



MINUTES
KEIZER GENERAL FUND LONG RANGE PLANNING TASK FORCE
Monday, April 11, 2016
Keizer Civic Center
Keizer, Oregon

**CALL TO
ORDER
ROLL CALL**

Mayor Clark called the meeting to order at 6:00 pm. The following were present/absent:

Present:

Cathy Clark, Mayor
Dennis Koho, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor
Roland Herrera, Councilor
Charlotte Clark Allen Barker
Nelson Sossaman Joseph Gillis
Ron Bersin Jerry McGee
Jonathan Thompson

Absent:

Marlene Parsons, Councilor
One Position Vacant

Staff

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Bill Lawyer, Public Works Director
Nate Brown, Community Development
Director
John Teague, Police Chief
Machell DePina, Human Resources
Director
Tim Wood, Finance Director
Tracy Davis, City Recorder

**APPROVAL OF
MINUTES**

Kim Freeman moved for approval of the May 15, 2015 Minutes. Charlotte Clark seconded. Motion passed as follows: Cathy Clark, Freeman, Ryan, Herrera, Charlotte Clark, Sossaman, Bersin, Thompson, Barker, Gillis and McGee in favor with Koho and Parsons absent and one position vacant.

**VOLUNTEER
APPRECIATION**

Sarah Head, representing the Volunteer Coordinating Committee, thanked the Committee members for their volunteer efforts and distributed cookies as a token of appreciation.

DISCUSSION

City Manager Chris Eppley explained that the purpose of the Task Force is to give the Budget Committee a 'snapshot' of what they would see in the Budget document. He also explained that because Keizer is primarily a residential city and approaching its growth boundary, there would be few changes in the budget.

Finance Director Tim Wood explained that budgeting for the City is different than budgeting for one's personal checkbook; each fund is its own 'company', its own set of books, and cannot be moved from one fund to another because of restrictions that come with some of the money. For this

reason each fund will be approved individually and at the end the entire Budget will be approved. This meeting also allows for long range planning beyond the fiscal year.

a. Stormwater Long Range Plan Update

Mr. Wood noted that this is a relatively new fund and the plan is going to change with some transition beginning this year. Historically funding for Stormwater has come primarily through utility bills, but funding a portion of operations and projects through some form of debt instrument will take place in 2016-17. The City will use the blended rate model which will include some financing and a rate increase of \$.50.

Public Works Director Bill Lawyer reported that video inspection is about 50% complete. The initial part of the inspection focused on the older parts of the system and most of those areas are complete. It is anticipated that videoing in the newer areas will go faster and show fewer failures. Application has been made for the second Phase II Stormwater Permit through DEQ. When the City knows what is required with the permit there may be additional rate increases; not in the next fiscal year, but the years following. Three projects have been completed this year and bigger projects remain which will be a challenge to fit within each fiscal year.

Mr. Eppley provided an explanation of different ways in which large projects can be funded. Mr. Lawyer added that through efficient operations the City has not needed to borrow money for the improvements that have already been accomplished.

Staff then fielded questions and provided information regarding covering repair costs, future rate increases, increased operating requirements, personnel costs, capital outlay, the cost of implementing DEQ requirements, and staffing requirements

b. Water Long Range Plan Update

Mr. Wood announced that like last year there will be a 4% rate increase. A blended rate model is used and some kind of financing is being considered to meet CIP and Master Plan requirements. He then fielded questions regarding water bills, the difference between 'projected' and 'forecasted', and the Water Master Plan. Mr. Eppley praised the Public Works Department noting that they have always been cognizant of how to get best pricing for projects and shown a high level of dedication to the community.

c. General Fund Long Range Forecast

Variables Update: Mr. Wood explained that the General Fund is the 'catch-all' fund. This fund includes Parks, Police, Court and Community Development. The resources that fund this are primarily property taxes and franchise fees. He provided a detailed explanation of property taxes and related factors such as values, discounts and adjustments. He then reviewed costs of personnel services including details about labor unions, pay increases, retirement and medical insurance costs; and concluded noting that the final variable is Materials and Services which is projected with a 1% increase.

Discussion then followed regarding Systems Development Charges and assumptions going into the long range forecast.

Initiatives Update: Mr. Wood explained that this is an update from last year with City Council goals included. Staff is looking strategically at what can be done, what can be added and when. Money is allocated to start the Urban Growth Boundary project, a Citizen Survey, the Parks Matching Grant program and consideration is being given to making the Event Center Facilitator a regular status employee.

