

SPECIAL MEETING
February 17, 2017

The meeting was called to order at 4:00 p.m. by Chairman Michael A. Tabolt.

Roll Call: All Legislators were present, except Legislator Hathway whom had been excused.

Chairman Tabolt offered the Invocation and then led the Pledge of Allegiance to the Flag.

There were 4 persons present.

REPORT OF THE RULES AND LEGISLATION COMMITTEE:

The Rules and Legislation Committee had met and recommended to waive the rules to allow action on late resolutions.

Dated: February 17, 2017

Lawrence Dolhof, Chairman
Bryan Moser
Craig Brennan

Legislator Moser made a motion to waive the rules, seconded by Legislator Brennan and carried.

Chairman Tabolt welcomed newly appointed Christopher Boulio as the Human Resources Director/Personnel Officer.

REPORTS OF STANDING COMMITTEES:

Legislator Jerry King, Courts and Law Enforcement Committee Chairman, made a motion to authorize Sheriff Carpinelli to refill a Deputy Sheriff/Criminal Investigator position due to an impending retirement at the end of February. The motion was seconded by Legislator Chartrand and carried.

Legislator Craig Brennan, Buildings and Grounds Committee Chairman, reported meeting with Jefferson Community College (JCC) representatives to review the architect/engineer proposals for the education extension center project and deferred to Atty. Joan McNichol for a report. She requested an executive session later today to review the terms of the JCC partnership agreement and the professional proposals.

Legislator Richard Chartrand, Hospital Committee Chairman, reported submission of a grant application for debt reduction. If the grant is approved, the Hospital may be required to pay the debt balance to the County, instead of continuing the monthly installments.

Legislator Andrea Moroughan, Community Services Committee Chair, reported participating in the 2/11/17 “Lewis County Cares” community forum held at the Lowville Firehall, along with Legislators Fawcett and Hathway. The event was sponsored by Linking Lewis County and Northern Regional Center for Independent Living. A panel of local providers and agency representatives spoke and provided informational materials to collectively respond to current social issues. The event was well attended by the community. Legislator Moroughan concluded that “It isn’t a question of whether you will be affected by a person with a mental health or substance abuse issue, but when”.

RESOLUTIONS:

RESOLUTION NO. 91 - 2017
RESOLUTION AMENDING RESOLUTION NO. 65-2017 TO CORRECT DATE OF
UNEXPIRED SIX-YEAR TERM OF DIRECTOR OF
HUMAN RESOURCES/PERSONNEL OFFICER

Introduced by Legislator Bryan Moser, Chairman of the Human Resources Committee.

WHEREAS, Resolution No. 65-2017 entitled "Resolution Appointing Director of Human Resources/Personnel Officer" set forth the incorrect date (August 17, 2017) for the expiration date of the six-year term of Director of Human Resources/Personnel Officer instead of August 31, 2017, the correct date. By this Resolution, the Board of Legislators seeks to amend Resolution No. 65-2017 to correct the date; and

WHEREAS, pursuant to Local Law No. 2 – 2010, the Board of Legislators heretofore established the Lewis County Human Resources Department ("Department") and empowered the Department to perform human resource management services for all employees of Lewis County, under the direction of the Director of Human Resources/Personnel Officer; and

WHEREAS, pursuant to Resolution No. 88-2011 the Board of Legislators combined the Human Resources Departments for the County and Lewis County General Hospital under one single Director of Human Resources to oversee and manage the human resource function for all County employees; and for that person to also serve and administer the Civil Service Law as the Personnel Officer and serve in said position for a six year term and filled said position; and

WHEREAS, by Resolution No. 256-2013, the Board of Legislators appointed James A. Swords, commencing June 17, 2013 to fill the position and unexpired six-year term of Director of Human Resources/Personnel Officer; with said six-year term expiring on August 31, 2017; and

WHEREAS, by Resolution No. 43-2017, the Board of Legislators rescinded Resolution No. 88-2011 in so far as to terminate the combined Human Resources Departments of the County and Lewis County General Hospital (LCGH) under a single Director, and established and reconfigured the Lewis County Human Resources Department for all County employees except for employees of the LCGH , and established the position and office of Director of Human Resources/Personnel Officer for all County employees other that LCGH employees; and

WHEREAS, due to the resignation of the current Director of Human Resources and Personnel Officer for Lewis County, effective February 3, 2016, whose six-year term as Personnel Officer expires on August 31, 2017, the Board of Legislators seeks to fill the position of Director of Human Resources/Personnel Officer, who will oversee and manage the human resource functions for County Employees other than LCGH employees, and who will also serve as the Personnel Officer for the County of Lewis;

NOW THEREFORE, be it resolved as follows:

Section 1. The Board of Legislators hereby appoints Christopher S. Boulio to the position of Director of Human Resources/Personnel Officer ("Director") for the County (other than Lewis County General Hospital Employees) commencing Monday, February 13, 2017, who shall serve for the unexpired six-year term of the prior Director pursuant to Civil Service Law § 15 (1)(b), i.e., through August 31, 2017.

