

Records Commission Meeting – May 14, 2015

The Union County Records Commission meeting was held on May 14, 2015, in the Commissioners' Hearing Room. The meeting was called to order by Commissioner Charles Hall. In attendance on behalf of the Records Commission were Teresa Markham, Recorder; Teresa Nickle, Clerk of Courts and Stephen Badenhop, Records Commission Secretary and Records Center and Archives Coordinator. Others present included: Steve Stolte, County Commissioner.

The meeting was called to order at 11:35am by Chairman Charles Hall. Teresa Nickle moved that the previous minutes from the October 21, 2014, meeting be approved. Teresa Markham seconded and the motion carried.

Submitted for approval were Record Retention Schedules (RC-2) from Facilities and Risk Management, General Health District, Humane Society, Marysville-Union County Port Authority, and Mental Health and Recovery Board. Teresa Markham moved that the schedules be approved. Teresa Nickle seconded and the motion carried.

There being no other discussion Teresa Nickle moved to adjourn. Teresa Markham seconded and the motion carried.

Stephen W. Badenhop

Records Commission Secretary