



LEWIS COUNTY YOUTH BUREAU

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Penny L. Demo, Director

Lewis County Youth Bureau Advisory Board

Minutes of July 12, 2017 meeting

Scott Mathys who filled in as Chairperson, called the meeting to order at 4:05pm. The meeting was held at the Lewis County Court House, 2nd Floor in the Legislative Chambers.

Present: Scott Mathys, Kristin Moshier--Student Representative- Lowville Academy, Mike Leviker, Deanna Edick, Rhonda Vanucchi, Victoria Boliver-Student Representative-Beaver River; Michele Ledoux, and Jurnee Allen-Student Representative-Harrisville Central. **Others Present:** Roscoe Fawcett, Chairperson of the Youth Bureau Legislative Committee, and Penny Demo-Director. **Excused:** John Exford, Jacob Hartle-Student Representative-Harrisville; Karrigen Aubin-Student Representative-Beaver River; and Elizabeth McGuire-Student Representative-South Lewis.

Introductions and Welcome

Minutes: Review of the June 21, 2017 board meeting minutes. **Victoria Boliver moved to accept the minutes as written; Mike Leviker seconded. Passed.**

Correspondence:

- A thank you card from Boy Scout Troop 162-Lowville, was received. The Youth Bureau had allocated \$1,000 in County Project funds to help defray the cost of the troop attending the 2017 Youth Leadership Training and Summer Camp Registration fees.
- A thank you letter from Mary Martin was received. Mary's term on the Youth Bureau board ended June 30, 2017. who had been a community member on the Lewis County Youth Bureau. In her letter, Mary thanked the Youth Bureau as well as the Board of Legislators for the opportunity to serve on the board.

Old Business

Copenhagen Central – Student Representatives: Brigitte Gillette, Guidance Counselor at Copenhagen Central, is seeking out interest of up to 2 students to be appointed to the Youth Bureau Board.

2017 Remaining 2017 Youth Development Funds - \$1,282.00 in 2017 Legislative “Add on” funding: The total 2017 additional funds received was \$2,282.00. **Reminder:** At the June 21st meeting, the Youth Board approved of allocating \$1,000 of the funds to support 2017 Municipality run Recreational programs. *** Currently we have \$1,282.00 remaining:** Due to the lateness in receiving the additional funds, Penny suggested to allocate \$1,000 to the Lewis County Sheriff's Office to support the purchase of a Drug Education Kit and Materials. The Sheriff's Office had applied for 2017 “Youth Project” funds earlier this year, however the request for funding was not approved. The

Drug Education Kit and Materials is designed to educate children about safety and drug prevention. If approved, the kit would be housed at South Lewis Central with the School Resource Officer, however the kit will be available to other school districts and be utilized at special prevention awareness events, on a request basis. Youth will be instructed on the harmful effects and consequences of using drugs. This kit will be introduced to students in grades 5 – 12th. It was also suggested that the remaining \$282 be allocated to the Youth Bureau administrative account for postage, posters, and supplies needed for programs the Youth Bureau host and partner with such, as the upcoming Annual Lewis County Night Out and “Homeless Christmas Tree” initiative. Scott Mathys asked if there was any other suggestions to utilize the additional funds. No other suggestions were received. **Jurnee Allen made a motion to award \$1,000 of 2017 Youth Development funds to the Lewis County Sheriff's Office for the purchase of a Drug Identification Kit to be used to educate children in Lewis County School Districts, about safety and drug prevention. Victoria Boliver seconded; One abstained. Motion Passed.**

Mike Leviker made a motion to allocate the remaining \$282 in 2017 additional Youth Development Funds to the Youth Bureau Administrative Account to utilize for postage, posters, and supplies to support programs the Youth Bureau host or partner with such as the Annual Lewis County Night Out event and the Homeless Christmas Tree initiative. Michele Ledoux seconded. Motion carried.

Monitoring of 2017 Youth Bureau funded programs – Reminder: In an effort, to continue to meet monitoring requirements as set forth by the Office of Children and Family Services, and to ensure that the Youth Bureau continues to be accountable for programs they fund, each year the Youth Bureau does an on-site monitoring of programs funded by OCFS Youth Development Funds. Last month board members volunteered to monitor 2017 programs. Scott Mathys reiterated, youth bureau members who elected to monitor a 2017 Summer Recreation Program, that the monitoring be completed and turned in to Penny by the end of August. Those who elected to monitor programs that run year to year, need to be completed by December 31, 2017.

New Business

Request for Youth Bureau By-Law Change: Scott Mathys reiterated that at the June 21, 2017 meeting, the board voted to have Co-Chairpersons vs a Chairperson. Although we voted on this change, we have, to follow a certain procedure to make it official. This includes officially voting on the request for change at today's meeting and then changing the By-Laws to reflect the change and submit to the Board of Legislators (via Resolution) for final approval. **Mike Leviker made a motion to change the Youth Bureau's current By-Laws to reflect Co-Chairpersons vs. Chairperson throughout the document. Victoria Boliver seconded. Motion carried.** Penny will process a Resolution requesting final approval of the Lewis County Board of Legislators to change the current Youth Bureau By-Laws as it relates to Co-Chairpersons vs. Chairperson.

2017 Annual “Lewis County Night Out” event: This annual event is sponsored by the Lewis County Youth Bureau, Lewis County Sheriff's Office, Lewis County Opportunities, Inc., and the Northern Regional Center for Independent Living, and is scheduled for **Friday, September 8th from 5:30pm-7:30pm at the Lewis County Fairgrounds.** The event is designed to heighten crime and

drug prevention awareness and generate support for and participation in local anticrime efforts. Due to the increase of the heroin impact upon our community, during the opening ceremony, we will be recognizing Lewis County Ambulance Teams, who are, often first on scene of crisis situations. There will be demonstrations by local law enforcement agencies including K9 search and apprehension and Jaws of Life to name a few, and there will be over 30 prevention awareness agencies at the event including: Stop DWI – Traveling Exhibit; NRCIL – “Faces of Meth” continuous film display; Lewis County Sheriff’s Office-Fatal Vision Goggle experience; and more. Moose Radio will be broadcasting from the event and the event is FREE, even the food. The Lewis County Night Out Committee has diligently been working on this year’s event. We are in need of volunteers to assist with the following: Help set up and tear down; direct participants where to park and set up; people to work at the door prize table and announce winners of door prizes; people to hand out FREE Food tickets to all in attendance; and 1 or 2 people to announce various demonstrations throughout the evening. At the August Youth Bureau meeting, board members will be asked to assist in posting information pertaining to the event, throughout the county.

Next Meeting: The next meeting is scheduled for Wednesday, August 16, 2017 at 4pm at the Lewis County Courthouse, 2nd Floor in the Legislative Chambers. The main agenda item at this meeting will be the Annual “Lewis County Night Out” event.

Adjournment: Deanna Edick moved to adjourn the meeting at 4:40pm. Victoria Boliver seconded.
Motion carried.

Respectfully submitted,
Penny L. Demo, Director
Lewis County Youth Bureau