04/2017 4:32 pm	Lewis County ATV Trail System shared Joe Onyon's post.		0	0 0
06/03/2017 10:32 am	Lewis County ATV Trail System shared Joe Onyon's post.		0	0 0

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Lewis County ATV Tr... 1
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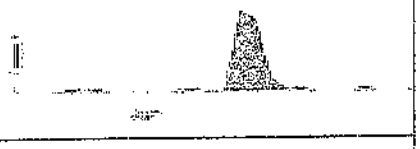
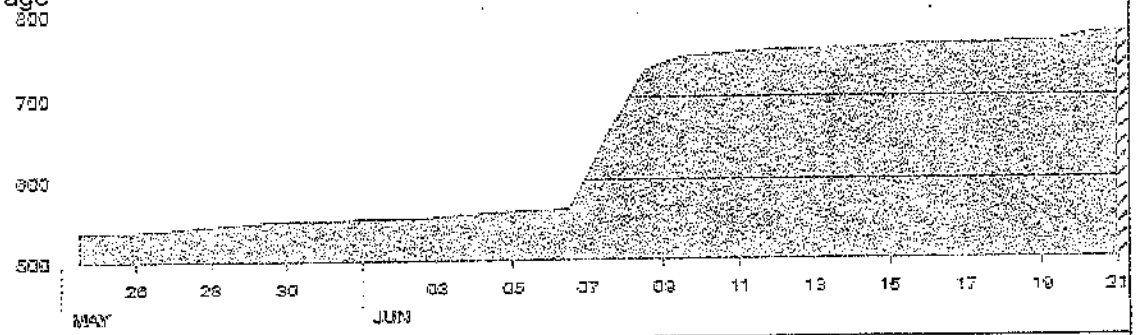
Daily data is recorded in the Pacific time zone. 1W 1M



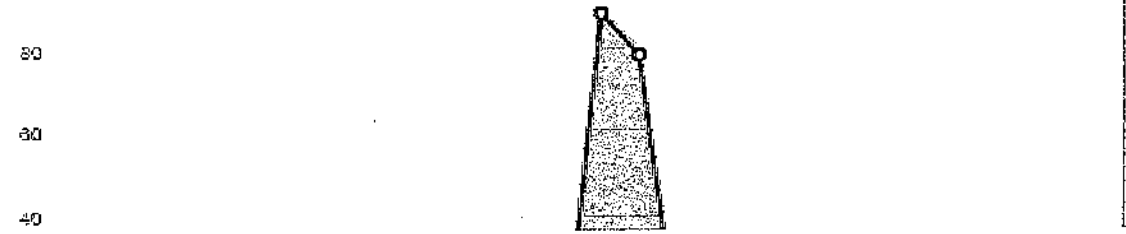
Total Page Followers as of Today: 775



Net Followers

Net followers shows the number of new followers minus the number of unfollows.

Unfollows | Organic Followers | Paid Followers | Net Followe



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Lewis County ATV Tr... 1

Boonville, NY Happenings

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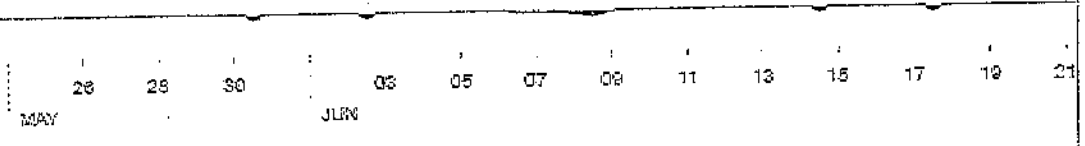

