



## LEWIS COUNTY YOUTH BUREAU

P.O. Box 193, 5274 Outer Stowe Street  
Lowville, New York 13367  
Telephone: (315) 376-5411  
Fax: (315) 376-6189

Penny (Demo) Moser, Director

### Lewis County Youth Bureau Advisory Board

Minutes of June 20, 2018

Madeline Lehman-Vice-Chairperson and Student Representative from Lowville Academy, called the meeting to order at 4:02pm. The meeting was held at the Lewis County Court House, 2<sup>nd</sup> Floor in the Legislative Chambers.

**Present:** John Exford, Madeline Lehman, Kirstin Moshier-Student Representatives-Lowville Academy, Tara Martin and Victoria Boliver-Student Representatives Beaver River Central, Ward Dailey, Libby McGuire-Student Representative South Lewis Central; Kimmy Dolan and Annabelle Atnip-Student Representatives Copenhagen Central; Officer Luke Monnat, Mike Leviker, and Journee Allen-Student Representative Harrisville Central. **Others Present:** John Lehman-Chairperson Youth Bureau Legislative Committee, Thomas Osborne-Legislator and Penny Moser, Director Lewis County Youth Bureau. **Excused:** Michele Ledoux and Scott Mathys. **Guests Present:** Anna Platz and Reagan Domagala former Youth Bureau Student Representatives.

#### Introductions and Welcome

**Minutes:** Review of the **May 16, 2018** board meeting minutes. Libby McGuire **moved to accept the minutes as written;** Kimmy Dolan **seconded;** **Passed.**

**Guest Present:** Anna Platz and Reagan Domagala, both former Youth Bureau Student Representative board members, were invited to present on their accomplishments and Career Path. Anna advised that she began working at Lewis County Public Health as an Intern and in August 2018 she accepted the position of Lewis County Public Health Specialist. In this role she seeks out strategies to better our community, by partnering and collaborating with other agencies. One program recently launched was the Community Crisis Response Team. The Team is made up of volunteers who provide supportive services with their primary role being to support people impacted by a sudden or traumatic loss with immediate needs to regain a sense of control over their lives and to promote individual and community healing. Anna is also working on getting her Master's degree in Public Health online. ■ Reagan advised that she is in college at SUNY Cortland where she is majoring in hearing and speech science. She is also the reigning Lewis County Dairy Princess. In this role Reagan is able to support Dairy Farmers by advocating for them through the "Naturally Dairy" Campaign.

Both Anna and Reagan talked about their college experiences (good and bad) and told the youth bureau student representatives that "it is ok to change your Career Path multiple times...you will eventually find the career that best fits you." They acknowledged that being on the Youth Bureau helped them to "come out of their shell" as it relates to entering college, specifically when having to engage in public speaking; the importance of reviewing youth program applications and making decisions on funding them; and the importance of being involved in the community.

**Old Business:**

**2018 Annual “Lewis County Night Out Event”:** This annual event is designed to heighten crime and drug prevention awareness and strengthen connections to our community. The Lowville Police Department have agreed to sponsor this year’s event along with the Youth Bureau, Lewis County Opportunities, Inc., and the Northern Regional Center for Independent Living. The event is scheduled for Friday, September 7<sup>th</sup> from 5:30pm-7:30pm at the Lewis County Fairgrounds. During the opening ceremony we will be recognizing Lewis County Fire Departments and neighboring Fire Departments. **If you are interested in being on the LCNO Committee please see Penny.**

**Youth Bureau Project Proposal: “Loved Twice” Baby Boy and Baby Girl Boxes:** At our May meeting we had talked about how the North Country Prenatal/Perinatal Council use to have access to “Loved Twice” Baby Boy and Baby Girl boxes. The concept of the boxes is that every newborn deserves to have one of life’s basic, necessities, which is clothing for their first year of life. Each box contains clothing from newborn to 12 months, along with a baby book or stuffed animal as well as a small gift for Mom such as a bracelet. **Update:** Penny requested approval to incorporate the “Loved Twice” Baby Boy and Baby Girl Boxes, with our annual “Homeless Christmas Tree” Initiative. During our “Homeless Christmas Tree Initiative, we ask for donations of personal hygiene, kitchen, bath supplies, and baby items. Baby items received would be used to put together the “Loved Twice” boxes. Additionally, it is important that we help our senior citizens, therefore Penny requested approval to incorporate requesting of Kinney Gift Cards during the “Homeless Christmas Tree” Initiative. All Kinney Gift Cards received would be given to the Lewis County Office for the Aging to use at their discretion for senior citizens. **After discussion, the board approved of incorporating the “Loved Twice” Baby Boy, Baby Girl Boxes and helping our seniors with requesting Kinney Gift Cards, during the “Homeless Christmas Tree” Initiative.**

