

ORGANIZATIONAL MEETING

January 5, 2016

The meeting was called to order at 5:00 p.m. by Clerk of the Board Teresa Clark.

Roll Call: All Legislators were present. County Clerk Linda D. Hoskins administered the Oath of Office to each Legislator.

There were 15 persons present.

Mrs. Clark opened the floor for nominations of a Temporary Chairman. Legislator Moser nominated Legislator Richard Chartrand, seconded by Legislator Moroughan. There being no other nominations, Legislator Hathway directed the clerk to close the polls and cast a unanimous ballot for Legislator Chartrand, seconded by Legislator Brennan. Legislators Kulzer and Moroughan escorted Legislator Chartrand to the podium.

Legislator Chartrand thanked his colleagues for the privilege, then called upon Legislator Hathway to offer the Invocation, and led the Pledge of Allegiance to the Flag.

Temporary Chairman Chartrand opened the floor for nominations of a Permanent Chairman. Legislator Fawcett nominated Legislator Michael Tabolt, seconded by Legislator Brennan. There being no other nominations, Legislator Brennan directed the polls be closed and the clerk cast a unanimous ballot for Legislator Tabolt, seconded by Legislator Moser. Legislators Fawcett and Hathway escorted Legislator Tabolt to the Chair.

Chairman Tabolt expressed appreciation for the Board's confidence. A healthy fund balance, potential economic opportunities and a stable tax rate place our County in a desirable position. Our efforts toward renewable energy through wind, hydro and solar projects, as well as an environmentally friendly parking lot and renewed recycling campaign will collectively have a positive effect on our environment in consideration of future generations.

He declared the strides to improve the relationship with State representatives, as well as local town and village officials. All these initiatives, he said, reflect "considerable thought and diligent planning by Legislators and dedicated County employees, creating an atmosphere we can all be proud of".

However, there is much more to accomplish, particularly to assure completion of the Heinz Kraft expansion; and expanding educational opportunities should rank high on the priority list.

Chairman Tabolt plans to continue joint meetings with the Hospital Board of Managers and regular communication and updates with the IDA Board of Directors, asserting that communication and understanding are integral components for success.

In conclusion, he quoted former U.S. President Ronald Reagan that "great things can be accomplished when it doesn't matter who gets the credit".

Chairman Tabolt then called for nominations for Clerk of the Board. Legislator Brennan nominated Teresa Clark, seconded by Legislator Hathway. There being no other nominations, Legislator Hathway directed the polls be closed and the Clerk cast a unanimous ballot, seconded by Legislator Dolhof. County Clerk Linda D. Hoskins administered the Oath of Office to Teresa Clark; and she thanked the Board for their continued confidence.

Chairman Tabolt announced the list of 2016 Legislative Committee assignments had been distributed to each Legislator:

**COUNTY OFFICERS AND EMPLOYEES, VETERANS'
SERVICES, JUNKYARDS, HISTORIAN, HUMAN RESOURCES,**

Bryan Moser, Chairman
Jerry King
Lawrence Dolhof

**COURTS AND LAW ENFORCEMENT, FIRE & EMERGENCY
MANAGEMENT DIRECTOR, SEALER OF
WEIGHTS AND MEASURES, BUILDING CODES**

Jerry King, Chairman
Gregory Kulzer
Richard Chartrand

HOSPITAL

Richard Chartrand, Chairman
Roscoe K. Fawcett, Jr.
Andrea Moroughan

PUBLIC HEALTH, COMMUNITY SERVICES

Andrea Moroughan, Chairman
Philip Hathway
Roscoe K. Fawcett, Jr.