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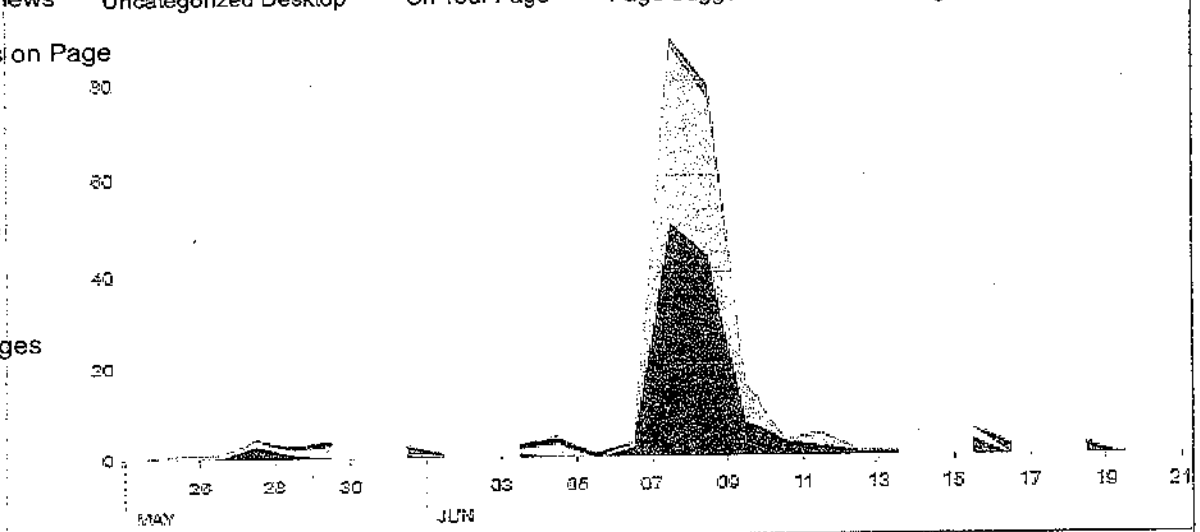
The number of times your Page was followed, broken down by where it happened.



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Lewis County ATV Tr... 1

Boonville, NY Happenings

Turn on chat to see who's available.

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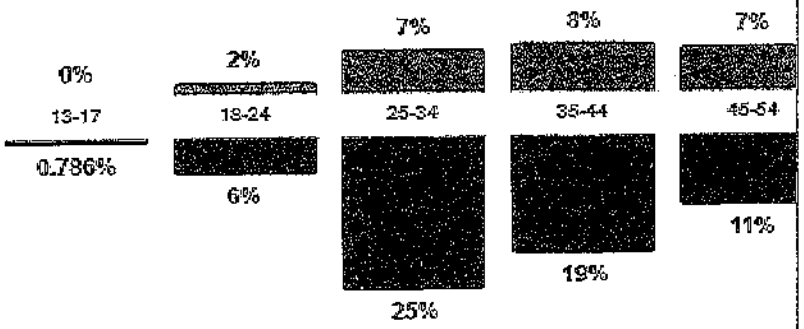
The people who like your Page

Women

30%
Your Fans

Men

70%
Your Fans



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RECOMMENDED GAMES MORE

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Lynne Fuller-jones shared linkinglewiscounty.com's post.

Erica Lynn shared Kitchen Crafty Fun's photo. "Krista Marie"

Amy Hahn replied to Kaylana Marie's comment.

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Lewis County ATV Trail Sy..

Boonville, NY Happenings

Turn on chat to see who's available.

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Canada	1	Watertown, NY	23	French (
Switzerland	1	New York, NY	22	Spanish (
France	1	Rome, NY	16	
Mexico	1	Copenhagen, NY	13	
Malaysia	1	Carthage, NY	13	
		Castorland, NY	12	
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YOUR PAGES

Lewis County ATV Trail Sy..

Boonville, NY Happenings

Turn on chat to see who's available.

Search

ATV Round Table Meeting 5-8/17 – 21 people attended the meeting

Highmarket Wheelers- Mike Gille

C'Ville – With Miller's closing their ATV trails, Markham's Automotive has agreed to let the ATV's through their property but it is not legal and they are working with the Village of Constableville to get a legal access to the Alpine and the Nice and Easy.

Town of West Turin Road Signs – Highmarket – They are working with the Town to get the signage up for better visible ATV access. They have designated the sites for the signs with Dig Safe NY and they will possibly need more signs. Jackie has agreed to provide them. Everyone feels this is a good initiative. We still need to look at all sites that may need signage.

The Sportsman has sold and the Club is working with the landowner to get the ATV Trails back.

Tug Hill Wheelers - John and Kandy McGraw

There is a leaning tree on Cronk and Trees down on Forks Factory Recreation areas.

Black River Valley Riders – Lee Bach - no reports

THAATVA – Joe Onyon- things need to dry out. Many of the trails are still wet. Kiosk at Creekside needs to be fixed. They will be doing the ATV Safety days for the AG Safety days for the 5th graders in Lewis County since Jackie will not be back yet. They have gotten their event insurance and suggested to the other clubs that they get their event insurance all at once since there is a processing fee.

