



LEWIS COUNTY YOUTH BUREAU

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Penny L. Demo, Director

Lewis County Youth Bureau Advisory Board

Minutes of May 15, 2017 meeting

Scott Mathys-Chairperson called the meeting to order at 4:01pm. The meeting was held at the Lewis County Department of Social Services in the Cornell Cooperative Extension Conference Room

Present: Scott Mathys-Chairperson, Grace Metzler-Student Representative Lowville Academy, Mike Leviker, Michele Ledoux, John Exford, Reegan Domagala-Student Representative South Lewis, Jurnee Allen, Ward Dailey, Brian Finn, John Exford, and Deanna Edick. **Others Present:** Penny Demo, Director. **Excused:** Legislators Fawcett, Moroughan, and Kulzer, Mary Martin, Madeline Lehman-Vice Chairperson and Student Representative Lowville Academy, Noah Ramer, Student Representative, Copenhagen Central, and Rhonda Vanucchi. **Guest Present:** Jacob Hartle-Student Harrisville Central, Victoria Boliver and Karrigen Aubin-Students from Beaver River Central, and Kristin Moshier-Student at Lowville Academy.

Introductions and Welcome

Minutes: Review of the April 19, 2017 board meeting minutes. **Grace Metzler, Student Representative Lowville Academy moved to accept the minutes as written; Michele Leoux seconded. Passed.**

Old Business

Recruitment of Student Representative- Update: Our senior representatives have been asked to identify at least one student from their district, who may be interested in replacing them on the board and invite the student(s) to a meeting to observe. Observing meeting(s) enables potential youth representatives the opportunity to make a better decision if they want to be on the board; the importance of their role on the board; and if they have adequate time to dedicate to serve on the board. • Welcome Jacob Hartle who will join Jurnee Allen, representing Harrisville Central on the Youth Board; Welcome Karrigen Aubin and Victoria Boliver who will be replacing Camile Ledoux and Seth Shaw from BRCS; and welcome Kristin Moshier who will be replacing Grace Metzler on the Youth Bureau Board as a representative from Lowville Academy. We are still in need of 2 new representatives from Copenhagen Central; and 2 from South Lewis Central. Reegan Domagala, reported that she has a couple of students in mind to replace her on the board. New student representative's term of office are slated to begin the end of June 2017.

Appointment of Nominating Committee: Per the Youth Bureau By-Laws, officers are selected by majority vote at the Annual Meeting in June. The officers shall be elected to a 2-year term, and shall not serve more than two (2) consecutive terms in any one office. The officer position of Chairperson will be up for nominations. Scott Mathys, Chairperson of the board appoints the nominating committee who are charged with the responsibility of providing a slate of nominations for the office of Chairperson. **Chairperson Mathys appointed Mike Leviker and Deanna Edick to the Nominating Committee, who will seek out youth board members who may be interested in the Chairperson position. Mike and Deanna will present a slate of candidates at the June 2017 Youth Bureau Board meeting.** Penny will provide Mike and Deanna with a current listing of the Youth Bureau membership contact information.

2017 Youth Development Funds – Request: At the April meeting, Penny requested approval for the youth bureau board to allocate \$5,000 in 2017 Youth Development Funds for Municipality Run Recreational Programs. The request was approved. On April 20th letters were sent to all municipalities in Lewis County announcing the availability of the funds with a deadline for submitting applications of May 12, 2017. The municipalities were also reminded that applying for the funds is a competitive application process (municipalities are no longer guaranteed funding) where Municipalities can apply for up to \$5,000. Originally the Youth Bureau was slated to review applications at today’s meeting, however Penny consulted with Scott, to extend the deadline date to May 31, 2017. The reasoning for this is that some municipalities meet during the 2nd and 3rd weeks of the month, therefore these municipalities need more time to apply for this pot of funding. Grace Metzler asked that copies of each application be sent to board members to review prior to the June 21, 2017 meeting. Consensus of the board is not to invite applicants to the meeting. The board will review applications at the June meeting and award the funds.

New Business

Monitoring of 2017 Youth Bureau funded programs: In an effort, to continue to meet monitoring requirements as set forth by the Office of Children and Family Services, and to ensure that the youth bureau continues to be accountable for programs they fund, each year, at our June meeting, youth bureau members will have the opportunity to volunteer to monitor a 2017 program(s) of their choosing, by scheduling a time to meet with the program director at the program site. A monitoring tool along with a copy of the program application and contact person’s name will be provided to board members who volunteer to monitor program(s).

