

**ECONOMIC DEVELOPMENT/PLANNING/
RECREATION, FORESTRY AND PARKS COMMITTEE MEETING
June 19, 2018**

Planning Director Frank Pace reviewed his attached monthly report.

Frank informed about a Northern New York County prospect for a 900-acre commercial solar project, but otherwise had no specifics. He reported that the Lewis County solar array was producing an average of 85% of the maximum 2 megawatts.

He reported the Clean Energy grant agreement had been fully executed. Those funds will be used for installation of LED lights in County buildings and two electric car charging stations.

There are 6 to 10 questionnaires coming back from multi-tenant dwellings with 2020 census data, which is helping the Real Property Tax office to update assessment records.

Clark/Patterson/Lee consultants are working on engineering the Village of Constableville and Town of Leyden water projects. The Town of Lyonsdale most recently indicated interest to join the Southern Lewis County consortium. Frank has asked the consultants to review the possibility of adding Lyonsdale's desired water district to the overall project.

The Brownfield Opportunity Area consultants are monitoring wells and estimate final approvals, including for the school, will be completed by the Fall of 2018. The project must be completed by the end of 2019, which is the end of the grant contract period.

State officials had provided training to area agency representatives on Affirmative Action requirements and procedures.

Frank will continue to represent the County on the Fort Drum Compatibility Committee at quarterly meetings to communicate and be apprised on issues of mutual interest.

The JCC Education Center project has been approved by all jurisdictions. C & S Engineers have prepared construction bid documents. County officials collaborated to review and identify construction items that could be done by Highway personnel and equipment to reduce project expense. The bid documents will be advertised soon to keep the project on schedule for Fall construction.

Utilization has greatly increased for the transportation bus route to Old Forge. A business owner reached out to request if the bus could stop at his location, reporting that he has hired six Lewis County students for the summer. There will be two bus runs to Old Forge during the peak tourist season in July and August.

The JCC bus run has about 200 riders per month. Upon release of the ATC grant monies, one bus will be designated for the JCC route. Cassandra Buell is coordinating all Watertown stops with CitiBus in Watertown to retain good relations and avoid duplicate stops. The Lewis bus stops at the Salmon Run Mall. Modems have been installed in the buses at a cost of \$30 per

month, which is an advantage for all riders, but particularly welcomed by students for homework assignments.

Frank reported the bus runs to Marcy and Utica colleges have lesser ridership, but Cassandra has reached out to Greyhound officials who have welcomed the opportunity to coordinate rider transfers onto our bus for those with northern destinations.

The meeting adjourned at 9:25 a.m. by motion of Legislator LaChausse, seconded by Legislator Burns and carried.

Respectfully submitted,
Terry Clark, Clerk of the Board



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Memo

TO: Ryan Piche, County Manager
Planning Legislative Committee

- Ronald Burns, Chairman
- Jerry King
- Randall LaChausse

CC: Cassandra Moser, Deputy Clerk of the Board

FROM: Frank Pace, Director of Planning

DATE: June 13 2018

SUBJECT: June 2018 Committee Report (Meeting: 6/19/18 @ 8:30 AM)

DOCKET ITEMS:

1. Approval to move forward with the ATC application to fund the purchase of one (1) wheelchair van not to exceed the available \$53,551.00.
2. Authorize agreement between Lewis County Public Transportation and Jefferson Community College to lease one (1) 15" x 50" curb-side advertising space on a Lewis County Public Transportation bus in exchange for the rate of \$480.00. Contract period will be for the duration of calendar year 2018.

Monthly Highlights

- Coordinated solar project ribbon cutting. System is running and producing power.
 - Received \$100,000 Clean Energy Communities Grant for LED lighting and two electric car charging stations.
 - 2020 Census multi-unit housing data survey letters went out on May 31, 2018 and we have already received many responses.
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Cornell Cooperative Extension and Maple Producers

- Attended Senator Richie's food hub subcommittee meeting on May 16 and 24, 2018 and June 7, 2018. The project meetings will be held weekly as the program structure must be in place by end of January 2019.
- On May 22, 2018 attended Cornell personnel meeting. Also on May 30, 2018 attended CCE Director's meeting.

