



LEWIS COUNTY YOUTH BUREAU

P.O. Box 193, 5274 Outer Stowe Street
Lowville, New York 13367
Telephone: (315) 376-5411
Fax: (315) 376-6189

Penny (Demo) Moser, Director

Lewis County Youth Bureau Advisory Board

Minutes of October 17, 2018

Elizabeth (Libby) McGuire-Co-Chair and Student Representative South Lewis Central, called the meeting to order at 4:00pm. The meeting was held at the Lewis County Court House, 2nd Floor in the Legislative Chambers.

Present: Elizabeth (Libby) McGuire, Madeline Lehman-Vice-Chairperson and Student Representative-Lowville Academy, Scott Mathys, Kallie Bauter-Student Representative-South Lewis Central School District, Mike Leviker, and Brian Finn. **Others Present:** John Lehman-Chairperson Youth Bureau Legislative Committee, Randy LaChausse and Tom Osborne-Legislators and Penny Moser, Director Lewis County Youth Bureau. **Excused:** John Exford-Co-Chairperson, Kirsten Moshier-Student Representative Lowville Academy, Annabelle Atnip-Student Representative Copenhagen Central, Ward Dailey, Justine Schmidt and Chloe Benson-Student Representatives Harrisville Central and Rhonda Vanucchi. **Guest Present:** Kathy Lehman, 4-H Youth Program Educator.

Introductions and Welcome: The Youth Bureau welcomed Kallie Bauter who was appointed to the Lewis County Youth Bureau Advisory Board, by the Lewis County Board of Legislators, via Resolution No. 369-2018. Kallie will be joining Co-Chair Libby McGuire in representing South Lewis Central School District. WELCOME KALLIE!

Minutes: Review of the August 15, 2018, and September 19, 2018 Youth Bureau Advisory Board meeting minutes. Due to lack of quorum, approval of the August 15th and September 19th minutes were not acted on. The minutes will be acted on at the November 21st board meeting.

Presentation: Co-Chair McGuire, introduced Kathleen Lehman, 4-H Youth Program Educator who provided the board with an overview of 4-H program offerings. Mrs. Lehman reported the 4-H yearly cycle runs from October – September of each year. She showed a slide of the September 2018 4-H Achievement Night. Achievement Night recognizes the leadership skills of 4-H members and provides the opportunity to begin plans for the new year. Mrs. Lehman distributed the follow information: **Join the Club Lewis County 4-H Program Brochure:** The brochure provided information on who can join 4-H, which is boys and girls between the ages of 5 and 18; information on how to Join: A 4-H club is a group of at least five youth who meet to work on projects, perform community service, conduct meetings, and have fun together; Cost to Join: Annual participation fee is \$10/per member or \$25 per family, however no one is ever excluded from 4-H due to inability to pay; What is a 4-H Project: A project is a planned series of “learning by doing” experiences (anything that is more than 6 hours). Youth learn leadership, citizenship and life skills through more than 1,000 projects with topics as varied as: Aerospace and Rocketry; GPS mapping; Photography;

Plant Science; ATV Safety; and Arts and Crafts; 4-H program focus on three main ideas relevant to today's youth: Science, Technology, Engineering and Math, and Healthy Living and Citizenship. This is accomplished through fairs, events, workshops, school programs or clubs. 4-H goal is to enrich the education of young people through hands-on experiences, inspiring them to learn more, give back to their communities and become responsible, capable adults. ■ **Lewis County 4-H Calendar – Year at a Glance:** This document provided a listing of activities and events of major county, state, regional and national 4-H activities by month along with a description for each. ■ **NYS 4-H Project Areas:** This document outlined the 4-H project areas that included: Citizenship & Civic Engagement; Healthy Living; and STEM. ■ **Teen Council – Event Schedule:** The Lewis County 4-H Teen Council is a program designed specifically for teens, by the teens. All of the monthly activities are decided by the group. Some upcoming activities include: October: The Tri-County Teen Council Retreat; November: Guest Speakers; December: Cookie Exchange; and January: Outdoor Snow Adventure.

For 4-H recruitment purposes, Brian Finn, suggested that Mrs. Lehman contact Lowville Academy to have an informational table set up in the lunch room. Scott Mathys invited Mrs. Lehman to send any upcoming 4-H events to Lewis County Opportunities, to post on their Facebook page.

Job Shadowing/Internship: Madeline Lehman, Vice Chairperson had expressed interest in county government and how it works as well as local politics. Madeline recently began job shadowing Ryan Piche, County Manager.

Old Business:

Annual “Homeless Christmas Tree” Initiative-Update: At our June meeting, we approved of moving forward with the annual “Homeless Christmas Tree” Initiative. In addition of requesting donations of personal hygiene, kitchen, and bath supplies, we will incorporate requests for donations of baby items for the “Loved Twice” Baby Boy and Baby Girl boxes. Additionally, we also had recognized the importance of helping our senior citizens, therefore we will be requesting donations of gift cards (Kinney’s and Walmart) during the initiative. At the end of the initiative, the gift cards will all be given to Lewis County Office for the Aging to use at their discretion. Again, this year, the “Homeless Christmas Tree” will be displayed in the window at the Lewis County Chamber of Commerce. The initiative is slated to begin **November 19, 2018 through December 21, 2018.**

Penny reported that she will be sending an email to the membership, asking for three volunteers to oversee the following: 1. To line up volunteers to sort through and put together the “Loved Twice” Baby boxes. 2. To line up volunteers to sort through and box up items donated for our senior citizens. 3. To line up volunteer to box up all other donated items received through the Homeless Christmas Tree initiative that will be stored at Lewis County DSS and at the Food Pantry. ****The Date for Packing Up the donated items is Thursday, December 27th from 9am until done, at the Lewis County Chamber of Commerce.** Volunteers may include: Your friends, youth clubs, school district government classes as a community services project or anyone who is willing to donate their time. If you are interested in volunteering, please let Penny know.

New Business

2018 Youth Development and County Project Claims: Penny advised that she has been very busy assisting agencies that were awarded either 2018 Office of Children and Family Services-Youth Development funds or County Project funds with getting their claims in timely. The OCFS claims paperwork is very extensive.

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2018 Youth Bureau Annual Report: Penny advised that each year an Annual Report that contains the makeup of the Youth Bureau's Government, Administration, and Advisory Board as well as captures an overview of youth programs funded through the board, including projects, initiatives, events, that the board sponsors/co-sponsors, as well as lists the Youth Bureau's community involvement. The finished report will be submitted to Lewis County Officials, is posted on the youth bureau's website at www.lewiscounty.org and is submitted to the Office of Children and Family Services. To enhance the report, Penny requested that John Exford and Libby McGuire, in their role as Co-Chairs, and Madeline Lehman-in her role as Vice-Chairperson to contribute to the annual report by submitting a paragraph or two regarding your experience as an officer on the board. Penny also invited all board members to contribute to the report by submitting a short (a couple of sentences) on the topic "What it means to me to be a member of the Lewis County Youth Bureau Board". Submissions should be emailed to Penny by **November 16, 2018**.

Next Meeting: The next meeting of the Lewis County Youth Bureau has been scheduled for **Wednesday, November 21, 2018, at 4pm** at the Lewis County Courthouse, 2nd Floor of the Legislative Chambers.

Adjournment: Kallie Bauter, Student Representative South Lewis Central, moved to adjourn the meeting at 4:40pm; Mike Leviker seconded. Motion carried.

Respectfully submitted,
Penny Moser, Director
Lewis County Youth Bureau Advisory Board