

**Ways and Means Committee Meeting
December 19, 2017**

Members present: Legislator Brennan, Legislator King, County Treasurer Patty O'Brien, County Manager Ryan Piche, Building & Grounds Supervisor Frank Archer, Buildings & Grounds worker Travis Grunert, Planning Director Frank Pace, County Attorney Joan McNichol and media representative Steve Virkler.

Meeting was called to order at 1:00 p.m. by Legislator Brennan.

The following docket was read and approved:

1. Agreement between Lewis County and Absolute Auctions & Realty, Inc. to conduct auctions of real property acquired by the County through tax sale proceedings and otherwise. Term is 1/1/2018 through 12/31/2019 in the amount of Buyer's premium of 11% of bid price, plus 1.5% of bid for advertising fee.

Legislator Chartrand entered the meeting at 1:02 p.m.

1:03 p.m. – Buildings & Grounds

Frank Archer reported that his budget was doing okay, then went on to explain that the State side of the court house would like to update their prox cards to a type that other counties use in order to make it more convenient for attorneys outside this area to enter through security. Frank looked at what it would cost to change the prox readers as that would be required for the new prox cards to work, and found out it would roughly cost \$5,000. Legislator King questioned who would be paying for this upgrade? Frank Archer was asked to talk with Judge Merrill about the cost before proceeding further.

Frank also reported that the DSS building has facade that is pulling away. He pointed out that any repairs would be reimbursable up to 70% by the state. Frank was asked to get estimates for taking the facade down. Further repairs could be addressed in the spring. Frank also mentioned that the calcium chloride to take the ice off the drains seems to be working well.

1:10 p.m. – Patty O'Brien, Treasurer (report attached)

Patty reviewed the current monthly balances. She estimated that at the end of the year the county should be close to a million dollar surplus. Her budget is on track and other than a few departments that have come to their committee meetings asking for additional funds to cover end of year items things seem good. There was some discussion on inmate medical expenses, specifically the cost of psychiatric help which is costly. Legislator King mentioned that the Sheriff had asked the Courts & Law Committee for additional funds to upgrade the inmate interval checkup system due to a piece of equipment that had to be replaced. The cost of the piece of equipment was going to be over \$700 so it made more sense to upgrade the somewhat outdated system at an estimated cost of around \$3,000.

County Clerk Linda Hoskins entered the meeting at 1:14 p.m.

Legislator Chartrand made a motion to allow the Sheriff to upgrade the inmate interval checkup system at a cost not to exceed \$5,000, seconded by Legislator King. Motion carried.

1:19 p.m. – Other Business

Frank reported that he is working on getting additional information to resubmit the CEC grant application. The Solar project is running two weeks behind due to an issue with one of the transformers. National Grid required an additional switch be placed on the transformer so it had to be sent back. It looks like the first two weeks in January will be used for testing and then after that the system should be ready to go live. In response to a question that was raised about what will happen if National Grid's system is full and cannot accept any solar power that is being generated Frank explained that the system would then trip a switch which would shut down power production. The system will be closely monitored by Green Skies so they would be notified in this type of situation.

The JCC Education Center is moving ahead and all the MOU's are prepared for signing. Legislator Brennan thanked Frank Pace for his focused efforts on moving this project forward. In response to a question that was raised about the MOU's Frank explained that JCC is working with other education entities for programs. It was pointed out that BOCES holds almost a 50% interest in this project, even though JCC will hold the lease to the property. The programs that will be offered should help high school student's transition to college programs as well as using a modern "credential stacking" system to help those who may not complete a 2 or 4 year degree still get credentials to list on a resume.

Frank reported that the Central Water study is being started with participation from the towns of Lowville, Watson and Denmark. The Village of Lowville has opted out of participation at this point but the study is still open for participation. Frank mentioned that the new vehicle for the public transportation department will be delivered shortly. The JCC bus route is full, especially in bad weather, and signage along with WIFI is being worked on for the bus routes.