Section 2. That the newly appointed Director shall be subject to re-appointment by the Board of Legislators for a six-year term as Director/Personnel Officer pursuant to CSL § 15(1)(b) upon the completion of the unexpired term of his current appointment.

Section 3. That the compensation for this position is hereby set at \$70,000 and may be amended or modified at any time by further action of this Board.

Section 4. That the Board of Legislators acknowledges that the appointee is a resident of an adjoining County and waives any residency requirement.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator Dolhof, seconded by Legislator King, and adopted.

RESOLUTION NO. 92 - 2017
RESOLUTION AUTHORIZING PUBLIC SAFETY ANSWERING POINTS GRANT
AGREEMENT WITH NEW YORK STATE DIVISION OF HOMELAND SECURITY
AND EMERGENCY SERVICES –SHERIFF’S DEPARTMENT

Introduced by Legislator Jerry King, Chairman of the Courts and Law Enforcement Committee.

WHEREAS, the Sheriff’s Department has received notification of grant approval from the NYS Division of Homeland Security and Emergency Management Services for funding in the amount of \$179,053.00, to assist with maintenance fees of phone and other equipment, dispatch systems, and the redundant center.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby approves the Public Safety Answering Points Grant Agreement between the County of Lewis and the NYS Division of Homeland Security and Emergency Services in the amount of \$179,053.00, to assist with maintenance fees of phone and other equipment, dispatch systems, personnel costs, training dispatch personnel for suicidal callers, active shooter and hostage negotiation and to enhance the redundant center for, the grant period from 1/1/2016 to 12/31/2016.

Section 2. That the Chairman, or Vice-Chairman, of the Board of Legislators be and the same is hereby authorize to execute, seal and deliver said Grant Agreement.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Brennan, and adopted.

RESOLUTION NO. 93 - 2017
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY SHERIFF'S DEPARTMENT
AND TRANSITIONAL LIVING SERVICES
OF NORTHERN NEW YORK

Introduced by Legislator Jerry King, Chairman of the Courts and Law Committee.

WHEREAS, pursuant to Correction Law § 500-c, the Lewis County Sheriff (the "Sheriff") is responsible for the custody of inmates in the Lewis County Public Safety Building; and

WHEREAS, in such capacity, the Sheriff needs to obtain mental health counseling or other related mental health services for the inmates in the Sheriff's custody; and

WHEREAS, Transitional Living Services of Northern New York ("TLS") has offered to provide those services for the inmates at Lewis County Public Safety Building; and

WHEREAS, the Sheriff has considered the contract for TLS, and recommends to the Board of Legislators to enter into such Contract.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the contract by and between the County of Lewis and Transitional Living Services of Northern New York, to provide mental health counseling or other related mental health services for the inmates in the Sheriff's custody for the term beginning January 1, 2017 and ending December 31, 2017 at a cost of \$150.00 per hour.

Section 2. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon such form as may be approved by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Fawcett, seconded by Legislator King, and adopted.

RESOLUTION NO. 94 - 2017
RESOLUTION TO TRANSFER FUNDS
SHERIFF'S DEPARTMENT

Introduced by Legislator Jerry King, Chairman of the Courts and Law Enforcement Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget transfer is hereby approved in the Sheriff's Department accounts to cover candidates' room expenses:

<u>From:</u>	<u>Amount</u>
A0311000 470300 Vehicle Exp	\$8,000.00
<u>To:</u>	
A0311000 450700 Travel	\$8,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Chartrand, seconded by Legislator Brennan, and adopted.

RESOLUTION NO. 95 - 2017
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND UNITED RADIO, INC.
FOR ONGOING/PREVENTIVE MAINTENANCE ON THE PUBLIC SAFETY RADIO
SYSTEM FOR THE EMERGENCY COMMUNICATIONS SYSTEM

Introduced by Legislator Jerry King, Chair of the Courts & Law Enforcement Committee.