Mr. Eppley stated that this year's budget is based on 'taking a breath' and allowing the economy to catch up and construction to get on the books. If franchise fees are higher than anticipated, then perhaps one of the positions listed on the tally sheets could be funded. However, that would only be the case if sustainability of that position could be predicted.

Prioritization tally sheets were distributed so that staff could determine what was of most importance to members of the Task Force.

Results of Committee Members' Rating of Long-Range Initiatives			
<i>Committee Member</i>	<i>Parks Employee</i>	<i>Police Employee</i>	<i>Communications Position/Volunteer</i>
Allen Barker	2	1	3
Ronald Bersin	2	1	3
Cathy Clark	1	2	3
Charlotte Clark	2	1	3
Kim Freeman	2	1	3
Joseph Gillis	2	1	3
Roland Herrera	1	2	3
Dennis Koho	1	2	3
Jerry McGee	2	1	3
Marlene Parsons			
Amy Ryan	2	1	3
Nelson Sossamam	1	2	3
Jonathan Thompson	2	1	3
TOTAL	20	16	36

Discussion took place regarding Police and Parks staffing, the tax rate, the Event Center Facilitator position, System Development Charges, Code Enforcement, public safety and revenue sharing.

Long Range Forecast Update: Mr. Wood brought attention to the line item 'Revenues in Excess of Expenditures' noting that it looked like the City was upside down, but that is not the case. He explained that every year staff comes in with a budget variance of between \$300,000 and \$500,000. He walked the task force through the various columns and provided a detailed explanation. Mr. Eppley added that he felt comfortable with how the forecast is coming out.

**OTHER
BUSINESS**

**a. Budget
Committee
Meeting
Timelines**

Wednesday, April 27 – Budget Documents distributed to Committee
Tuesday, May 3, 6 p.m. – Budget Committee Meeting
Thursday, May 5, 6 p.m. – Budget Committee Meeting
Tuesday, May 10, 6 p.m. – Budget Committee Meeting
Tuesday, May 17, 6 p.m. – Budget Committee Meeting

Adjourn

Meeting adjourned at 7:38 p.m.

Debbie Lockhart

Debbie Lockhart, Deputy City Recorder

Minutes approved:

04-10-17



MINUTES
KEIZER BUDGET COMMITTEE MEETING
May 3, 2016
Keizer Civic Center, Council Chambers

Call To Order

Meeting was called to order at 6:03 pm by Joseph Gillis. Roll Call was taken as follows:

Present:

Bruce Anderson, Councilor
Allen Barker
Cathy Clark, Mayor
Kim Freeman, Councilor
Joseph Gillis
Roland Herrera, Councilor
Jerry McGee
Marlene Parsons, Councilor
Amy Ryan, Councilor
Nelson Sossamam
Jonathan Thompson (6:21)

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Tim Wood, Finance Director
Machell DePina, Human Resources Director
John Teague, Police Chief
Nate Brown, Community Development Director
Bill Lawyer, Public Works Director
Tracy Davis, City Recorder

Absent:

Ron Bersin
Charlotte Clark
Dennis Koho, Councilor

Election of Budget Committee Chair/Vice Chair

Cathy Clark moved to nominate Marlene Parsons and Joseph Gillis as Chair and Vice Chair respectively. Kim Freeman seconded. **Motion passed as follows:** Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, and Sossamam in favor with Bersin, Charlotte Clark and Koho absent and Thompson absent at time of vote. (10-0-4)

Approval of Budget Calendar

Cathy Clark moved to approve the Budget Calendar. Kim Freeman seconded. **Motion passed as follows:** Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, and Sossamam in favor with Bersin, Charlotte Clark and Koho absent and Thompson absent at time of vote. (10-0-4)

Approval of FY15-16 Budget Committee Minutes

Two corrections were made to the minutes. Cathy Clark moved for approval of the FY15-16 Budget Committee Minutes as corrected. Joseph Gillis seconded. **Motion passed as follows:** Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, and Sossamam in favor with Bersin, Charlotte Clark and Koho absent and Thompson absent at time of vote. (10-0-4)

**City
Manager
Budget
Message**

City Manager Chris Eppley explained that this year the citizen survey will be included in the budget; budget constraints have prohibited it from being included in the past few years. Information from the survey helps Council determine long and short term goals for the city; those goals are used by staff to determine their recommendation for allocation of resources. Mr. Eppley then reviewed his Budget Message which was printed in the Manager's Recommended Budget.

**Public
Testimony**

Matt Lawyer, Keizer, speaking on behalf of the Parks Advisory Board, voiced concern about the amount of maintenance that needs to be done in the City's parks and urged the Budget Committee to consider increasing funding for park maintenance.

