

INFORMATION TECHNOLOGY COMMITTEE MEETING
June 14, 2018

Present: Legislators Randy LaChausse, Greg Kulzer and Andrea Moroughan, County Manager Ryan Piche, County Attorney Joan McNichol and IT Director Adam Zehr

The meeting was called at 3:30 p.m.

Legislator LaChausse made a motion to approve the 5/10/18 meeting minutes, seconded by Legislator Moroughan and carried.

Adam reviewed his attached report.

Bi-weekly status calls continue with North Country Broadband for updates on their progress to construct the several towers. They are currently working on the Harrisburg, Lowville and Barnes Corners areas. The Development Authority of the North Country (DANC) will provide fiber to the towers. The Number Three Road Tower located on American Drive above the hospital will reach more customers to the North on Route 26 and towards Castorland.

Adam has coordinated consultant training on the Munis system for the "contract management module" for all related employees. There will be structured training for Department Heads for extracting reports and data from the system, as well as core users of the Tyler Munis system.

Ryan Piche stated that the last module of the Munis contractual agreement will be implementation of the building work orders.

Adam is doing an inventory in preparation to roll out Windows 10. Some PC's will have to be replaced.

The meeting concluded at 3:40 p.m.

Respectfully submitted,
Terry Clark, Clerk of the Board



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Adam P. Zehr
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- Personnel Review
- Budget Review - Department is on budget, report provided
- Resolutions

- Broadband Program Updates
 - Status call with Mohawk on 6/6/18
 - New towers they hope to have active for customers at the end of June
 - Harrisburg
 - Lowville (Number 3 Road to reach more customers past Hospital on 26 heading towards Castorland)
 - Barnes Corners
 - New tower builds they are looking at for Fall 2018
 - Harrisville Expansion
 - Lake Bonaparte
 - Lowville Expansion
 - Marketing campaign has started on radio, web and print for pre-signups. Where they receive the most response will help to determine where they will deploy first. Need to urge County residents to sign up if they are interested in service.

- Upcoming Munis Training
 - Contract training and setup on June 19th
 - Refresher training for other modules on June 20th and 21st

- Ongoing projects
 - Munis GL and payroll support, Munis Contract Management implementation, backup server project, backup internet and firewall project