

Delaware Sustainable Energy Utility
Meeting of the Oversight Board
DNREC - 89 Kings Hwy. Dover, DE 19901
May 15, 2014 – 9:30A.M.

Parking & Building Security – The main visitor entrance is on Kings Highway. You may park in our parking lot or on Kings Highway (2 hour parking). If using the parking lot, you will follow the signs to the entrance and walk along the north side of the building, up the walkway toward the courtyard entrance or continue between the two buildings and go left to the front building entrance. Upon entering the building you will need to check in at the Visitor Center with a photo ID.

AGENDA

Welcome

1. Approval of Minutes – March 20, 2014
2. SEU Business
 - a. Strategic Plan – Draft SWOT Analysis – Georgeanna Windley
 - b. Energy Engineering, Measurement, Verification, and Evaluation Services RFP – Results and Recommendation
 - c. 2012 Audit – Whisman Giordano and Associates, LLC - Acceptance
 - d. Engagement Letter – Short Year Audit - Whisman Giordano and Associates, LLC
 - e. Consideration of Statements
 - i. F. Murphy Legal Services – February and March 2014
 - ii. NW Financial Group, LLC – February 2014
 - iii. Young Conaway Stargatt & Taylor, LLP – 1105 N. Market Street Loan Closing
 - f. Proposed Policies – Review for Approval
 - i. Customer Confidentiality Policy
 - g. Proposed Budget
 - h. Direct Lending Policy - Amendment for Clean Vehicles and Greenhouse Emission Reduction Measures
3. Presentations
 - a. Sarah Buttner - ACEEE Scorecard & SEU Programs
 - b. Robin Dutta – Skyline Innovations – Solar Thermal Heating
4. Reports
 - a. Executive Director’s Reports
 - i. Budget Report
 - ii. Activity Report
5. New Business/Old Business
6. Public Comment
7. Adjourn

Agenda is subject to change. During the course of the public meeting; the Board may vote on whether to conduct an executive session to consider confidential and proprietary business before the Board, and such executive session will not be open to the public, pursuant to 29 Delaware Code § 1004. The executive session may address matters involving the discussion of the content of documents excluded from the definition of “public record,” or which involve the potential for litigation. Participation by teleconference will be available to Board members.