



Community Services
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Patricia Fralick, MBA
 Director of Community Services

John Waterhouse
 Community Services Board Chair

COMMUNITY SERVICES BOARD

MEETING MINUTES

Attendees:	Patricia Fralick, Arlene Hall, Stevie Kiggins, Rose Larkins, Temperance Lyndaker, Aileen Martin, Philip McDowell, Andrea Moroughan, Andrea Neill, Jane O'Connor, Douglas Ort, Jill Ortlieb, James Scordo, John Waterhouse	Date: April 12, 2016
		Location: Conference Room, Mountain View Prevention Services
		Presiding: John Waterhouse
		Secretary: Temperance Lyndaker
Absent:	Shirley Tuttle-Malone, Steven Vance, Thomas Yousey	

TOPIC DISCUSSED	SUMMARY OF TOPIC DISCUSSED	DECISION/ACTION TO BE TAKEN	DEADLINE/ PERSON RESPONSIBLE
Call to order	The meeting is called to order at 7:38 AM. A quorum is present.		
Privilege of the floor	Arlene Hall congratulates Aileen Martin of NRCIL (Northern Regional Center for Independent Living) for being named one of the Women of Distinction for the 48 th District last week by New York State Senator Patricia Ritchie.		

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Privilege of the floor	John Waterhouse also congratulates Aileen Martin on her editorial in the Watertown Daily Times regarding the state of conversation in the current political world.		
Approval of minutes from March 8, 2016		Moved by Andrea Moroughan, seconded by Jane O'Connor; motion carried unanimously.	
Director of Community Services (DCS) report	Pat Fralick, the DCS, distributes information on various awareness walks that are being held in April and May. She goes over her report, which had previously been emailed to the voting members of the CSB (Community Services Board). She states that she met with Stevie Kiggins of TLS (Transitional Living Services) and some of her staff members in December regarding some concerns that had been brought to her as the DCS as well as regarding a request for funds that TLS had submitted to the County. At that time, TLS was looking to implement changes within the clinic, such as restructuring their intake process and recruiting more billing funds. Pat reported back to some of the leaders of the County and the CSB and it was agreed to follow up with TLS in six weeks. A meeting was held again in March with Pat, Stevie, Mike Lively (from TLS' board), John Waterhouse, Douglas Ort, Andrea Moroughan, and Liz Swearingin (the County Manager for Lewis County).		

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	<p>In March it was reported that an intake coordinator (Wendy Eddy) had been hired, TLS had received a check from rebilling some insurance claims, and there was other staffing restructuring. The electronic medical record is also fully functional so they are able to get productivity reports from the system now, which are being monitored by Rodger Hicks. Overall, it was felt that the March meeting was very productive. Another follow up meeting will be set up in three months. Stevie reports that Dr. Kumar will be starting with TLS at the end of April. Pat has been working with Jenny Jones of DSS (Department of Social Services), the Department of Health, and the Department of Labor to provide information of services available in the community to the workers that were recently affected by the closure of Climax Manufacturing. Kris Eckerson of NRCIL and Tammi McIntyre of Community Services have been compiling the data received from a recent community survey they conducted for Systems of Care (SOC). The current phase of SOC will end this summer and New York State is applying for the next round. The Suicide Prevention Coalition received a grant of \$3,500 to support the development of the coalition, which they intend to use to educate and provide information to the community. There will also be a full day of training for</p>		
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	<p>coalition members and ongoing support by the state's Coalition Academy. Pat will be a co-chair for the Tug Hill Seaway area of the regional planning consortium of the Conference of Local Mental Hygiene Directors. New York State's plan for Children's Health Homes has been approved by the federal government and they intend to move ahead with that in September. Sue Austin, the Outreach Specialist contracted through NRCIL, continues to have a growing caseload. Individuals can be referred to her if they are having trouble engaging in services or if they are receiving services but might benefit from engaging in other services as well.</p>		
<p>Alcohol and Substance Abuse (ASA) subcommittee</p>	<p>Pat Fralick reports that the ASA subcommittee met on March 29, 2016. It was reported that Trish O'Donnell of NRCIL has been trained as a recovery coach and will be training other NRCIL staff as well. Mountain View Prevention Services (MVPS) submitted an application for a Drug Free Communities Grant. They are also co-sponsoring a Safe Pill Drop Off Day. MVPS' YEAH Coalition will be holding an opioid awareness event for the community at the Town Hall Theater. Credo has started an anger management group for its clients. Trish O'Donnell is organizing a community event to raise awareness of recovery. The members expressed some</p>		

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	<p>questions on the goals and objectives, which will be further discussed at the next ASA subcommittee meeting.</p>		
<p>Mental Health (MH) subcommittee</p>	<p>John Waterhouse reports that the MH subcommittee met on March 29, 2016. There was not a quorum. A presentation was given by Alicia Ruperd of TLS on their eating disorders case management program. The NMT (Neurosequential Model of Treatment) training that Phil McDowell was planning to do has been postponed. Phil reports that he has, however, begun implementing some of the model with NRCIL's anger management program. There are still two openings on the MH subcommittee.</p>		
<p>Developmental Disabilities (DD) subcommittee</p>	<p>Douglas Ort reports that the DD subcommittee met on April 8, 2016. Lucrezia Johnson of NRCIL distributed information about their new phone numbers. Deb Nowicki of Central New York DDSO (Developmental Disabilities Services Office) reported that a training for MSCs (Medicaid Service Coordinators) had been rescheduled and that the EAA (Evaluation and Assessment Authorization) tool is being used more efficiently for the Front Door process. They are also working to implement a No Wrong Door policy. Rose Larkins of The Arc reported that the minimum wage increase mandated by the governor's office will be affecting The Arc by millions of dollars in salary</p>	<p>CSB Resolution 3-2016 to request increases in state funding for agencies who serve the developmentally disabled is read by Douglas Ort. Moved by Andrea Moroughan, seconded by Jill Ortlieb; motion passes.</p>	<p>Andrea Moroughan will introduce the resolution at the next BOL meeting.</p>

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	<p>increases across the board. If there is no help from the state to cover this cost, positions may be cut, which could in turn affect services. Steve Virkler proposed that the DD subcommittee draft a resolution to ask the CSB to pass and forward on to the BOL (Board of Legislators). Doug reads the proposed resolution.</p>		
New/other business	<p>Pat Fralick reads the resolution to have May recognized as Mental Health Month.</p>		<p>Andrea Moroughan will introduce the resolution as the next BOL meeting.</p>
New/other business	<p>Pat Fralick wishes to share with the CSB members her appreciation of the provider agencies, their directors, and their staff members. She states that they care about the community they serve.</p>		
New/other business	<p>John Waterhouse expresses the good things he heard recently about Pat Fralick by another professional working in Jefferson County.</p>		
Adjournment	<p>The meeting is adjourned at 8:24 AM.</p>	<p>Moved by Douglas Ort, seconded by Phil McDowell; motion carried unanimously.</p>	
Next Meeting	<p>Tuesday, May 10, 2016 at 7:30 AM in the conference room of Mountain View Prevention Services.</p>		

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