

DSS/OFA/PUBLIC HEALTH/COMMUNITY SERVICES COMMITTEE MEETING
June 20, 2018

PRESENT: Legislators Larry Dolhof, John Lehman, Randy LaChausse, Bryan Moser, Thomas Osborne and Andrea Moroughan, County Manager Ryan Piche, County Attorney Joan McNichol, OFA Director Kelly Hecker, Public Health Director Penny Ingham, Director of Community Services Patricia Fralick, Human Resources Director Chris Boulio and Reporter Nick Altmire. Legislator Richard Chartrand entered the meeting at 8:50 a.m.

The meeting was called at 8:35 a.m.

Legislator LaChausse made a motion to approve the minutes of the 5/16/18 committee meeting, seconded by Legislator Moser and carried.

Bids were opened for the senior meals program: The only bid was from Frederick McManus with a price quote of \$12.35/meal for all congregate sites.

The following dockets were approved:

- 1-MOU between OFA & Double Play for evidence-based programs for seniors-\$,2500/yr.
- 2- Capital Fund transfer to purchase OFA/Comm Services conference phone-\$1,426.56
- 3-Appropriate additional NYS Office of Alcoholism & Substance Abuse funds-\$3,393.00
- 4-Agreement w/LCGH for Dr. Root as PH Medical Consultant/Director - \$6,000.00
- 5-Agreement w/Harrisville and Camden School Districts for Pre-school Program related services
- 6-Agreement w/Berkshire Farm Center for Youth for foster care services-2019
- 7-Amend/Increase Resource Allocation Plan for Youth services by \$2,284 – Total: \$23,399
- 8-Appropriate additional Youth Bureau State Aid for National Night Out event-\$2,284
- 9-Motion to provisionally fill Social Services Program Examiner position

Director of Community Services Pat Fralick

Pat reported completion of the Local Services Plan (copy attached) that is annually required to be filed with the NYS Office of Mental Health, OPWDD and the NYS Office of Alcoholism and Substance Abuse. It is a culmination of group meetings with Community Service Board and Sub-Committee members that identifies needs and programs to address those needs and how to access providers.

The State has \$2.3 million for transition services for jail inmates. The NYS Commission on Heroin awarded these funds to 17 Counties, however, none of these funds were allocated to

Lewis County because we did not meet per capita criteria. Jefferson County received a \$150,000 allocation. Pat contacted Jefferson County Director of Community Services to ascertain whether a coordinated program could include Lewis County inmate population, but was told a shared program was not possible. Pat surmises the State's criteria simulated that of the first Federal grant awards for areas with the highest incident rate of opioid/drug abuse deaths.

The Fort Drum Regional Health Planning Organization requested a signed network member memorandum of agreement for Pat Fralick to continue to participate as a networking member of this group. Legislator Lehman made a motion to authorize Pat Fralick to sign the agreement, seconded by Legislator Osborne and carried.

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Public Health Director Penny Ingham

Penny reported the budget was on track.

She reported that all program vouchers have been completed for first quarter services. Brittany Davis is assisting with social media marketing committee to develop public health campaigns to enhance communications in line with the operational plan.

Performance management software has been implemented and personnel are now being trained for accreditation. This encompasses over 600 documents. The Strategic Plan is all managed within the system.

Legislator Richard Chartrand entered the meeting at this time.

The reconfiguration of the Business Staff job duties is complete. All personnel are performing duties within their respective Civil Service job descriptions. The transition plan includes moving the Principal Account Clerk to Fiscal Manager (per the succession plan) and not refilling that position. This will mean one less Account Clerk compared to previous staffing which was planned for due to not having the Cancer Services Program and other efficiencies. An additional Public Health Specialist may be needed in the future, but not a fiscal employee.

Public Health gets their first \$500,000 of expenses covered through the State grant and 36% reimbursed thereafter as long as the "Maintenance of Effort" approved by the State is attained. It is not formula-based. When initiating efficiencies, there must be consideration to maintain the approved County spending level.

Ryan Piche reported reviewing lease figures with Lewis County General Hospital administration to discuss the possibility to adjust to "maintenance in-lieu-of-rent". He is also exploring alternative office space, mindful that any change would be dependent upon State approval.

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OFA Director Kelly Hecker-

Kelly reported that the Lewis County One Stop was not awarded the Title V Program grant. However, all four (4) Title V employees will be retained and Lewis County does not have to meet the historical 10% program match.

The Senior Picnic has returned and is scheduled at the Fairgrounds on June 29, 2018. There have been 260 tickets sold to-date, 49 of which were donated by U.S. Care. Several area agencies and the hospital will transport seniors to participate in the event.

Pursuant to the "Chronic Care Act" that will enable Office for Aging to bill for certain services, the County is applying for a Medicaid number. This application process is known to be lengthy.

There are 36 persons on the waiting list for In-Home Care services. The current personnel are unable to handle the services for this large number.

Ryan Piche stated there are four or five potential vendors for the senior meals program, and all options will be reviewed for a more competitive cost.

Legislator Chartrand inquired about the contract with Double Play. Kelly reported the facility will track all program participants for evidence-based services for the Tai-Chi program having 40 persons on the current waiting list, the Silver Sneakers Program and possibly aquatics. Double Play will compensate a certified trainer. Initially, there will be two classes quarterly. Units of service data will be tracked and collected.

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Ryan Piche reported on behalf of DSS Commissioner Jenny Jones

The Denog Company has informed they will not be renewing their agreement due to expire on 10/31/18 for security services at the Social Services building. Legislator LaChausse made a motion to authorize advertising a "Request For Proposals" for the security services, seconded by Legislator Lehman and carried.

Commissioner Jones has had preliminary discussion with Snow Belt Housing Executive Director Cheryl Shenkle-O'Neill, who proposes to be lead agency to pursue various prospective grant application opportunities to convert the "Old Jail" building located on South State Street into 10 studio or 1-bedroom apartments. Building renovations will be extensive and would be overseen by Snow Belt Housing.

At 9:10 a.m. Legislator Burns made a motion to adjourn the meeting, seconded by Legislator Chartrand and carried.

Respectfully submitted,
Terry Clark, Clerk of the Board