



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, February 9, 2016  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER**

Chair David Loudon called the meeting to order at 6:01 p.m.

**ROLL CALL**

**Present**

David Loudon, Chair  
Clint Holland  
Donna Bradley  
Richard Walsh  
Dylan Juran  
J.T. Hager  
Scott Klug  
Jim Taylor (6:15)

**Absent:**

One Position Vacant

**Liaison**

Brandon Smith, Council

**Staff Present**

Robert Johnson, Parks/Facilities Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES:** Clint Holland moved for approval of the January 2016 Minutes. Dylan Juran seconded. Motion passed as follows: Loudon, Bradley, Walsh, Holland, Juran, Klug and Hager in favor with Taylor absent at time of vote and one position vacant.

**APPEARANCE OF INTERESTED CITIZENS ~ None**

**NEW/OLD BUSINESS**

***Palma Ciega Park Improvements – Discussion with Friends of Palma Ciega Park Group (Gary Blake)***

*Rhonda Rich*, Vice President of the West Keizer Neighborhood Association, speaking for Gary Blake, distributed a wish list that had been circulated at the last West Keizer Neighborhood Association meeting. She indicated that Mr. Blake was planning on contacting Robert Johnson to plan a cleanup day at the park. Mr. Johnson noted that he had not heard from anyone regarding the park but he had some ideas of what could be done to improve the park without creating additional maintenance.

***Reduction in Board membership from 9 to 7:*** Board members agreed that they did not want to reduce the size of the Board.

## **STAFF REPORT:**

*Palma Ciega Park Improvements:* Mr. Johnson suggested that a bench could be put behind the river wall and some trees could be limbed to allow a view of the water. If another bench was desired, it would not be able to see the river. He pointed out that someone had pruned two fir trees in the park recently and threw the trimmings down the bank. Now the trees will have to be cut down because they have been topped. Board members urged Mr. Johnson to find out who did this so that this sort of activity could be prevented noting "That which you allow, you encourage." Discussion followed regarding getting rid of the log jam and installing a seasonal dock. Mr. Johnson explained that the City does not have a boat so installing a dock and removing log jams in the area would not be possible.

*KRP Sports Courts:* Mr. Johnson distributed a summary of costs and options for the multi-use sports courts and provided details. He noted that he preferred option 2 because, although it is more expensive, it would last longer and require less maintenance. Discussion followed regarding longevity, maintenance, setting up the court for different sports and having nets available for public use. Mr. Walsh pointed out that because the entire land use acquisition price is not being used for a match on the play surface grant, next year the remainder could be used as a match and the City could request funding for the sports courts.

*Budget:* Mr. Johnson reported that he had been given another 'status quo' budget for the next budget year – no increase. He explained that this will get more and more challenging. Currently the City uses a temporary service for seasonal workers and is required to use a qualified rehabilitation company. The City is facing a 23% increase due to this change. In order to compensate for this increase \$10,000 will be taken out of the Little League line item and \$5,000 will be taken from the matching grant program.

Lengthy discussion followed regarding coming up with a stable funding mechanism for the Parks. Councilor Smith pointed out that this is one of the Council Goals. He suggested that the Parks Board member reporting at the next Council meeting ask Council if they are ready to discuss this.

**COUNCIL LIAISON REPORT:** Councilor Smith reported that there was a good turnout for the recent grocery store town hall meeting. Council started the process for a 3% tax on marijuana sales and will have a joint work session with the Planning Commission to discuss the urban growth boundary expansion.

## **OTHER BUSINESS**

*Community Build Task Force Report:* Richard Walsh asked the Board to approve the \$50,000 SDC contribution toward the match in the grant request for the spongy fall surface at the Big Toy and pathways and ADA restrooms in Keizer Rapids Park.

Jim Taylor moved that the Parks Board follow the recommendation of the Community Build Task Force and allocate \$50,000 of the new SDC funds to the Big Toy Grant. J.T Hager seconded. Motion passed unanimously as follows: Loudon, Bradley, Walsh, Holland, Juran, Klug, Hager and Taylor in favor with one position vacant.

*Willamette Water Trail Meeting Report:* Richard Walsh reported on the recent Water Trail meeting noting that Keizer Rapids Parks is being used as an example in their book. With the influx of people using non-motorized boats on the river the organization is looking for ways to raise money to provide the infrastructure to meet the demands of these boaters. In order to raise money the Marine Board is requiring boaters to have an Invasive Species Permit which costs \$17 for one year or \$30 for two. This will provide funds to increase facilities and maps and remove hazards from the river.

*Matching Grant Keizer Little League Fields:* Clint Holland indicated that he had been in contact with two parties wishing to make improvements at the Keizer Little League fields. They want to improve one field each year with new dugouts, sod, irrigation, etc. He asked if the Board would support this project if they came forward with a grant request. Robert Johnson voiced approval of this noting that this would steer attention away from new park items that the City does not have the funds to maintain and it would be a good investment. Following lengthy discussion most of the board indicated that they were in favor of considering this potential grant application.

*Skate Park Improvements:* Responding to inquiry, Robert Johnson explained that \$5,000 a year has been set aside for the matching grant. There should be enough money in the account by the next fiscal year.<sup>1</sup>

**ADJOURNMENT** ~ Meeting adjourned at 8:12 pm.

***Next Meeting: March 8, 2016***

Approved: 3-8-16

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<sup>1</sup> See March Minutes for corrected information.