



ACCREDITATION

Fire District Board Brief

Division Chief, M. Navarro

- ▶ Why
- ▶ Process
- ▶ Categories
- ▶ Required Components
- ▶ Strategic Plan
- ▶ Community Risk Assessment
- ▶ Self-Assessment Manual
- ▶ Steps – Timeline
- ▶ Questions & Discussion



**CPSE
ACCREDITATION**

THIS EVENING PRESENTATION

- ▶ ***Working towards, achieving, and maintaining accreditation will:***
- ▶ Raise the profile of your agency with your community
- ▶ Emphasize your agency's dedication to excellence to your stakeholders
- ▶ Establish an agency-wide culture of continuous improvement
- ▶ Assist with communicating your leadership's philosophies
- ▶ Build positive relationships with your labor groups
- ▶ Offer independent verification and validation of your agency's operations
- ▶ Provide tangible data and information for your elected officials

Establish a culture – a way of doing business.

WHY?



▶ **Becoming a Registered Agency**

1. Application fee Of \$570
2. Given 36 months (3 years) to complete work

➤ **Becoming an Applicant Agency**

1. Application fee of \$8,450
2. Must have completed at least 2-3 Categories
3. CPSE will assign a Mentor

➤ **Declare Candidate Agency**

1. Have completed all 252 P.I.s
2. CPSE will assign a peer review team
3. Must be recommended by Peer Review Team for Accreditation
4. Board Review and approval meets twice a year at CPSE Conference March or FDIC Conference in August



Currently Registered Agency

PROCESS

1. Governance and Administration
2. Assessment and Planning
3. Goals and Objectives
4. Financial Resources
5. Programs
6. Physical Resources
7. Human Resources
8. Training and Competency
9. Essential Resources
10. External Systems Relationship



CATEGORIES - A FOCUS ON 10 AREAS OF IMPROVEMENT

- ▶ Community Risk Assessment
- ▶ Standards of Cover
- ▶ Strategic Plan - **SMART**
- ▶ Policies
- ▶ Procedures
- ▶ Practice
- ▶ Bench Marks

The project "will" require a significant amount of effort on the part of staff.



REQUIRED COMPONENTS – REFERENCE DOCUMENTS

▶ Required as a component of Accreditation

▶ Must be **SMART**

▶ Completed a SWOT

▶ Initial draft of plan completed

▶ Includes:

1. Vision Statement

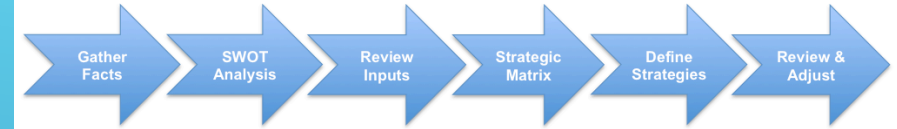
2. Core values

3. F/F Code of Ethics

4. Nine (9) Goal Statements – w/ associated deliverables

5. Draft communicated to members – meetings w/ members to discuss & solicit input

Strategic Plan Process



Gather Inputs

- From all Stakeholders
- Customer analysis
- Competitor analysis
- Industry analysis
- Environmental
- Company performance
- Company strategies

SWOT Analysis

- External Analysis
 - Opportunities
 - Threats
- Internal Analysis
 - Strengths
 - Weaknesses
- Strategic Questions
- Strategic Issues

Review Inputs

- All Stakeholders
- Review Inputs
- Review SWOT Analysis
- Define 3-4 key statements

Strategic Matrix

- All Stakeholders
- Define Strategies to address SWOT combinations:
 - Opportunities vs Strengths
 - Opportunities vs Weaknesses
 - Threats vs Strengths
 - Threats vs Weaknesses

Define Strategies

- Objectives
- Key Strategies
- Short and Long Term Goals
- Operational Plans

Final Reviews

- All Stakeholders
- Review Strategies
- Review Goals
- Review Plans
- Adjust as necessary

STRATEGIC PLAN

1.0 Support and provide “**Community Education Programs**” preparing community members with the ability to mitigate the impact to life and property from the effects of manmade and natural emergencies.

2.0 Utilizing NFPA 1500, 1582 and 1710 as guidelines, support efforts that promote and provide for the **health and safety** of the community and MPFPD personnel.

3.0 Specify, construct and maintain quality **facilities equipment, apparatus, and technology** to meet the current and future deployment/coverage, training, storage and administrative needs of the District.

4.0 Specify, purchase, fabricate and maintain quality **equipment, apparatus, and technology** to meet current and future deployment needs.