**Monitoring of 2018 OCFS and Youth Bureau Funded Programs:** In an effort to continue to meet monitoring requirements as set for the by the Office of Children and Family Services, and to ensure that the Youth Bureau continues to be accountable for programs they fund, each year, at our June meeting, youth bureau members have the opportunity to volunteer to monitor a 2018 program of their choosing. The youth bureau would schedule a time to meet with the program director at the program site. A monitoring document along with a copy of the program application and contact name will be provided to board members. **Programs that run year to year (January 1, 2018 through December 31, 2018) such as the Lowville Police Department-Youth Aid Officer Program, are required to be completed by the end of December 2018. Summer Recreational Program monitoring such as the Village of Port Leyden Recreation Program are required to be completed by the end of August 2018.** Listed below are the youth bureau members who have volunteered to monitor a 2018 program(s) as well as the program(s) they elected to monitor:

**Year-Round Programs:** Lowville Village Police Department-Youth Aid Officer Program and Lewis County Sheriff’s Office-Juvenile Aid Officer Program-Kimmy Dolan. ▪ Mountain View Prevention Services-Youth Advocate Program-Tara Martin ▪ Double Play Community Center-B.A.T.S. Program-Libby McGuire. ▪ Village of Harrisville Year-Round, Recreation Program-Mike Leviker.

**Municipality Run Summer Recreational Programs:**

Town of Croghan-Beaver River Beach and Village of Croghan Summer Recreation Programs-Scott Mathys. ▪ Village of Port Leyden and Town of Greig Summer Recreation Programs-Libby McGuire.

**One Day Event/Program:** Lowville Village Police- “Lewis County Night Out” event-Tara Martin.

**New Business**

**Lewis County Office for the Aging “Senior Picnic”:** Our student representatives were presented with a Community Service Opportunity, which entailed being “runners” (calling Bingo numbers and helping to serve lunch to seniors) at the June 29<sup>th</sup> Lewis County OFA “Senior Picnic” to be held at the Lewis County Fairgrounds. Thank you to Kimmy Dolan and Tara Martin who have volunteered to work at the event from 11am to 1pm.

**Election of Officer (Co-Chairperson):** Per the Youth Bureau By-Laws, officers are selected by the majority vote at the Annual meeting in June. Officers are elected to a 2-year term, and shall not serve more than two consecutive terms in any one office. A Co-Chairperson Officer position is up for nomination due to Co-Chairperson Jacob Hartle’ term on the board slated to expire June 30, 2018. At our May meeting, John Exford, Co-Chairperson appointed a nominating committee made up of Madeline Lehman and Tara Martin. The nominating committee was charged with providing a slate of nominations for the Co-Chairperson position. Tara advised that she and Madeline called all voting members of the Lewis County Youth Bureau to see if they had interest in being nominated for the Officer position. Four board members expressed interest.

**Madeline and Tara presented the following slate of nominations for Co-Chairperson:** Kimmy Dolan, Mike Leviker, Madeline Lehman, and Libby McGuire. Prior to voting, Mike Leviker withdrew his name for consideration. Chairperson Exford asked if there were any other nominations from the floor. No other nominations were made, therefore he closed the nominations. Kimmy, Madeline, and Libby each provided a brief statement as to why they would like to be Co-Chairperson. **Voting was conducted via paper ballot. Reagan Domagala and Anna Platz (former student representatives of the board) opened and counted the ballots. Co-Chairperson Exford announced that Libby McGuire was voted in as Co-Chairperson. Congratulations Libby.**

**Celebration of our Senior Student Representatives:** Per the Lewis County Youth Bureau By-Laws, our student representatives term on the board, shall end when they graduate from high school, or cease to be a full-time student of the district they represent. Jurnee Allen and Jacob Hartle both student representatives from Harrisville Central School, terms on the board are slated to end June 30, 2018. Co-Chairperson Exford and Penny thanked Jurnee for serving on the board from June 7, 2016 to June 30, 2018. Jacob was absent from the meeting, however served on the board from June 6, 2017 to June 30, 2018. Jurnee and Jacob were presented with recognition certificates, thanking them for their diligence in attending meetings, engaging in discussion and for their commitment and dedication while serving on the youth bureau board.

**Next Meeting:** The next meeting of the Lewis County Youth Bureau has been scheduled for **Wednesday, July 11, 2018 at 4pm** and will be held **at the Lewis County Courthouse, 2<sup>nd</sup> Floor in the Legislative Chambers.** **Although we typically meet on the 3<sup>rd</sup> Wednesday of the month, due to it falling on Fair week, the meeting date for July has been changed to July 11<sup>th</sup>.**

**Adjournment:** Annabelle Atnip moved to adjourn the meeting at 5:05pm. Co-Chairperson McGuire seconded. Motion carried.

Respectfully submitted,  
Penny Moser, Director  
Lewis County Youth Bureau Advisory Board