Osceola – Steve Mahana -stated that they are connected to Redfield and Altmar on a renewable 1 year agreement with the Town of Osceola. They have 158 members in the Club and hope to continue to grow their access. Everyone was glad Steve came and gave us updates and Jackie will be working on gaining legal access to connect to their trail system.

Great Lot Sportsmans Club – Guy Case - Looking for a College kid to fill a Pratt Northam position to work on trails. They were awarded a 400 hour position to work on the trails.

Sherriff – Mike Leviker – Timberview has a washout on the Hotel Side and it is a accident waiting to happen. That is not part of the trail system. There were 3 accidents on Good Friday and only 1 on the day of the SNIRT but it was not a SNIRT participant. Signage was not good on the south end of the county for SNIRT. Mike asked that they Town line on the Hideaway Trail be marked to make it easier when he is writing tickets.

County – Jackie Mahoney

Great Lots – Bridge & new trail project after the permits are issued. We are hoping for June 1, since that is when NYSDEC allows work in the streams.

Timberview – Needs Trail work and signage.

Forks/Factory –There are corduroy issue with water levels on the south end of the lot.

Lee Gulf – There are many wet areas. Needs to be shut down when it's wet so we don't lose it.

I have ordered Signage for private road, and no unauthorized access. We also need to move the kiosk and bridge on Snow Ridge property.

Grower & Connection- James Bauer – The Crew is working on Parking area, it will need a Kiosk and any help with trails would be appreciated. We are waiting on the bridge permits and hoping for close to June 1st. Public hearing set for May 8th at 7 pm at Town of West Turin (contingent on T/O Leyden T/O Leyden working to open the Neff and Ziegler's roads. Working with Highmarket Wheelers on possible new landowner and I have letters out to others in the area to get legal justification for requesting the road openings.

Brunst-Part of the Hideaway trail has signed back on with the County but needs work on the trails. There are ruts and stone is needed.

Farrells- Osceola Road – We have a signed agreement but are waiting for the SEQR to be completed.

Nowwhac/Decoteau/Gagnon- Agreements should be in the mail to expand by Zimmer Road. Will still need SEQR completed and new trail instillation, bridges, and signage.

Would like to work on

- **Milk House Road connection**
- **Pioneer Café Connection**
- **Osceola Connection**
- **Grower Connection**

Website – Is still being worked on and a few bugs being worked out. Please be patient. Payments for Feb, and March are in for approval. Hopefully all the paperwork has been corrected and W9 completed.

Facebook – "Lewis County ATV Trail System" – has been set up. Please share the posts and let me know if there is anything you would like posted on the site.

Events/Important Dates

2017 HMW Events - Draft

Club Family Picnic/Ride - July 8, 2017
Poker Run – July 15, 2017
ATV Festival TBD August, 2017
Poker Run – September 2, 2017

2017 THW Events

ATV Event TBD August 4, 2017

2017 THAATVA Events

ATV Dick Sellers Memorial Ride - May 13, 2017
Spring Classic (Water Cross Races) – June 10-11, 2017
ATV Fathers Rule Poker Run - June 17, 2017
Smoke on the Water (Water Cross Races) – July 8-9, 2017
ATV Christmas in July - July 22, 2017
Myers Tow Path's Car Show – August 12, 2017
NYS Championship (Water Cross Races) – August 12-13, 2017

ATV Expo – August 25-27, 2017
ATV Tug Hill Buck Run - September 30, 2017

2017 ATV Safety Courses presented by Tug Hill Adirondack ATV Association:
June 3, 2017; July 15, 2017; August 19, 2017 and September 9, 2017

2017 ATV Free Weekend: August 4-6, 2017

********Please note the next meeting will be Monday June 12th at 5:30 pm at the Lewis County Search and Rescue. Thank you to everyone who has participated!**

