

**Ways and Means Committee Meeting  
January 23, 2018**

Members present: Legislator King, Legislator Chartrand, Legislator Kulzer, Legislative Chairman Dolhof, County Treasurer Patty O'Brien, County Manager Ryan Piche, Building & Grounds worker Travis Grunert, Planning Director Frank Pace, County Attorney Joan McNichol and media representatives Steve Virkler and Nick Altmire.

Meeting was called to order at 12:57 p.m. by Legislator King.

Legislator King made a motion to accept the Ways & Means Committee minutes from December 19, 2017, seconded by Legislator Kulzer. Motion carried.

12:58 p.m. – Other Business

Frank reported the solar project has had 3 revisions in the last 3 weeks. Once last review is done by National Grid then the remaining connection will be made. All equipment is in except the zig-zag transformer. He has been in communication with Greenskies about running behind schedule. This coming Wednesday is the deadline for National Grid to sign off. If they delay further it may be necessary to take action.

Frank updated everyone on the Clean Energy by explaining that the revised application was submitted which outlines adding electric charging stations for public use and LED interior & exterior lighting across all county owned facilities. This revised application encompasses the full \$100,000 grant and is in line with new requirements. Frank is hoping to hear back in a few weeks. In response to Legislator Kulzer Frank explained that the county would not be implementing anything until the grant has been awarded, then once a project had been started he would be able to submit for reimbursement roughly every 30 days.

The JCC Education Extension Center is moving forward and the final changes to contracts/MOU's are being done. Frank touched on the Flood Program and that over the last few weeks the team has been busy. The recent flooding affected a few houses and a local farm. The Flood system is working fantastically and everyone is happy with the teams' communication level. They are hoping to install one more unit on the Deer River and then will work with HRBR for possible funding to purchase more units for further monitoring as it is important to keep growing the system in order to collect more data.

1:15 p.m. – Buildings & Grounds

Travis Grunert reported that his department replaced the generator transfer switch in the Number Three Road Tower and the manufacturer is sending a spare free of charge. Due to heavy snow multiple rafters broke at the highway pole barn. Due to recent flooding and thawing there was water that leaked into the DSS boiler room. Two furnaces at the highway garage were temporarily out of order but were quickly fixed and back up and running. The DSS boiler was temporarily shut down but was up and running soon after an adjustment to the regulator was made to increase flow. Travis responded to a question that was raised that the DSS boiler upgrade to natural gas was in the first Clean Energy grant application but it was turned down. Travis is able to remote in to check over the weekend. It was suggested to look into the cost to upgrade the boiler in the future even if it isn't part of the Clean Energy grant. It was also suggested to see if an alarm can be placed on the system so when the temperature drops below a certain point someone is notified right away.

They constructed a 5' x 10' x 12" platform to raise the Judge's bench in 3<sup>rd</sup> floor courtroom. It was explained that the county paid for this project as it is in our budget. They replaced three window panes in the old courthouse due to one being cracked and two being fogged. Travis finished by reporting that Deveines Enterprises is doing a good job plowing the towers and has offered to deliver fuel at Gomer Hill if necessary for a small fee while out plowing.

1:22 p.m. – Treasurer (report attached)

The following docket was read and approved:

1. Authorizing payment to Capital JCC Extension Center account from Inter-fund Transfers account in the amount of \$800,000.00
2. Authorizing agreement between the Treasurer and Venesky & Company for professional consulting services pertaining to preparation of County-wide Cost Allocation Plans and Indirect Cost Allocation Plans from 1/1/2018 through 12/31/2022 in the amounts not to exceed \$10,400 for 2018, \$10,400 for 2019, \$10,750 for 2020, \$10,750 for 2021, and \$10,750 for 2022.
3. Transfer Contingency funds to cover the allocation to the Lyons Falls Historical Society in the amount of \$1,000.00
4. Appropriate funds to the Capital Equipment account in the amount of \$297,000.00
5. Appropriate funds to the Capital County Road Striping account in the amount of \$65,100.00

Treasurer Patty O'Brien reviewed the current monthly balances. She then reported that the 2017 budget ended on a very positive note, although she didn't have exact figures yet. There was discussion on the ISF fund as the goal is to reach a 4 million dollar balance which could take several years. County Manager Ryan Piche pointed out that with the 10% increase in employee premium payments that took effect January 1, 2018 he believes there will be positive increases over the next few months.