County Projects

- Continue to work with Ways & Means and Building & Grounds committees on various projects including Solar and Clean Energy Communities grant program.
- Assisting IT and County Manager with broadband project
- Attended bi-weekly conference call with Mohawk Networks working group

Soil & Water/Flood Mitigation

- Our team continues to monitor the stream system with varying weather conditions
- Attended the Black River Watershed Conference at Camp Turk in Woodgate on June 12, 2018

Advanced Educational Program

- Continue discussions with Lewis-JCC Educational Center Team and County Manager
- Coordinated and assisted engineer with test pits for Geotech investigation. Thanks to Dave Becker and Jackie Mahoney for the manpower and mini excavator.
- Coordinated with engineer to conduct hydrant flow testing on June 5, 2018
- Attend BOCES Perkins IV Advisory Meeting on June 6, 2018

County Planning Board / 239-L and M Reviews

- Received one (1) referral from the T/Denmark Planning Board; however, after my review the application was deemed incomplete and returned to the town for further action. No other referrals were received so there will not be a regular County Planning Board meeting this month.

Southern Lewis County Regional Water Study

- Currently working with Clark Patterson Lee on the preliminary engineering report for Constableville water line replacement and the map, plan and report for Leyden's Kelpytown Road project.

Central Lewis County Regional Water Study

- Awaiting DOS signature for final execution of contract. Upon execution of contract we can prepare RFPs.

Community Outreach Program

- Coordinated Fair Housing Seminar on May 31, 2018. Provided training to various agencies that provide services to citizens of the community.
- Participated in EMS training seminar at PSB facility on June 4, 2018
- Participated in Workforce Taskforce meeting with various agencies on June 4, 2018
- Participate as a judge in the South Lewis Science Fair on May 15th
- Attend our first Fort Drum Compatibility Committee Meeting in Watertown on May 17th. The committee will meet for the next 18 months on a quarterly basis to discuss land use and other topics of concern for the region.
- Our Team continues to work on the 2020 Census project. The survey letters went out on May 31, 2018. We continue to adhere to the priority protocols regarding information within our Census Team, as required by Federal law.
- Continue to work with DANC on Lyons Falls BOA Step 3 and its scope of work and administration of the project. Scheduled additional work with consultant for the Mill and School properties. Soil borings and monitor well installation work should commence in the month of June.



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Memo

TO: Frank Pace, Director of Planning

CC: Ryan Piche, County Manager
Cassandra Moser, Deputy Clerk of the Board
Planning Legislative Committee

- Ronald Burns, Chairman
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FROM: Casandra Buell, Senior Planner

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Lewis County Public Transportation

- Worked with Dennis Mahoney and Don Mattimore of NYSDOT to mark Lewis County Public Transportation bus stop sign locations on the NYS ROW from Port Leyden to Harrisville.
- Submitted the NYSDOT Section 5311 Compliance Review packet for Lewis County Public Transportation, which is due July 9, 2018.
- Coordinated the production of the new LCPT Old Forge Seasonal Route commercial that was filmed on May 8, 2018.
- Facilitated the 2nd Lewis County Transportation Task Force meeting of the year held at the Lowville Commons on May 15, 2018. Topics discussed included employment transportation, MAS updates, mobile addiction treatment transportation, public health clinic transportation and the Watertown-Jefferson County Area Transportation Council draft report.
- Attended the 1st Lewis County Immunization Coalition meeting held at the Public Health Conference Room at LCGH on May 17, 2018. The coalition was formed to provide leadership, education and advocacy to improve immunization rates in Lewis County. LCPT plays an important role when it comes to connecting residents to immunization services throughout the County and we hope to assist human service agencies in fulfilling their visions of providing full immunization protection for all Lewis County residents.
- Represented Lewis County Public Transportation at the Summer JCC Orientation held at the Jules Center on May 24, 2018.

Lewis County Public Transportation (continued)

- NYSDOT announced that Lewis County has been awarded \$37,377 in funding under Governor Cuomo's 2018 Accelerated Transit Capital (ATC) program. We hope to use this 2018-2019 funding, in combination with 2017-2018 ATC funds, to purchase a wheelchair van for our system.

County Planning Board / 239-L and M Reviews

- Prepared one (1) 239-M review for the month of May and presented County Planning Board recommendations for the following municipality at the May 17, 2018 CPB meeting:
 - Site Plan Review/Special Use Permit – Village of Lowville Planning Board

Double Play Community Center

- Attended the Double Play Strategic Planning meeting held at the Lewis County IDA office on May 15th to discuss the current status of the Community Center Project and the path forward as it pertains to grant applications.

Community Development

- Attended the Lewis County Priorities Council meeting held at the Lowville Commons on May 8, 2018.
- Attended the Business Leaders Breakfast held at the Croghan Fire Department on May 10, 2018.
- Attended the Lewis County Leadership Academy session "Where Do We Go From Here" on May 18, 2018.
- Attended the Lewis County Wellness Committee meeting held on May 22, 2018 at the Lewis County Courthouse.

Tyler Munis Financial System Budget Report

- 2018 budget is on target. #5630-Bus Operations Year-To-Date Budget Report is attached.