Richard Walsh, Keizer, speaking on behalf of the Parks Advisory Board, thanked the Committee for the funding already designated for the parks, but added that the amount is still inadequate to maintain the parks.

Jill Bonney-Hill, Kris Adams and Anita Zahniser, Keizer, Chair and members of the Keizer Points of Interest Committee, reviewed the flood history signs budget request and the task of the committee and fielded questions from the Budget Committee.

Jim Taylor, Keizer, urged that \$5,000 be put in the budget for DUII overtime patrols. Chief Teague provided additional information and details noting that last year 12 DUII patrols were done throughout the year.

J.T. Hager, Keizer, urged that additional funding be allotted to Parks for maintenance so that they don't fall behind and get any worse than they already are.

Carol Doerfler, Keizer, urged that funding be set aside to maintain the parks noting that many features at the Big Toy at Keizer Rapids Park are already in need of repair.

Rhonda Rich, Keizer, representing the West Keizer Neighborhood Association requested \$500 for the association and reviewed what the funding would be used for.

Gary Blake, Keizer, President of the West Keizer Neighborhood Association, thanked Ms. Rich for her support over the years and provided additional information about the Association.

BUDGET PRESENTATIONS AND DELIBERATION

**Administrative
Services Fund**

Finance Director Tim Wood explained the meeting procedure, dollar figures, collective bargaining impacts, and budgeting for the wellness plan. He directed attention to the Budget Requests noting that the DUII request was not included but would be available at the next meeting. He explained that this budget is relatively consistent with that of last year.

Department Heads reviewed their budgets as follows:

City Manager: Last year he chose not to take any increase and this year he is asking that it be put in the budget. That is the only change.

City Attorney: Status quo.

City Recorder: One line item to cover the cost of continuing education.

Human Resources: Status quo with no significant changes. Information about the Wellness program provided.

Non-Departmental Finance: Change shows impact of the previous Finance Director's retirement which affects Personal Services and Travel Training and assumes that the position left when Mr. Wood assumed the position of Finance Director will be filled with a person having some type of certification.

Information Technology: Desktop computers have all been updated and server replacement program is on track. There will be a significant decrease in computer hardware but software will increase primarily to meet the needs of the Stormwater Department.

Utility Billing: Status quo with some change in contractual services which include credit card fees and fees associated with the online bill pay system.

Non-Departmental Public Works: No significant changes other than a reduction in the improvements line item.

Civic Center Facilities: No significant changes other than some additional capital improvements.

City-Wide Administration: No significant changes other than increasing postage to cover mailing of the citizen survey.

Cathy Clark moved to approve the Administrative Services Fund.

Joseph Gillis seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Public Works Funds

The following funds were reviewed by Bill Lawyer or Tim Wood. Discussion and clarification took place in each.

Street Fund: (Revenues from gas tax) Revenue from this source is stable, other revenue has gone up due to increased development, and some expenses have increased.

Joseph Gillis moved to approve the Street Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Street Lighting District Fund: Figures in this fiscal year reflect what will be the norm for the districts as far assessments go. There will be a 29% increase in the assessments. It is anticipated that electricity costs will go

up, and two more districts will be added.

Joseph Gillis moved to approve the Street Lighting District Fund. Cathy Clark seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Transportation Improvement Fund: (Revenues from System Development Charges) Revenues were higher than anticipated; expenditures remain the same. This reflects funds allocated for improvement of Exit 260 I-5 on-ramp when ODOT is ready.

Joseph Gillis moved to approve the Transportation Improvement Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Off-Site Transportation: Created for future transportation projects in connection with Keizer Station Areas B and C. Design and acquisition of a right turn lane at Lockhaven at 14th is being done this year with building anticipated in the next fiscal year.

Joseph Gillis moved to approve the Off-Site Transportation Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Stormwater: Includes \$.50 per Equivalent Service Unit (ESU) monthly rate increase. This is higher than anticipated but necessary to repair failures which were found through the video inspections, engineering costs have also gone up, otherwise the fund is fairly status quo.

Joseph Gillis moved to approve the Stormwater Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Sewer: This is a pass-through fund to Salem. Salem is reviewing their rate structure and has indicated that the increase to Keizer will be 3% or less.

Joseph Gillis moved to approve the Sewer Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Sewer Reserve: Revenues are generated through development. A sanitary sewer acreage fee is charged for properties outside the original Keizer Sewer District. They fund extensions to serve unserved properties within the city. There are very few left to do. The \$75,000 expense line item for extensions is to reimburse developers in Area C

for extending a line for the city. No other expenses are anticipated.