WHEREAS, the County of Lewis recently completed the implementation of a modernization of its existing public safety radio communications system. The primary radio system equipment was provided by EF Johnson Corporation and the microwave data system equipment was provided by Aviat Networks; and

WHEREAS, a Request for Proposals (RFP) was issued in December, 2016 to provide necessary Public Safety Radio System Maintenance and Repair Services as described in the RFP; and

WHEREAS, in January, 2017, the Courts & Law Committee and 911 Communications Team received proposals in response to the RFP reviewed the proposals together with the assistance of County staff and the County's technical consultants; and

WHEREAS, upon a full review and analysis of all proposals, the Courts & Law Committee finds United Radio, Inc. to be the lowest responsible bidder to have submitted a proposal that meets the County's performance specification and requirements as outlined in the Request For Proposals issued on or about December 20, 2016, together with addendums thereon. Therefore, the Committee recommends to the full Board of Legislators to award the contract for ongoing/preventive maintenance and repair services for the public safety emergency communications radio system to United Radio, Inc., in accordance with its Proposal dated January 13, 2017; and

WHEREAS, the Board of Legislators wishes to award the contract for ongoing/preventive maintenance and repair services for the County's upgraded emergency communications radio system to United Radio, Inc.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby determines that the United Radio, Inc. proposal is the "best value" for the County as that term is defined by Local Law No. 7 -- 2013 in that it best optimizes quality, cost and efficiency, among responsive and responsible bidders and therefore, is in the best interest of the County of Lewis.

Section 2. That the Board of Legislators hereby authorizes entering into a contract with United Radio, Inc., for ongoing/preventative maintenance and repair services for the County's recently upgraded emergency communications radio system, consistent with their proposal submitted January 13, 2017, in accordance with the fees and rate schedules set forth therein commencing March 1, 2017 through February 28, 2018, and with the option of annual extensions through February, 2021.

Section 3. The contract with United Radio shall contain, in addition to other terms and conditions, a fee schedule which provides preventive maintenance services per the RFP: 1) For quarterly inspection scope items and annual inspection scope items not to exceed \$13,440.00 in the base contract year; and 2) tower climb costs for quarterly inspections between \$625. - \$875 depending upon height of tower; and 3) tower climb costs for annual inspections including removal and replacement of one antenna between \$1,250. - \$1,550; and 4) time and material scope items billed at \$85.00/hr during business hours and \$127.50/hr after hours; and \$96.00/hr for field work/field employees during work hours and \$144.00/hr for field work/field employees during after hours.

Section 4. That the Chairman, or Vice-Chairman, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon such form(s) as may be approved by the County Attorney.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator King, seconded by Legislator Moser.

Chairman Tabolt asked whether the not-to-exceed inspection charges were actual or if they could be less? Legislator King stated the charges are fixed cost for quarterly inspections. The charge for replacing an antenna, he explained, would be based on the height that personnel must climb for repair.

Legislator Chartrand clarified that hourly repair charges include travel to and from the contractor's home base, adding that most of the contractors are within two hours of Lewis County.

In response to Legislator Moser, Legislator King stated the warranty on the entire system is good through November 2017.

The resolution was then adopted.

OTHER BUSINESS:

Legislator Chartrand made a motion to enter executive session at 4:10 p.m. for a County Attorney briefing on the terms of the JCC agreement and the architect/engineer proposals received for the project. The motion was seconded by Legislator Dolhof and carried.

At 5:12 p.m. Legislator Chartrand made a motion to re-enter regular session, seconded by Legislator Brennan and carried.

Atty. McNichol reported conversing over a period of time with JCC representatives and understood they had worked out the terms and provisions satisfactory to both parties. However, the County Manager was recently contacted by JCC President Carole McCoy relating their desire to postpone signing of the partnership agreement, because of their concern with the status of the State Budget and its potential revenue impact. Although President McCoy had assured JCC's full commitment to the extension center project, she asked for more time to confirm financial resources.

In consideration of the delayed partnership agreement for an indeterminate period, Atty. McNichol strongly recommended the Board rescind the request for proposals for architect/engineer services. Upon receipt of an executed partnership agreement with JCC, the request for proposals could be reissued.

Legislator Brennan made a motion to rescind the request for proposals for architect/engineer services for the JCC Education Extension Center project. He publicly thanked each of the firms/companies that had submitted a proposal. The motion was seconded by Legislator Kulzer. Atty. McNichol stated she would relay the Board's appreciation to each of those who had submitted a proposal for their time and effort and explain the County's intent to reissue the proposal. The motion was then unanimously carried.

There being no other business to come before the Board, the meeting adjourned at 5:16 p.m. on motion by Legislator Chartrand, seconded by Legislator Fawcett and carried.