5.0 Maintain **financial stability** through planning, budgeting and stewardship of public funds to provide the highest quality service

6.0 Support **mentorship** of future leaders and personnel development as a learning organization.

7.0 Consistent with the District’s Vision, remain current and Implement advanced **technologies, compile and analyze data** to enhance service delivery and utilize to make analytic driven decisions

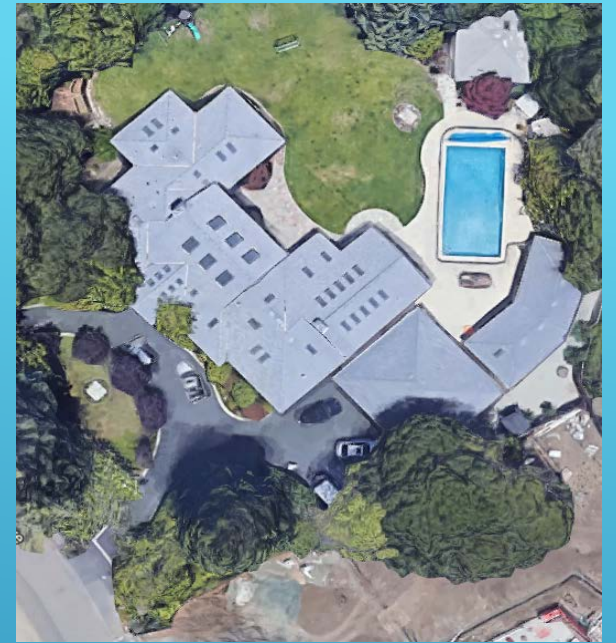
8.0 Disseminate District **core values and public education messages, relevant information, relevant public information and** utilize a consistent point of contact

9.0 Develop and implement “**Fire Protection Programs**” in support of emergency first responders, to assist business owners, builders and developers with the ability to mitigate the impact to life and property from the effects of manmade and natural emergencies



9 GOAL STATEMENTS

- ▶ Required as a component of Accreditation
- ▶ Must Include:
 1. Hazard – to include, Human, Material, Mechanical & Natural
 2. Threat – the likelihood of an event
 3. Consequence – to include Emotional, Economic & Historic
 4. Impact – Drain on District Coverage
 5. Risk – Low, Moderate, High & Special



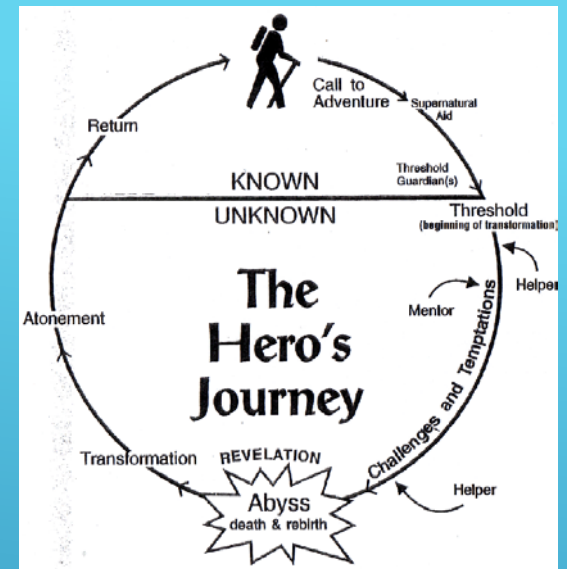
COMMUNITY RISK ASSESSMENT

- ▶ 252 performance Indicators – 10 Categories
- ▶ **“Describe”** What you are doing
- ▶ **“Appraisal”** of what you are doing
- ▶ **“Plans”** – for continuing or working to improve
- ▶ **“REFERENCES”** – data, documentation to support current practice
- ▶ *Of the 252 P.I.s 82 are required, all have to be addressed*
- ▶ *Must have completed 2-3 of the Categories to be ready for Applicant status (SAAM)*



SAAM – SELF ASSESSMENT MANUAL

- ▶ *Registered Status – training education – begin the process*
- ▶ *Applicant Status – mentor assigned, complete SAAM (note all reference docs./data must be completed)*
- ▶ *Candidate Status - evaluation completed – Peer Review – SAAM evaluated by peers - recommendation – re-draft SAAM based on recommendations prepare for CPSE hearing*
- ▶ *Candidate Interview Before the Board – at a CPSE Conference or FDIC*
- ▶ *Accreditation Awarded*



STEPS IN OUR JOURNEY

Accreditation Time Line

RFP SOC & CRA - RFP by 08/2018 - Bid Award by 12/2018 –
SOC Completed by **12/2019**

Strategic Plan – rough DRAFT Completed – Division review by
11/2018 – Final by **12/2018**

SAAM – completed rough Draft 140 P.I.s, completed 1st Draft
P.I.s by 06/2019 – Final by **12/2019**

Applicant Status – submit by 06/2019 – mentor review
completed by **12/2019**

Candidate Status – declare 01/2020 – peer review by 02/2020
– submit for August CPSE Board by **04/2020**

Accredited – August 2020 at FDIC

TIME LINE





QUESTIONS/DISCUSSION