

Public Record Request Response Form

(FORM PR-2)

Thank you for your recent public record request. The Union County Auditor's Office will respond in accordance to the applicable provisions of the Ohio Public Records Act.

On _____ (date), you requested the following records/information:

The record/information requested:

Legal Authority Cited
(if applicable)

- Is not maintained by this office
(The Auditor's office will attempt to direct requester to correct office)
- Is overly ambiguous *(despite efforts to clarify)* _____ ORC 149.43 (B)(2) _____
- Does not exist and/or no obligation to create. _____ ORC 149.40 _____
- Has been disposed pursuant to One Time Records Disposal or pursuant to Retention Schedule. _____ RC-2 _____
- Is not subject to release in its entirety
(Office needs to cite legislative authority) _____ 149.43 & 149.01.1 * _____
- Is subject to release, however the following redactions have been made to protect exempted information (149.43 (B)(1)-3)):

Redaction

Legal Authority Cited

Prepared by: _____ Date: _____

If applicable, Legal Review by: _____ Date: _____