**RULES AND LEGISLATION, WORKERS' COMPENSATION,
ECONOMIC DEVELOPMENT, INSURANCE, RECREATION/FORESTRY & PARKS**

Lawrence Dolhof, Chairman
Craig Brennan
Bryan Moser

**SOCIAL SERVICES, OFFICE FOR THE AGING,
EMPLOYMENT & TRAINING, YOUTH BUREAU**

Roscoe K. Fawcett, Jr., Chairman
Andrea Moroughan
Gregory Kulzer

**TAXATION, INFORMATION TECHNOLOGY,
ELECTIONS, AGRICULTURE**

Craig Brennan, Chairman
Lawrence Dolhof
Bryan Moser

TRANSPORTATION, SOLID WASTE

Gregory Kulzer, Chairman
Craig Brennan
Philip Hathway

WAYS AND MEANS, BUILDINGS AND GROUNDS,
COUNTY CLERK
Philip Hathway, Chair
Jerry King
Richard Chartrand

Chairman Tabolt then approved the December 22, 2015 meeting minutes.

REPORT OF THE RULES AND LEGISLATION COMMITTEE:

The Rules and Legislation Committee had met and recommended to waive the rules to allow action on late resolutions.

Dated: January 5, 2016

Lawrence Dolhof, Chairman
Bryan Moser
Craig Brennan

Legislator Brennan made a motion to waive the rules, seconded by Legislator Moser and carried.

The Clerk announced that the following Newspaper Designations had been submitted from each the Republican and Democratic Legislators and placed on file:

TO THE HONORABLE BOARD OF LEGISLATORS OF LEWIS COUNTY:

The people of the County of Lewis being divided into two principal political parties, namely, the Republican Party and the Democratic Party, the undersigned Legislators of Lewis County elected by the Republican Party, pursuant to Section 214 of the County Law, hereby designate the Watertown Daily Times, a newspaper circulated in Lewis County, State of New York, which newspaper fairly represents the Republican Party of said County, to publish the session laws, concurrent resolutions of the Legislature as required by law to be published, certificates of nomination, local laws of the Board of Legislators, election notices, official canvass, and any and all other matters that are or may be required by law to be published in the official newspaper of the County.

Dated: January 5, 2016

NAME/SIGNATURE

ADDRESS

Philip Hathway

P.O. Box 82, Harrisville, NY 13648

Michael A. Tabolt

P.O. Box 171, Croghan, NY 13327

Craig P. Brennan

10859 NYS Route 26, Carthage, NY 13619

Bryan D. Moser

8736 Erie Canal Road, Croghan, NY 13327

Andrea Moroughan

6697 Pine Grove Rd., Glenfield, NY 13343

Gregory Kulzer

7451 Rice Road, Lowville, NY 13367

Lawrence Dolhof

P.O. Box 308, Lyons Falls, NY 13368

Roscoe K. Fawcett, Jr.

P.O. Box 470, Lyons Falls, NY 13368

Jerry H. King

P.O. Box 202, West Leyden, NY 13489

TO THE HONORABLE BOARD OF LEGISLATORS OF LEWIS COUNTY:

The people of the County of Lewis being divided into two principal political parties, namely, the Republican Party and the Democratic Party, the undersigned Legislators of Lewis County elected by the Democratic Party, pursuant to Section 214 of the County Law, hereby designate the Watertown Daily Times, a newspaper circulated in Lewis County, State of New York, which newspaper fairly represents the Democratic Party of said County, to publish the session laws, concurrent resolutions of the Legislature as required by law to be published, certificates of nomination, local laws of the Board of Legislators, election notices, official canvass, and any and all other matters that are or may be required by law to be published in the official newspaper of the County.

Dated: January 5, 2016

NAME/SIGNATURE

ADDRESS

Richard Chartrand

7563 Cedar Street, Lowville, NY 13367

REPORTS OF COUNTY OFFICERS AND DEPARTMENTS:

Fire and Emergency Management Director Robert A. MacKenzie, III has informed his appointment of Richard Ross, Gary Ashline, Robert Bellinger, Joseph Shue, Richard Defone and Fr. Chris Cararra as Deputy Fire Coordinators; and EMS Deputies Mark Tuttle, Steve Monnat, David Kuhl and David Penczek for 2016.

All Legislators have received copies of the Treasurer's December 2015 report; the Real Property Tax Director's 2015 annual report; and the 12/22/15 Solid Waste audit report.