Ryan reported that the vehicle order for 2018 will be submitted next week to Enterprise and that he will be obtaining updated information on a P-card program which he will report to the committee soon. Bernier & Carr finished their walk through with Frank Archer and should have a finalized report in the near future. County Attorney McNichol interjected that electric charge stations are needed in the county. It was suggested that this possibility be looked into further. It was also clarified that Enterprise will be working with local dealers to fulfill the order for county vehicles so that the dealers get the delivery fee.

1:44 p.m. – Linda Hoskins, County Clerk

Linda reported that the E-recording goes into effect January 1st. This process involves attorney's submitting documents electronically which the County Clerk will review and then either accept or deny. There is a webinar this Friday to better understand the system. E-filing with the courts becomes mandatory January 1st for attorneys also.

The NYS Clerks Association is trying to meet with the Governor about pistol re-certification as there are so many questions surrounding the process. Many of the people who have tried to re-certify have had problems. Unfortunately people can't just come to the clerk's office and process the re-certification as it has to be done online. Legislator Brennan suggested that maybe a temporary terminal could be placed in the clerk's office so they could assist with the re-certification process for people who need help or don't understand. The question of how and who will be enforcing this is someone chooses not to re-certify was brought up. There was some further discussion on the process and the many unanswered questions that surround it.

Linda then went on to report that in October the "Read ID" rolled out and some people are still unsure of what they have to do to renew their licenses. Linda explained that you will no longer be able to get a

regular license but either have to have a “Real ID” which replaces the old license or upgrade to an enhanced driver’s license. In order to do this people need to bring in originals, not copies of the required documents. By October of 2020 everyone should be switched over to the two new license types. The “Real ID” will have a chip in it to make it much harder to copy. Legislator King suggested these types of things should be posted on our website so more people are aware of the changes.

At 2:06 p.m. Legislator King made a motion to enter into executive session to discuss personnel issue, seconded by Legislator Chartrand. Motion carried.

At 2:19 p.m. Legislator Brennan made a motion to return to regular session, seconded by Legislator King. Motion carried.

With no other business to discuss the meeting was adjourned at 2:19 p.m.

Respectfully submitted,
Cassandra Moser, Deputy Clerk
Board of Legislators

Encl.

**Activity and Balances before tonight's resolutions
2017**

Special Legislative Contingency

Beg Balance	395,000.00
To Prof Serv	-4,202.00
To Printing	-643.86
Tp Prof Serv	-2,000.00
Res 368-17 Eco Dev	-1,000.00
Res 376-17 to Prof Serv	-48,000.00
Balance	<u>339,154.14</u>

Contingency

Beg Balance	475,000.00
Res 017-17 Credo Comm Serv	-19,577.00
Res 101-17 Codes	-1,025.00
Res 104-17 Civil Service	-2,800.00
Res 113-17 HR	-22,900.00
Res 164-17 Comm Serv	-26,000.00
Res158-17 Jail	-40,000.00
Res 148-17 Shared Serv Telephone	-5,000.00
Res 209-17 Eco Dev Leadership	-1,000.00
Res 252-17 Coroner	-30,000.00
Res 288-17 Bldgs & Grnds	-2,773.73
Res 406-17 Hudson Blsck River	-19,294.00
Res 394-17 E911	-30,108.00
Res 377-17 OFA	-1,200.00
Res 367-17 DA	-1,750.00
Res 440-17 Sheriff	-10,000.00
Res 434-17 Pub Def	-20,000.00
Res 425-17 DA	-9,600.00
Balance	<u>231,972.27</u>

Capital Data Processing HAE

Beg Balance	126,260.32
Interest	139.99
Res 152-17 Probation	-1,119.36
Res 193-17 DSS Computer	-146.82
Res 178-17 Co Clerk	-1,174.56
Res 182-17 Highway	-1,184.60
Res 183-17 IT	-3,190.44
Res 320-17 Co Clerk	-798.00
Res 334-17 Co Clerk	-86.65
Res 344-17 Planning	-876.59
Res 405-17 Treasurer's Office	-1,141.90
Res 446-17 DSS laptop	-147.31
Balance	<u>116,534.08</u>

