

TAXATION COMMITTEE MEETING
May 10, 2018

Present: Legislators Randy LaChausse and Andrea Moroughan; Real Property Tax Director Candy Akin and Reporter Nick Altmire

At 3:10 p.m. Candy Akin reviewed her attached report.

Legislator LaChausse made a motion to approve the 4/12/18 meeting minutes, seconded by Legislator Moroughan and carried.

Candy reported the budget was on track; and that the new Sr. Keyboard Specialist was doing very well.

Her personnel are currently preparing Village Taxes with a total of 3,900 parcels.

21 members attended State-required Board of Assessment Review training provided by Candy. Two of the Town of Osceola Board of Assessment Review members resigned, but the Town Board has since appointed replacements. Candy will provide the required training to the two new members prior to the Review Board's meeting date.

Candy and Frank Pace have composed a letter and questionnaire to be sent to all property owners of multiple family dwellings. They are questioning the owners about all tenants so that everyone may be sent a letter. The Census Bureau had sent their office a listing of addresses and street points. To-date Russ has merged about 50 percent of those into the County file for verification. After all addresses have been verified, the file will be returned to the Census Bureau.

Candy stated that property sales are a little behind because of Tentative Assessment Roll preparation, but will be up-to-date by next week.

Since 4/12/18 there have been 31 new 911 addresses assigned, most of which are related to the Deer River Wind project for towers and an office building.

In response to Legislator Moroughan, Candy reported that all but one property was sold at the tax auction. The sole property is a land-locked parcel.

The meeting concluded at 3:17 p.m.

Respectfully submitted,
Terry Clark, Clerk of the Board

REAL PROPERTY TAX SERVICES

Candy Akin, CCD - Director
Committee Meeting – May 10, 2018 – 3:00 pm

Committee:

Randy LaChausse – Chairman
Andrea Moroughan
Greg Kulzer

Ryan Piche – County Manager
Terry Clark – Clerk of the Board

Resolutions:

None

Budget Report:

Department is on budget. YTD Budget Report attached.

New Business:

Polly has started in our office and is doing very well. I feel she is going to be a great asset to Real Property.

The 2018 Tentative Assessment Rolls are completed and available for viewing on the website.

We are currently preparing the June 1st village taxes.

The Board of Assessment Review training session was held May 3rd, we had 21 members attend.

Old Business:

None

LUCA – 2020 Census:

Together with the Planning Dept., we will be mailing approximately 400 letters to property owners in Lewis County who own multi-family units or apartments. We are requesting information regarding their tenants for the 2020 Census.

Russ has been working on the address and street file that was provided electronically from the Census Bureau and has completed about ½ of the county. He was able to join the layers from their information to our information to help expedite the process.

Sales:

Sales are currently available on the website through March 15th. A new report will be updated and put on the website soon. Sales are a little behind because of preparing tentative assessment rolls and change notices.

911:

We assigned and/or corrected 31 new numbers since our April 12th meeting.

End of Report