The Republican and Democratic Legislators have designated the Watertown Daily Times as their official newspaper for 2016 as delineated below:

REPORTS OF STANDING COMMITTEES:

Legislator Philip Hathway, Ways and Means/Buildings and Grounds Committee Chairman, credited Treasurer Patricia O'Brien's guidance for the County's bond rating being upgraded in 2015 from A to A+.

Legislator Hathway reported the PSB water pressure report indicates above adequate pressure, which paves the way for system upgrades.

He reported the DSS parking lot would be finished in the spring. The County's related cost of \$285,496.00 is below the budgeted appropriation of \$310,000.00; and all except \$1,500 of the approved grant funds will have been utilized for the project.

Legislator Hathway reported the \$125,000 appropriation to assist with the Village of Lowville project will be reallocated to the general fund, because the related CDBG application was unsuccessful.

Legislator Hathway made a motion to authorize Building Maintenance Supervisor Frank Archer to purchase a plow for the new Ford F-250 truck in the amount of \$5,578.20, seconded by Legislator Brennan and carried.

Chairman Tabolt welcomed Legislator Roscoe Fawcett, Jr. who looks forward to working with everyone.

Legislator Bryan Moser, County Officers/Junkyard Inspector/Veterans' Director/ Human Resources Committee Chairman, relayed appreciation for the patience of Legislators and Department Heads for allowing the Human Resources process to continue with regard to filling positions.

Legislator Jerry King, Courts and Law Enforcement/Fire & Emergency Management Director/Building Codes Committee Chairman, made a motion to authorize Sheriff Carpinelli to refill one vacant Full-time Dispatcher/Correction Officer, and one vacant Full-time Deputy Sheriff position effective immediately. The motion was seconded by Legislator Kulzer and carried.

Legislator King made a motion to authorize County Attorney Joan McNichol to refill the full-time Secretary to the Assistant County Attorney position, effective January 11, 2016, seconded by Legislator Hathway and carried.

Legislator King reported that remodeling of the dispatcher offices has commenced, to include replacement of the old phone system and computer equipment, which is estimated to take one month.

Legislator King reported that forms have been distributed to all fire departments and County personnel to record any issues with pagers and radios that will assist with coordinating corrective measures.

Legislator Lawrence Dolhof, Economic Development Committee Chairman, made motion to authorize Planning Director Frank Pace to re-fill the full-time Planner position effective immediately, due to a resignation. The motion was seconded by Legislator King and carried.

Legislator Dolhof also made a motion to authorize Office For Aging Director Brenda Bourgeois to refill the Full-time Nutrition Services Coordinator position effective immediately, due to a resignation effective January 31, 2016. The motion was seconded by Legislator Moser and carried.

Legislator Gregory Kulzer, Taxation Committee Chairman, made a motion to authorize Real Property Tax Director Candy Akin to temporarily fill the Real Property Systems Specialist and Senior Keyboard Specialist positions, due to promotion of Betsy Boliver to the Temporary Systems Specialist position. The motion was seconded by Legislator Brennan and carried.

Legislator Kulzer thanked Real Property Tax Director Linda Hoskins and Information Technology Director Adam Zehr for their good work and specifically for cost saving technology initiatives.

Legislator Richard Chartrand, Hospital Committee Chairman, announced a joint meeting with the Hospital Board of Managers will be held on 1/8/2016 at 9 a.m. He urged support for the resolution to create a position while abolishing two others, as recommended by management to streamline duties and reduce overhead.

He referenced a new Tele-psychiatry program that will operate from the sleep lab through an affiliated doctor at St. Joseph's Health Center. Legislator Chartrand opined the program may alleviate some traveling concerns. In response to Legislator Hathway, Legislator Chartrand expects telepathy to be expanded to other medical treatments. Dr. Rodriguez is accepting Wednesday morning appointments for Tele-psychiatry that will enhance treatment of soldiers with P.T.S.D. diagnoses.

COUNTY MANAGER REPORT:

Liz Swearingin reported the Tyler Munis representatives will be kicking off the IFM system replacement project, and will occupy the new second floor conference room for the coming year.

