

**INFORMATION TECHNOLOGY COMMITTEE MEETING**  
**February 8, 2018**

Present: Legislators Randy LaChausse, Andrea Moroughan and Greg Kulzer; County Manager Ryan Piche, IT Director Adam Zehr, Reporter Nick Altmire

The meeting was called at 3:30 p.m.

Adam distributed and reviewed his update report (attached).

The following dockets were approved:

1- Transfer Capital Equipment funds into IT account for telephone system upgrades-\$18,265.45. Adam said the system is 11 years old and no longer supports software upgrades, especially if new buildings are added to the system. In response to Legislator Kulzer, it was noted that Bernier & Carr's comprehensive facilities plan does not include IT components. Adam predicts the new upgrades will last another 11 years.

2-Agreement w/Frontier for phone service and internet connection from 10/1/17-9/30/20 for maintenance. Adam reported the circuit and internet prices are below previous levels .

Adam continues weekly updates with Mohawk Networks on the Broadband expansion project. They have secured 20 tower site leases with private landowners to be paid \$2,200/year. Adam has encouraged them to immediately commence the required SEQR process so that the project is not stalled in the spring.

Time Warner/Spectrum is simultaneously doing some system upgrades to enhance broadband expansion.

The meeting concluded at 3:40 p.m.

Respectfully submitted,

Terry Clark, Clerk of the Board



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Adam P. Zehr  
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- Personnel Review
- Budget Review - Department is on budget, report provided
- Resolutions – Phone system upgrade
  
- Broadband Program Updates
  - Phone conference on Wednesday 1/31 with Mohawk to discuss project updates
    - Over 20 sites have been secured with leases to local land owners for new tower construction
    - Their Engineer will begin SEQR process on tower sites as they come in
      - This process may take some time at the local municipal level, so they need to get these started asap
        - This will set them up to begin construction in the Spring
    - They have contracts with American Tower on 4 towers
      - Harrisburg, Copenhagen, Lowville (Number 3 Rd.) and Lyons Falls
    - New antennas installed at Harrisville
      - Testing has been completed. They will send mailers out to residents in that area starting with those underserved first stating that service is now available
  
- VOIP (Voice Over IP) Alcatel Phone System Upgrade
  - We currently support 260 desktop phones and 10 plus faxes on this system
    - Phone system servers and components are 11 years old
    - Can no longer support software upgrades included in our annual maintenance contract
    - Worked with vendor to provide quote to upgrade these critical components
      - \$18,265.45 quoted to upgrade systems
      - Recommend we transfer funds from Capital Data processing to complete this project
  
- Ongoing projects
  - Munis GL and payroll support, Munis Contract Management implementation, backup server project, backup internet and new firewall project