Joseph Gillis moved to approve the Sewer Reserve Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Water: This is status quo except for a 4% rate increase, replacement of some large meters and sharing with stormwater the cost of replacing one vehicle.

Joseph Gillis moved to approve the Water Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Water Facility Replacement: This fund is heavily rate driven; it is the project fund and covers the improvements outlined in the master plan.

Joseph Gillis moved to approve the Water Facility Replacement Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

Park Improvements: Revenues come solely from System Development Charges which have strict guidelines for how they are spent. Poured-in-place rubber surface at the Big Toy, permanent bathrooms, and a pathway system will be done if the city receives the Local Government Grant.

Joseph Gillis moved to approve the Park Improvements Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Bersin, Charlotte Clark and Koho absent. (11-0-3)

**Other
Business**

Next Meetings:

- ✓ Thursday, May 5, 2016, 6:00 pm
- ✓ Tuesday, May 10, 2016, 6:00 pm
- ✓ Tuesday, May 17, 2016, 6:00 pm

Adjournment Meeting was adjourned at 9:07 p.m.

05-03-16
Approved: (Date)

Debbie Lockhart
Debbie Lockhart, Deputy City Recorder



MINUTES
KEIZER BUDGET COMMITTEE MEETING
May 5, 2016
Keizer Civic Center, Council Chambers

Call To Order

Meeting was called to order at 6:03 pm by Chair Marlene Parsons. Roll Call was taken as follows:

Present:

Bruce Anderson, Councilor (6:03)
Allen Barker
Ron Bersin
Cathy Clark, Mayor
Kim Freeman, Councilor
Joseph Gillis
Roland Herrera, Councilor
Jerry McGee
Marlene Parsons, Councilor
Amy Ryan, Councilor
Nelson Sossamam
Jonathan Thompson (6:02)

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Tim Wood, Finance Director
Machell DePina, Human Resources Director
John Teague, Police Chief
Nate Brown, Community Development Director
Bill Lawyer, Public Works Director
Tracy Davis, City Recorder

Absent:

Charlotte Clark
Dennis Koho, Councilor

Public Testimony

Lore Christopher, Keizer, representing the Keizer Public Arts Commission, provided information regarding the display of art in the city and the cost of the displays on River Road. She explained that the \$2500 Budget Request is to cover the stipends paid to artists for the River Road sculptures in case the Chamber Foundation is unable to continue their support of the program, and \$500 is for supplies for artists who are willing to donate their talent and wish only to be reimbursed for their supplies.

Krina Lee, Keizer, representing the Salem Keizer Education Foundation, requested \$6,000 for the Enrichment Academy at Keizer middle schools and provided details about the program.

Anita Zahniser, Keizer, speaking as a private citizen, expressed support for funding the historical signage developed by the Keizer Points of Interest Committee.

Cari Emery, Peer Court Coordinator, explained that Peer Court has been a part of the community for twelve years and provided details and statistics on the success of the program. She requested continued city support of for her status quo budget. Chief Teague expressed support for the program.

Chuck Lee, Keizer, thanked the Budget Committee for their dedication and announced that he serves on the Salem-Keizer School District Board and would welcome input from the community. He also thanked Mayor Clark and Councilor Herrera for serving on the Advisory Board of the Career Technical Group.

BUDGET PRESENTATIONS AND DELIBERATION

General Services Fund

Mr. Wood brought attention to handouts which included (1) a revised sheet listing outside budget requests noting that, because the budget is status quo, programs that were funded last year are already marked for funding this year, and (2) a revised sheet for police operations budget.

Tim Wood, Bill Lawyer, Nate Brown and Chief Teague reviewed the following funds and provided additional information and clarification:

Non-Departmental Resources: This is a listing of General Fund Income received every year; changes were reviewed.

Non Departmental Requirements: Changed line items reviewed with remaining line items status quo. Outside requests would come from this fund.

Park Operations: Rent revenues are included in this fund, cost of temporary help increased, resurfacing of parking lot at Claggett Creek is included in this line item. 3.6% of the General Fund is budgeted to this fund.

Park Dedicated: Created when the City had an active donation program. Amphitheater revenue and expenses are included in this fund as well as the boat ramp grant money. Next year this fund will be folded into the Parks Operations Fund.

Community Development: Basically status quo; some fluctuations in projected revenue and expenses.

Municipal Court: Significant increase in citations; basically status quo except for Judge's fees and contractual services.

Police Operations: Reviewed with detailed information regarding increases, decreases, new line item 'on-call duty pay' and K-9 line items. Discussion on adding another officer.

Revenue Sharing: Revenue received through the State; 3% increase projected. Change: purchase of police vehicles.

