Public Health Director Penny Ingham reported that she and Supervising Public Health Nurse Ashley Waite are scheduled to present the Public Health Strategic Plan to the Board of Legislators on 2/6/18.

The following docket were approved for recommendation to the Board of Legislators:
- Approve the Public Health Strategic Plan
- Authorize Emergency Preparedness Coordinator to travel to Atlanta, GA for a training seminar from 4/16-20/18 - the cost will be covered by grant funding
- Appoint Cheryl Kelly to the Health Services Advisory Board
- Authorize contract with Way North to develop and update an APP for physical activity and fresh produce in Lewis County as part of the Community Health Improvement Plan

Penny distributed the prepared agency mission, vision and values statement (attached). As part of her priorities, she has asked Adam Zehr to assist with transitioning the website platform to simulate the County’s.

She is continuing to develop and implement a succession plan for public health in light of expected retirements within the next few years. Penny and her staff continue to review what is the correct staffing mix for public health since the move of CHHA and Hospice services to the Hospital in 2013. The business office will be the last area reviewed.

Penny offered the Committee an orientation session to explain their responsibilities as the Board of Health, as well as the various administered programs. No date was set.

At 9:05 a.m. County Manager Ryan Piche entered the meeting.

Legislator Moser left the meeting.
Lewis County Public Health Agency

2018

Agency Mission
To promote and protect the health of our community

Agency Vision
Healthy people living in a healthy community

Agency Values

**Integrity:** We act with honesty and adhere to the highest standards of moral and ethical values and principles.

**Teamwork:** We have a commitment to reach common goals, leveraging the abilities of all team members.

**Community Focus:** We demonstrate a passion for community health and wellbeing.

**Innovation:** We creatively apply the most advanced technology, information and research to be revolutionary leaders in public health.

**Excellence:** We strive to provide the highest quality services through continuous quality improvement and learning.

**Collaboration:** We work collaboratively with partners and the community to improve health and support a strong public health system.

**Accountability:** We honor our commitments, put forth our best effort to meet goals and hold ourselves accountable for results.
Lewis County Public Health Agency
2018 Priorities

1. Implement Strategic Plan Year One
2. New Website Platform
3. Implement Succession Planning
4. Review Business Department Functions and Develop Action Steps
5. Continue Public Health Accreditation Process