At 1:34 p.m. Legislator King made a motion to enter into executive session to discuss contract negotiations and litigation matters, seconded by Legislator Kulzer. Motion carried.

At 2:58 p.m. Legislator Chartrand made a motion to return to regular session, seconded by Legislator Kulzer. Motion carried.

With no other business to discuss the meeting was adjourned at 3:00 p.m.

Respectfully submitted,  
Cassandra Moser, Deputy Clerk  
Board of Legislators

Encl.

**Activity and Balances before tonight's resolutions  
2018**

**Special Legislative Contingency**

Beg Balance	100,000.00	
Res 16-2018 Legislative dues	-95.00	
Balance	<u>99,905.00</u>	

**Contingency**

Beg Balance	200,000.00	
Res 479-2017	200,000.00	
Balance	<u>400,000.00</u>	

**Capital Data Processing HAE**

Beg Balance	116,534.08	
Interest	19.79	
Balance	<u>116,553.87</u>	

**Capital Equipment HAD**

Beg Balance	407,373.05	
interest	45.85	
	407,418.90	
Highway	<u>7,379.85</u>	
Total County	400,039.05	

Highway

7,379.85

**Sales Tax Collection**

	<b>2016</b>	<b>2017</b>	Variance	% Change
January	346,974.70	348,761.13	1,786.43	0.51%
February	579,152.18	663,513.38	84,361.20	14.57%
March	1,087,270.50	1,401,444.79	314,174.29	28.90%
<b>1st qtr</b>	<b>2,013,397.38</b>	<b>2,413,719.30</b>	<b>400,321.92</b>	<b>19.88%</b>
April	824,601.46	856,267.85	31,666.39	3.84%
May	1,444,798.04	1,276,783.44	-168,014.60	-11.63%
June	774,226.62	810,110.09	35,883.47	4.63%
<b>2nd qtr</b>	<b>3,043,626.12</b>	<b>2,943,161.38</b>	<b>-100,464.74</b>	<b>-3.30%</b>
July	878,158.81	942,919.98	64,761.17	7.37%
August	844,608.06	966,902.35	122,294.29	14.48%
September	1,441,938.81	1,151,577.16	-290,361.65	-20.14%
<b>3rd qtr</b>	<b>3,164,705.68</b>	<b>3,061,399.49</b>	<b>-103,306.19</b>	<b>-3.26%</b>
October	778,527.77	834,195.39	55,667.62	7.15%
November	1,270,123.92	1,429,627.59	159,503.67	12.56%
December	1,134,618.68		-1,134,618.68	-100.00%
<b>4th qtr</b>	<b>3,183,270.37</b>	<b>2,263,822.98</b>	<b>-919,447.39</b>	<b>-28.88%</b>
<b>Total Received</b>	<b>11,404,999.55</b>	<b>10,682,103.15</b>	<b>-722,896.40</b>	<b>-6.34%</b>
Budget	10,625,000.00	10,825,000.00	200,000.00	1.88%
Surplus/Deficit	779,999.55	-142,896.85	-922,896.40	-118.32%

**Hospital repayment**

Beg 1/1/18	1,200,000.00
Balance due	<u>1,200,000.00</u>

**ISF Fund Balance**

12/31/2016	1,290,751.00
Ins recovery/retiree drug subsidy	171,968.25
stop loss reimbursement	221,744.04
loss/gain	<b>312,879.58</b>
11/30/2017	1,997,342.87

	Claims	Premiums	Variance
1/31/2017	1,136,491.43	1,192,758.90	56,267.47
2/28/2017	1,347,248.36	1,191,880.56	(155,367.80)
3/31/2017	1,403,298.26	1,190,065.61	(213,232.65)
4/30/2017	1,069,540.09	1,190,504.78	120,964.69
5/31/2017	1,134,386.75	1,196,007.90	61,621.15
6/30/2017	1,208,066.74	1,200,823.13	(7,243.61)
7/31/2017	1,065,593.10	1,328,684.66	263,091.56
8/31/2017	1,137,600.45	1,325,722.03	188,121.58
9/30/2017	1,368,588.88	1,305,192.34	(63,396.54)
10/31/2017	1,280,671.06	1,297,542.52	16,871.46
11/30/2017	1,237,207.72	1,282,389.99	45,182.27
			<b>312,879.58</b>

