KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, November 8, 2016
6:00 p.m. Keizer Civic Center

CALL TO ORDER
Chair David Louden called the meeting to order at 6:00 p.m.

ROLL CALL

Present
David Louden, Chair
Jim Taylor, Vice Chair
J.T. Hager
Matt Lawyer
Dylan Juran
Scott Klug
Donna Bradley
Clint Holland

Absent:
Richard Walsh

Council Liaison Present: Roland Herrera

Staff Present
Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Jim Taylor moved for approval of the October Minutes. Matt Lawyer seconded. Motion passed as follows: Louden, Hager, Lawyer, Klug, Juran, Taylor, Bradley and Holland in favor with Walsh absent.

APPEARANCE OF INTERESTED CITIZENS - None

NEW/OLD BUSINESS
Marion Polk Food Share Grant: Peggy and Jerry Moore, managers of the Rickman Community Garden submitted a matching grant request for $1700 for a fence around the garden. They explained that a combination lock fence was necessary to prevent thefts and that gardeners who paid for a plot would be given the combination so that they could access the garden.

J.T. Hager moved for approval of the $1700 matching grant for a locking fence at the Rickman Community Garden. Donna Bradley seconded. Motion passed as follows: Louden, Hager, Lawyer, Klug, Juran, Taylor, Bradley and Holland in favor with Walsh absent.

Little League Fields Grant: Brad Arnsmeier and Paul McGrath referred to the grant request they had submitted at the last meeting. Board members reminded applicants that this was a reimbursement grant and that donated labor was not reimbursable.

Mr. Arnsmeier responded that receipts will come from fencing, irrigation, and heavy equipment rental. Board members reviewed the application thoroughly and questioned the applicants at length.

Jim Taylor moved for approval of the $10,000 matching grant request for the Keizer Little League project. Scott Klug seconded.

Parks Superintendent Robert Johnson noted that the request was vague and lacking in detail and reminded the applicants that receipts must be directly related to the projects listed in the application.

Matt Lawyer moved to amend the motion to include a Grant Agreement between Keizer Little League and the City to identify the $10,000 specifically earmarked for this grant. Motion died for lack of second.

Vote on original motion: Motion passed as follows: Louden, Hager, Lawyer, Klug, Juran, Taylor, Bradley and Holland in favor with Walsh absent.

HEAL (Healthy Eating Active Living) Grant: Staff provided general details regarding the program. Board members voiced support for pursuing this designation.

J.T. Hager moved to recommend Council move forward with getting the City designated as a HEAL (Healthy Living Active Living) City. Donna Bradley seconded. Motion passed as follows: Louden, Hager, Lawyer, Klug, Juran, Taylor, Bradley and Holland in favor with Walsh absent.

Oregon Parks & Recreation Department Grant: Robert Johnson reported that the City can apply for this grant and that the deadline is April 2017. He added that there are only two projects that would qualify for the grant funding: soccer fields or softball fields, but the City does not have funding in place to maintain these and that is part of the application criteria. Mr. Lawyer urged Board members to postpone consideration of this until the survey results come in, noting that it would be fiscally irresponsible to waste staff time on applying for a grant when the city could not maintain the fields.

Parks Community Based Outreach: Matt Lawyer explained the handouts and asked for feedback from the Board. Discussion followed regarding adding photographs to the presentation, methods of survey distribution, outreach, and the cost of a mailing.

Solar Eclipse Event: Donna Bradley reported that she has been working with Sherrie Gottfried and Allen Barker to get them the information they need. David Louden added that Allen Barker had been working with AKS Engineering to develop a plat of the campsites. Matt Lawyer urged anyone with resources to assist in this effort.

STAFF REPORT: Robert Johnson reported that the recent storm took out eight trees in various parks. Staff chops up the fallen trees and calls Marion County Juvenile Department to retrieve the wood. Clint Holland suggested that the Parks Foundation get the cut up wood and sell it to make money for the parks. Mr. Johnson indicated that he would try to do that after the next big storm.

He continued his report noting that staff had been busy mulching leaves; Claggett Creek parking lot will be repaved on Thursday; and there has been a streak of vandalism in area parks: 3 portable toilets have been burned down (2 at Keizer Rapids Park and one at Claggett) and the Wallace House play structure is closed due to vandalism damage to the slide and planked play structure. Staff is trying to find the money for the repairs.

COUNCIL LIAISON REPORT: Councilor Herrera updated Board on Council actions including re-recognition of Southeast Keizer Neighborhood Association (SEKNA) and invited everyone to attend a presentation by the head of the State Police Department of Public Safety and Training in Keizer at the Light of the Valley Church.

OTHER BUSINESS: None

ADJOURNMENT ~ Meeting adjourned at 7:35 pm.

Next Meeting: December 13, 2016
Joint Council Work Session: November 14, 2016

Approved: 12-13-16