Capital Equipment HAD

Beg Balance	300,166.02	Highway	39,362.59
interest	326.02	Trans In	200,000.00
Res 48-2017 trans in	297,000.00	Res 214-17 Lease Truck/Plow	-96,928.07
Auction proceeds	1,050.00	Res 374-17	-11,554.67
Res 102-17 codes lease	-4,112.64	Res 375-17	-123,500.00
Res 118-17 PH Lease	-9,998.80		7,379.85
Res 123-17 DSS Lease	-2,185.88		
Res 232-17 Sheriff's vehicles	-80,349.93		
Res 214-17 Highway Lease	-96,928.07		
Res 374-17 Mach	-11,554.67		
Res 375-17 Machinery	-123,500.00		
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	269,912.05		
Highway	7,379.85		
Total County	<hr/>		
	262,532.20		

Sales Tax Collection

	2016	2017	Variance	% Change
January	346,974.70	348,761.13	1,786.43	0.51%
February	579,152.18	663,513.38	84,361.20	14.57%
March	1,087,270.50	1,401,444.79	314,174.29	28.90%
1st qtr	2,013,397.38	2,413,719.30	400,321.92	19.88%
April	824,601.46	856,267.85	31,666.39	3.84%
May	1,444,798.04	1,276,783.44	-168,014.60	-11.63%
June	774,226.62	810,110.09	35,883.47	4.63%
2nd qtr	3,043,626.12	2,943,161.38	-100,464.74	-3.30%
July	878,158.81	942,919.98	64,761.17	7.37%
August	844,608.06	966,902.35	122,294.29	14.48%
September	1,441,938.81	1,151,577.16	-290,361.65	-20.14%
3rd qtr	3,164,705.68	3,061,399.49	-103,306.19	-3.26%
October	778,527.77	834,195.39	55,667.62	7.15%
November	1,270,123.92		-1,270,123.92	-100.00%
December	1,134,618.68		-1,134,618.68	-100.00%
4th qtr	3,183,270.37	834,195.39	-2,349,074.98	-73.79%
Total Received	11,404,999.55	9,252,475.56	-2,152,523.99	-18.87%
Budget	10,625,000.00	10,825,000.00	200,000.00	1.88%
Surplus/Deficit	779,999.55	-1,572,524.44	-2,352,523.99	-301.61%

Hospital repayment

Beg 1/1/17	2,400,000.00
1/24/2017	-100,000.00
2/22/2017	-100,000.00
3/6/2017	-100,000.00
5/1/2017	-100,000.00
5/31/2017	-100,000.00
6/30/2017	-100,000.00
7/20/2017	-100,000.00
8/14/2017	-100,000.00
9/25/2017	-100,000.00
10/13/2017	-100,000.00
11/14/2017	-100,000.00
12/15/2017	-100,000.00
Balance due	<u>1,200,000.00</u>

ISF Fund Balance		
12/31/2016		1,290,751.00
Ins recovery/retiree drug subsidy		171,968.25
stop loss reimbursement		221,744.04
loss/gain		267,697.31
10/31/2017		1,952,160.60

	Claims	Premiums	Variance
1/31/2017	1,136,491.43	1,192,758.90	56,267.47
2/28/2017	1,347,248.36	1,191,880.56	(155,367.80)
3/31/2017	1,403,298.26	1,190,065.61	(213,232.65)
4/30/2017	1,069,540.09	1,190,504.78	120,964.69
5/31/2017	1,134,386.75	1,196,007.90	61,621.15
6/30/2017	1,208,066.74	1,200,823.13	(7,243.61)
7/31/2017	1,065,593.10	1,328,684.66	263,091.56
8/31/2017	1,137,600.45	1,325,722.03	188,121.58
9/30/2017	1,368,588.88	1,305,192.34	(63,396.54)
10/31/2017	1,280,671.06	1,297,542.52	16,871.46
			267,697.31

