

Union County Law Library Resources Board Minutes
June 14, 2017

Attending: Stephen Badenhop, Law Library Chair; Frank Howard, Law Library Trustee; Rick Rodger, Law Library Trustee; Samantha Kapp-Williamson, Law Librarian

Chair Badenhop called the meeting to order at 4:00 p.m. at the Union County Law Library.

The minutes from the last meeting on February 8, 2017 were reviewed. Rick Rodger moved to approve the minutes pending amendment; Frank Howard seconded. Motion approved.

The Law Librarian reported on visitor and notary statistics. The board members had no questions concerning the statistics.

The 2017 financial overview as of June 14, 2017 was reviewed and the board did not have any questions or concerns. The February, March, April and May bills were reviewed by the board. Rick Rodger moved to approve the current bills and Frank Howard seconded. The motion was approved.

Librarian Kapp-Williamson presented a quote to purchase and install Faronics Deep Freeze Software for all three public access computers supplied by the Law Library. After consulting other county Law Librarians and the Union County IT Department, it was suggested that software such as Deep Freeze would be very beneficial for a public access computer. The software does not allow patrons to download any software and clears all downloads and browser history. The software would allow Law Library computers to last longer because of the limited control given to users and it would also protect the privacy of clients by deleting all documents with sensitive information.

The software is a onetime purchase per computer along with a yearly maintenance fee. The LLRB members determined that this software would be very beneficial to the Law Library and its users. Frank Howard moved to purchase Faronics Deep Freeze Software and Rick Rodger seconded, the motion was approved.

All current business was concluded, Rick Rodger made a motion to adjourn; Frank Howard seconded. Motion passed and the meeting was adjourned.

The next meeting is scheduled for August 16, 2017 at 4:00pm.