ATV Round Table Meeting 6-12-17 – 14 people attended the meeting

Lewis County – Jackie Mahoney

Great Lots – Bridge and new trail project end of July hopefully. Delay with NYSDEC due to high water levels on the lake being a priority. We will keep pushing to get it done.
Timberview – Needs Trail work and signage
Forks/Factory – Was Vandalized over Memorial weekend. We posted on Facebook and there were over 75,000 views. It was suggested that it may have been side by sides but I do not feel the extent of the damage was by side by sides hitting the bridge railings. All the railings, all the signs, the kiosk and the recreation signs were damaged. Game cameras were suggested.
Lee Gulf – Weather has not improved so there are still wet areas. Needs to be shut down when it's wet so we don't lose it. Snowmobile club would like more trees removed.
Grower , James Bauer and Barrett –We have all the landowners needed for the road opening justification. The trail work is going well but still waiting for the bridge permits. Public hearing set for June 13th pm at Town of Leyden to open the Neff, Ziegler and Fitch roads.
Brunst-Still needs repairs.
Farrells- Osceola Road - Waiting on SEQR
Nowwhac/Decoteau/Gagnon- Waiting for SEQR
Village of C'Ville – Public Hearing June 19th at 6 pm at the new firehall
Morgan – waiting on SEQR
Painter – Osceola waiting on SEQR
Would like to work on

- **Milk House Road connection –** Larry Dolhoff will help work on connection
- **Pioneer Café Connection –** Doug Dietrich will help with Glenfield access
- **Osceola Connection –** Working with Julie Painter to get connected

Constableville – Public Hearing June 19th at 6 pm at the New Fire hall
Town of Leyden – Public hearing June 13th at 5:30 pm at the Town Board meeting

Website – Still has issues. Working on the possibility of a new website next year. I am hoping that the County IT department can create a better account this fall. Please be patient Kristen and Emily at the Chamber are working hard to get all the information out. They explained some of the issues they have been having. Payments for Feb, and March are in for approval. Jackie will be working on getting the rest of the information updated so the April and May payments can be made.

Facebook – "Lewis County ATV Trail System" – doing well. Please share the posts and post your events.

Highmarket Wheelers – Mike Gille
Planning on meeting with the new owner of the Sportsman. They have a new member of the Golden Road that is interested in having ATV trails and they own 300 acres. Still planning on meeting up with Runnall's regarding ATV trails. Kreager Road by 26 needs repairs and he was wondering about Toole Road. It was under water with trail closed signs. Doug Dietrich stated that it is a Town road and they did not post anything that he knows of but he would check.

Tug Hill Wheelers – John and Kandy McGraw -John had an hand injury so he will not be able to do as much until it heals.

Sherriff – Mike Leviker – He is concerned with the Glendale Lodge and the people staying there not being aware of the ATV regulations. He had a disturbance call about their guests and he called the owner but they were not helpful. They book with Air B&B and he is concerned that the County is not getting Bed tax from this type of rental.

Events/Important Dates

2017 HMW Events - Draft
Club Family Picnic/Ride - July 8, 2017
Poker Run – July 15, 2017
ATV Festival TBD August, 2017
Poker Run – September 2, 2017

2017 THW Events
ATV Event TBD August 4, 2017

2017 THAATVA Events
Spring Classic (Water Cross Races) – June 10-11, 2017
ATV Fathers Rule Poker Run - June 17, 2017
Smoke on the Water (Water Cross Races) – July 8-9, 2017
ATV Christmas in July - July 22, 2017
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June 3, 2017; July 15, 2017; August 19, 2017 and September 9, 2017

2017 ATV Free Weekend: August 4-6, 2017

********Please note the next meeting will be Monday July10th at 5:30 pm at the Lewis County Search and Rescue. Thank you to everyone who has participated!**

LEWIS COUNTY
TRIP REQUEST

Meeting

Department: Recreation Forestry and Parks Date of Request: 6-22-17

By: Jackie Mahoney

Date of Travel: August 22-27

Destination: Manchester NH Time out of the office: Week

Purpose for Travel (meeting, training, etc.): NOHVCC and INOHVAA Annual Conference

Justification for Travel (required, etc.): Training and networking

The cost of this travel is supported by (% federal, state, county, grant): County

Transportation:	Reservations for:	Estimated Cost:	
Staff Car	X Conference	Mileage:	$ 420
X Personal Car	XHotel	Tolls:	$ 30
Train	Airline	Registration:	$ 580
Airline	Other	Meals:	$ 200
Other		Hotels:	$ 650
		Transportation:	$
		Other: Parking	$ 75
		TOTAL:	$ 1955