Outside Agency Requests: Mr. Wood suggested that these specific requests be funded from the \$50,000 contingency fund.

Cathy Clark moved that the Budget Committee add in \$1,860 for the Keizer Points of Interest Committee request. Jerry McGee seconded.

Motion passed as follows: Anderson, Barker, Bersin, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Sossamam and Thompson in favor; Ryan opposed with Charlotte Clark and Koho absent. (11-1-2)

Cathy Clark moved that the Budget Committee allocate \$200 towards a potential Southeast Keizer Neighborhood Association. Councilor Herrera seconded.

Joseph Gillis offered a friendly amendment to reallocate funds from the Greater Gubser Neighborhood Association which amount was \$200 more than requested. Clark did not accept the amendment.

Discussion followed regarding funding.

Amy Ryan offered a friendly amendment to allocate \$500 for this effort. Clark did not accept the amendment.

Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor; Bersin opposed with Charlotte Clark and Koho absent. (11-1-2)

Cathy Clark moved to increase funding to the Keizer Community Library by \$1,000 for a total of \$8,400. Motion died for lack of second.

Bruce Anderson moved to increase funding to the Keizer Public Arts Commission by \$2500 for a total of \$3500. Cathy Clark seconded. **Motion passed as follows:** Anderson, Barker, Bersin, Cathy Clark, Freeman, Herrera, McGee, Parsons, Ryan and Thompson in favor; Sossamam and Gillis opposed with Charlotte Clark and Koho absent. (10-2-2)

Joseph Gillis moved to approve the General Services Funds as amended. Cathy Clark seconded.

Jerry McGee offered a friendly amendment to increase funding for the Keizer Community Library by \$600 for a total of \$8,000. Gillis and Clark accepted the amendment.

Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Herrera, McGee, Parsons, Sossamam and Thompson in favor; Gillis, Bersin and Ryan opposed with Charlotte Clark and Koho absent. (9-3-2)

Special Purpose Funds

Community Center: City Recorder Tracy Davis provided background information on the Community Center and pointed out that this budget proposes that the limited duration Event Center Coordinator position be made a regular full-time employee. She reviewed increases in line items specifically related to responding to normal wear and tear and upgrading the sound system.

Joseph Gillis moved to approve the Community Center Fund. Amy Ryan seconded. **Motion passed as follows:** Anderson, Barker, Bersin, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Charlotte Clark and Koho absent. (12-0-2)

Mr. Wood explained that the remaining funds all have restricted resources and allow very limited transactions.

Public Education Government: Supports K-23 administrative costs of people running the cameras and replacement of equipment.

Joseph Gillis moved to approve the Public Education Government Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Bersin, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Charlotte Clark and Koho absent. (12-0-2)

Law Enforcement Grants: A place holder for any grants received.

Joseph Gillis moved to approve the Law Enforcement Grants Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Bersin, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Charlotte Clark and Koho absent. (12-0-2)

Housing Rehabilitation: A place holder for housing rehabilitation loans.

Joseph Gillis moved to approve the Housing Rehabilitation Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Bersin, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Charlotte Clark and Koho absent. (12-0-2)

Energy Efficiency Loans: A place holder for energy efficiency projects.

Joseph Gillis moved to approve the Energy Efficiency Loans Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Bersin, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Charlotte Clark and Koho absent. (12-0-2)

Keizer Station LID: Restricted to improvements in the Keizer Station area. Assessments received are used to pay down the debt.

Joseph Gillis moved to approve the Keizer Station LID Fund. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Bersin, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Charlotte Clark and Koho absent. (12-0-2)

Budget Committee Motions

Marlene Parsons moved to approve the City of Keizer Budget for Fiscal Year 2016-2017 as amended by the Budget Committee. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor; Bersin opposed with Charlotte Clark and Koho absent. (11-1-2)

Marlene Parsons moved to impose the full permanent rate of \$2.0838 per 1,000 of assessed value on the tax rolls of the City of Keizer for 2016-2017. Kim Freeman seconded. Motion passed as follows: Anderson, Barker, Bersin, Cathy Clark, Freeman, Gillis, Herrera, McGee, Parsons, Ryan, Sossamam and Thompson in favor with Charlotte Clark and Koho absent. (12-0-2)

Other Business Chris Eppley thanked the Budget Committee and staff for their hard work on this effort. He added that as soon as it can be funded he would bring back a recommendation to fund a position on the Police force.

Adjournment Meeting was adjourned at 9:07 p.m.

05-03-16

Approved: (Date)

Debbie Lockhart

Debbie Lockhart, Deputy City Recorder