

## **Union County Law Library Resources Board**

### **Minutes**

**June 3, 2014**

**Attending:** Stephen Badenhop, Chair; John Cunningham; Perry Parsons; Rick Rodger, and Frank Howard.

Chair Badenhop called the meeting to order at 1:30 p.m.

The minutes from the last meeting on May 27, 2014 were reviewed. Perry Parsons moved to approve the minutes; Frank Howard seconded. Motion approved.

Chair Badenhop provided an update regarding the budget – indicated that Monica Overly had been opening a number of purchase orders unnecessarily – Chair Badenhop liquidated a number of purchase orders. Chair Badenhop also indicated that he had gone through the outstanding bills and that they have been paid and that they are almost up to date.

Chair Badenhop also met with the Lexis/Nexis representative and has new passwords available. They spoke about public access terminals which may increase the monthly cost to have Lexis available.

It was also discussed, in light of Ms. Overly's departure, to have Bill McCarthy come in to monitor the Law library. Mr. McCarthy has agreed to do so on Mondays, Wednesdays and Thursdays from 1 – 3 p.m. An increase in his pay was also discussed. It was proposed to increase Mr. McCarthy's pay to \$12.00 per hour. Frank Howard moved to increase Mr. McCarthy's hourly rate to \$12.00 per hour; Perry Parsons seconded. Motion approved.

A proposal was also discussed to use the services of the County archivist in order to oversee the Law Library in addition to his other duties as archivist. He would oversee the employee that we would have in the law library on a daily basis. The archivist would not need to be in the law library every day but would oversee the day to day operations and see that the bills are paid, etc. It is anticipated he would spend about 10 hours per week doing so. Perry Parsons made a motion to pay the County archivist up to 10 hours per week and to make the necessary fund transfers in order to fund up to 10 hours per week. Frank Howard seconded the motion. Motion passed, with Stephen Badenhop abstaining.

In light of the above, Stephen Badenhop resigned as Chair of the Law Library Board.

Perry Parsons moved to make John Cunningham, current Vice president of the Law Library Board, Chair of the Board. Frank Howard seconded. Motion passed.

As all current business was concluded, Perry Parsons made a motion to adjourn; Frank Howard seconded. Motion passed. Meeting was adjourned.

Next meeting: ***June 13, 2014 at 1:30 p.m.***