Department Head Approval: _____ Date: 6/22/17

County Manager Approval: _____ Date: _____

- *The County Manager approves all Department Head travel outside of the County.*
- *Department Heads approve their employees for out of County IN state travel.*
- *ALL out-of-state travel is approved by the Board of Legislature.*

National Off-Highway Vehicle Conservation Council (NOHVCC) and International Off-Highway Vehicle Administrators Association (INOHVAA)

FOR 2017 04

JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0641000 Tourism

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
44 Contractual						
441100 Marketing 50,000.00	0.00	50,000.00	50,000.00	0.00	0.00	100.0%
491800 Chamber of Commerce 45,000.00	0.00	45,000.00	10,557.00	0.00	34,443.00	23.5%
TOTAL Tourism 95,000.00	0.00	95,000.00	60,557.00	0.00	34,443.00	63.7%

FOR 2017 04

JOURNAL DETAIL 2017 1 TO 2017 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
GRAND TOTAL	95,000.00	0.00	95,000.00	60,557.00	0.00	34,443.00	63.7%

** END OF REPORT - Generated by Jackie Mahoney **

FOR 2017 04

JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0714100 Snowmobile

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
33 State Sources							
338202 Snowmobile Trails	0.00	-94,325.00	-94,325.00	0.00	0.00	-94,325.00	.0%
44 Contractual							
499900 Expenditures	0.00	94,325.00	94,325.00	0.00	0.00	94,325.00	.0%
TOTAL Snowmobile	0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL REVENUES	0.00	-94,325.00	-94,325.00	0.00	0.00	-94,325.00	
TOTAL EXPENSES	0.00	94,325.00	94,325.00	0.00	0.00	94,325.00	

FOR 2017 04

JOURNAL DETAIL 2017 1 TO 2017 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
GRAND TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.0%

** END OF REPORT - Generated by Jackie Mahoney **

FOR 2017 04 JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0798900 Trail Program

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
41 Personal Services							
110100 Personal Svs Regular Pay	50,237.00	0.00	50,237.00	14,452.92	0.00	35,784.08	28.8%
42 Fringe							
801000 Retirement	7,878.00	0.00	7,878.00	473.62	0.00	7,404.38	6.0%
803000 Social Security	3,843.00	0.00	3,843.00	0.00	0.00	3,843.00	.0%
804000 Workers Comp	1,024.00	0.00	1,024.00	0.00	0.00	1,024.00	.0%
43 Equipment							
221700 Computers	350.00	0.00	350.00	0.00	0.00	350.00	.0%
44 Contractual							
430100 Telephone	550.00	35.60	585.60	197.59	0.00	388.01	33.7%
440100 Postage	50.00	0.00	50.00	13.23	0.00	36.77	26.5%
440700 Supplies	200.00	0.00	200.00	0.00	0.00	200.00	.0%
450100 Education & Training	250.00	0.00	250.00	0.00	0.00	250.00	.0%
450700 Travel	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	.0%
470300 Vehicle Exp-Gas/Oil	1,000.00	0.00	1,000.00	127.63	0.00	872.37	12.8%
490700 Advertising/Legal Notices	100.00	0.00	100.00	0.00	0.00	100.00	.0%
490900 Miscellaneous	1,030.00	0.00	1,030.00	0.00	0.00	1,030.00	.0%

FOR 2017 04

JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0798900 Trail Program ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
TOTAL Trail Program 69,012.00	35.60	69,047.60	15,264.99	0.00	53,782.61	22.1%
TOTAL EXPENSES 69,012.00	35.60	69,047.60	15,264.99	0.00	53,782.61	

FOR 2017 04 JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0799000 Trail Maintenance

ACCOUNTS	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
31 Local Sources							
320010 Trail Permits	-141,000.00	0.00	-141,000.00	-19,358.55	0.00	-121,641.45	13.7%
41 Personal Services							
110100 Personal Svs Regular Pay	50,721.00	0.00	50,721.00	1,437.50	0.00	49,283.50	2.8%
42 Fringe							
801000 Retirement	4,717.00	0.00	4,717.00	396.95	0.00	4,320.05	8.4%
803000 Social Security	3,880.00	0.00	3,880.00	0.00	0.00	3,880.00	.0%
804000 Workers Comp	1,035.00	0.00	1,035.00	0.00	0.00	1,035.00	.0%
805000 Unemployment Insurance	12,695.00	0.00	12,695.00	0.00	0.00	12,695.00	.0%
43 Equipment							
223300 Vehicles	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
44 Contractual							
430100 Telephone	500.00	115.61	615.61	225.23	0.00	390.38	36.6%
440100 Postage	300.00	5,000.00	5,300.00	3,154.42	0.00	2,145.58	59.5%
440700 Supplies	500.00	0.00	500.00	0.00	0.00	500.00	.0%