In response to a request to re-purpose the old County radios for HAM radio operators, she stated consideration would be deferred until the new system is fully operational and has been officially accepted.

She had forwarded the NYSAC list of State priority policy issues to all Department Heads with a request to review and alert their committees for recommended Legislative actions.

COUNTY TREASURER REPORT:

Treasurer Patricia O'Brien recited the balances of the Special Contingency Fund - \$85,359.00; Contingency Fund-\$291,210.42; Capital Data Processing Fund- \$141,441.16 and Capital Equipment Fund - \$264,266.22, of which \$15,214.19 is the Highway portion. She also reported the sales tax revenues are well above the budgeted level. The Hospital made all agreed debt repayments during 2015.

The Internal Service Fund continues to be deficient, but was somewhat bolstered by the 15% increased premium receipts in November.

Mrs. O'Brien reported receipt yesterday of a letter from the NYS Dept. of Health to inform the Hospital IGT payment for 2015-2016 will be issued on 1/21/2016 in the amount of \$1,224,000.00, which considers a 2012 adjustment in the amount of \$461,000.00. The County share payment will be issued for \$612,114.00 from budgeted appropriations.

SPECIAL REPORTS:

Chairman Tabolt announced he will attend the Governor's State-of-the-State address in Albany on 1/13/15 at 12:30 p.m. and invited any Legislator to join him.


Lewis County will host the Inter-County Committee of the Adirondacks on 1/28/15 at the Ridge View Inn. He also encouraged Legislators to attend the NYSAC conference to be held in Albany from 2/1-2/3/16.

REPORT OF THE WAYS AND MEANS COMMITTEE:

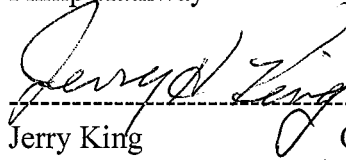
**REPORT OF
WAYS AND MEANS COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

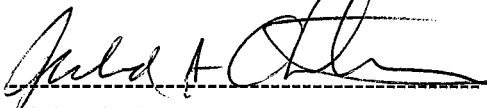
The Ways and Means Committee reports that they have examined the claims presented for payment in the total amount of \$ 393,807.18 and recommend that they be audited and allowed for the amounts claimed.



Philip Hathway Chair



Jerry King Committee



Richard Chartrand Committee

Dated: January 5, 2016

Approved on motion by Legislator Hathway, seconded by
Legislator Brennan, and carried.

OTHER BUSINESS:

Legislator Hathway posed the Board hold some of their monthly meetings at different venues, suggesting Lyons Falls, West Leyden and Copenhagen. Legislators voiced their support for doing so, while also changing the time to 6 p.m. to accommodate the working public.

The Clerk announced that Chairman Tabolt has made the following appointments for the term 1/1/16-12/31/17: Legislators Richard Chartrand, Andrea Moroughan and Bryan Moser to the Corporate Compliance Ad Hoc Committee; Legislator Richard Chartrand as the representative to the Adirondack Park Local Government Review Board; Legislator Craig Brennan to the Agriculture and Farmland Protection Board; Legislator Jerry King to the Law Library Trustee Committee; and Legislators Lawrence Dolhof and Craig Brennan to the Comprehensive Economic Development Strategy Committee.

In response to Legislator Hathway, County Attorney Joan McNichol affirmed that annual Corporate Compliance training is required, and she would be coordinating the training, possibly via video.

Chairman Tabolt asked all Legislators to review and inform the Clerk of the Board Teresa Clark of any changes for monthly committee meeting dates and times.

Legislator Brennan made a motion to enter executive session at 6:00 p.m. to discuss contractual issues, seconded by Legislator King and carried. After a short recess, the session began at 6:10 p.m. Following the session, Legislator Hathway made a motion to re-enter regular session at 7:17 p.m., seconded by Legislator Chartrand and carried.

There being no other business to come before the Board, the meeting adjourned on motion by Legislator Moser, seconded by Legislator Chartrand and carried.