2017 Youth Development Funds: Annual “Lewis County Night Out” event – Request for funding: The Youth Bureau’s total allocation in 2017 OCFS Youth Development Funds was **\$21,115**. To date we have utilized these funds as follows: **\$13,000** (\$5,000 Mountain View Prevention Services-Youth Advocate Program; \$5,000 Lowville Village Police Department-Youth Aid Officer Program; \$1,325 Beaver River Central School District-Therapy Dog program; \$1,675 Copenhagen Central School-Motivational Speaker; **\$5,000** (These funds will be allocated to a Municipality Run Summer Recreation Program(s); and **\$440** (\$400 for postage and \$40 for OCFS Youth Bureau Dues (up until 2017 the dues were \$140 however were reduced this year to \$40).

Currently we have **\$2,675** left in 2017 Youth Development Funds. Penny requested approval to utilize the remaining funds to support the Annual “Lewis County Night Out” event. The LCNO Committee has been meeting to plan this year’s event. This event is sponsored by the Lewis County Sheriff’s Office, Lewis County Youth Bureau; Lewis County Opportunities, Inc., and the Northern Regional Center for Independent Living. “Lewis County Night Out” is designed to heighten crime and drug prevention awareness and strengthen connections to our community. In 2016 approximately 300 youth and adults attended this FREE event. Due to the increase in the heroin impact upon our community, this year during the opening ceremony we will be recognizing the Ambulance Teams who are often first on the scene of crisis situations. Note: In past year’s we have counted on receiving additional funds from OCFS called “Legislative Add On Funds” to cover the cost of LCNO, however this year it is uncertain if “Legislative Add On Funds” will be available to Youth Bureau’s. **Mike Leviker made a motion to utilize the remaining \$2,675 in 2017 Youth Development Funds for the Annual “Lewis County Night Out” event scheduled for September 8, 2017. The funding will be used for FREE Food to all participants; recognition awards; posters; banners; marketing/Live Remote via Moose Radio; and Face Painting. Reegan Domagala seconded; Passed.**

Mountain View Prevention Services – YEAH! Youth Empowerment and Health Coalition: Through Mountain View Prevention Services, Penny is on the YEAH! Coalition. The Mission of YEAH! is to reduce the use of alcohol, tobacco and other drugs in Lewis County youth by collaborating with our community to empower residents to make educated decisions about living a healthy lifestyle. During the 2017 High Schools Prom and Graduation season, the YEAH! Coalition decided to make video clips pertaining to not drinking and driving at proms and graduation. Nick Altmire from Linking Lewis County, generously donated space on his website to run the video clip. Thank you to Reegan, Madeline, and Undersheriff Monnat, for putting together a skit related to not drinking and driving during the prom. This video clip began showing last week and will continue running through the end of May. The video clip can be viewed at www.linkinglewiscounty.com.

Graduation Video Clip: Noah has expressed interested in participating in the Graduation video clip. If anyone else interested in participating in the video clip with Noah, please contact Penny.

Lewis County Fair Parade – Offerings/Discussion: This year’ Lewis County Fair Parade is scheduled for Tuesday, July 18th. The Lewis County Planning Department has asked if any of our Youth Bureau Student Representatives would like to walk in the Parade. • “Lewis County Night Out” – The Youth Bureau has never participated in the parade, however this may be a good venue to promote the event. Anyone interested in walking in the parade with the Lewis County Planning Department or for Lewis County Night Out, please contact Penny as soon as possible.

June 2017 Meeting Agenda: At the June meeting the agenda will include: Election of Officers; Monitoring of Youth Bureau funded programs; and most importantly we will be recognizing and celebrating our Student Representatives and a Community Board Member, whose term of office on the board are slated to end June 30, 2017.

Meeting Place: After discussion, consensus of members present is to hold meetings at the Lewis County Courthouse vs. the Department of Social Services Building.

Next Meeting: The next meeting is scheduled for **Wednesday, June 21, 2017** at **4:00pm**. The meeting will be held at the **Lewis County Courthouse, 2nd Floor in the Legislative Chambers, at 4pm.**

Adjournment: John Exford moved to adjourn the meeting at 4:45pm. Grace Metzler seconded.
Motion carried.

Respectfully submitted,
Penny L. Demo, Director
Lewis County Youth Bureau