FOR 2017 04 JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0799000 Trail Maintenance ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
440900 Data Processing Costs 5,000.00	0.00	5,000.00	648.00	0.00	4,352.00	13.0%
450100 Education & Training 8,000.00	120.00	8,120.00	120.00	0.00	8,000.00	1.5%
460400 Trail Work 12,000.00	-5,000.00	7,000.00	0.00	2,500.00	4,500.00	35.7%
460500 Repairs & Maint-Equip 2,000.00	0.00	2,000.00	0.00	715.00	1,285.00	35.8%
461600 Signage 3,000.00	0.00	3,000.00	457.12	210.00	2,332.88	22.2%
470300 Vehicle Exp-Gas/Oil 3,000.00	0.00	3,000.00	86.97	0.00	2,913.03	2.9%
490100 Professional Services Primar 4,000.00	-1,000.00	3,000.00	0.00	0.00	3,000.00	.0%
490300 All Types Insurance 2,000.00	0.00	2,000.00	1,316.62	0.00	683.38	65.8%
490700 Advertising/Legal Notices 2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	.0%
490900 Miscellaneous 1,152.00	0.00	1,152.00	0.00	0.00	1,152.00	.0%
491800 Chamber of Commerce 10,000.00	0.00	10,000.00	448.50	0.00	9,551.50	4.5%
492500 Credit Card Fees 3,000.00	0.00	3,000.00	413.88	0.00	2,586.12	13.8%
492700 ATV SEQR 6,000.00	0.00	6,000.00	0.00	0.00	6,000.00	.0%
499400 ATV Club Membership Reimb 0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	.0%
TOTAL Trail Maintenance 0.00	235.61	235.61	-10,653.36	3,425.00	7,463.97	-3067.9%
TOTAL REVENUES -141,000.00	0.00	-141,000.00	-19,358.55	0.00	-121,641.45	
TOTAL EXPENSES 141,000.00	235.61	141,235.61	8,705.19	3,425.00	129,105.42	

FOR 2017 04

JOURNAL DETAIL 2017 1 TO 2017 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
GRAND TOTAL	0.00	235.61	235.61	-10,653.36	3,425.00	7,463.97	-3067.9%

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FOR 2017 04

JOURNAL DETAIL 2017 1 TO 2017 12

ACCOUNTS FOR: A0871100 Reforestation

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
31 Local Sources						
326520 Sale of Forest Products						
-35,000.00	0.00	-35,000.00	-412.50	0.00	-34,587.50	1.2%
41 Personal Services						
110100 Personal Svs Regular Pay						
21,875.00	0.00	21,875.00	3,550.72	0.00	18,324.28	16.2%
42 Fringe						
801000 Retirement						
2,859.00	0.00	2,859.00	1,995.25	0.00	863.75	69.8%
803000 Social Security						
1,674.00	0.00	1,674.00	0.00	0.00	1,674.00	.0%
804000 Workers Comp						
446.00	0.00	446.00	0.00	0.00	446.00	.0%
44 Contractual						
430300 Electric						
600.00	0.00	600.00	0.00	0.00	600.00	.0%
440000 Taxes						
28,000.00	0.00	28,000.00	9,146.59	0.00	18,853.41	32.7%
493700 Singing Waters						
5,000.00	2,500.00	7,500.00	0.00	2,500.00	5,000.00	33.3%
TOTAL Reforestation						
25,454.00	2,500.00	27,954.00	14,280.06	2,500.00	11,173.94	60.0%
TOTAL REVENUES						
-35,000.00	0.00	-35,000.00	-412.50	0.00	-34,587.50	
TOTAL EXPENSES						
60,454.00	2,500.00	62,954.00	14,692.56	2,500.00	45,761.44	

FOR 2017 04

JOURNAL DETAIL 2017 1 TO 2017 12

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
GRAND TOTAL	25,454.00	2,500.00	27,954.00	14,280.06	2,500.00	11,173.94	60.0%

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