

**FOR STAFF USE ONLY**

Application Date \_\_\_\_\_

Received by \_\_\_\_\_



# The City of Othello

500 East Main Street OTHELLO, WASHINGTON 99344 Telephone (509) 488-5686  
Fax (509) 488-0102

## DEMOLITION PERMIT APPLICATION

Site Address: \_\_\_\_\_ Project Value: \_\_\_\_\_  
Subdivision Name: \_\_\_\_\_ Parcel No.: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Block No./Lot No.: \_\_\_\_\_  
Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_  
Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

WA State License #: \_\_\_\_\_ City Business License # \_\_\_\_\_

### PERMIT INFORMATION

Description of Project: \_\_\_\_\_  
Building Type: \_\_\_\_\_ Area in Square Feet: \_\_\_\_\_  
Dwelling Units: \_\_\_\_\_ Water Dist./Well: \_\_\_\_\_  
Bldg. Height: \_\_\_\_\_ City Sewer/Septic: \_\_\_\_\_

**NOTICE:** Separate permits and approvals may be required for this project. Every permit issued by the Administrative Authority under the provisions of the Othello Municipal Code shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 180 days from date of issuance of such permit, or if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Issuance of a permit does not authorize any work in public right-of-way or on utility easements. All provisions of laws and ordinances governing the type of project shall be complied with whether specified herein or not. The granting of a permit or an approval does not presume to give authority to violate or cancel the provisions of any other federal, state, or local laws regulating construction, the performance of construction, and/or operation of the project. I hereby certify that as a contractor I am currently registered and properly licensed as defined in RCW 18.27 or as a property owner I am exempt from the requirements of the contractor registration and will do all my own work or use properly licensed subcontractors in connection with the work to be performed under this permit. I hereby certify that I have read and examined this application and know the same to be true and correct, and if any of the information provided is incorrect, the permit or approval may be revoked.

\_\_\_\_\_  
Signature of Owner/Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

## NOTICE

This demolition permit will not be accepted until the following items have been provided/addressed.

1. Provide two (2) copies of a Site Plan on 8 ½" x 11" sheets. The Site Plan shall show the following at a minimum:
  - Location of water, sewer stub or septic tank, distances from existing buildings to property lines, and dimension of lot.
2. Give notice to utility billing to disconnect water service.
  - Othello Water/Sewer Billing (509) 488-5686
3. If applicable, obtain a permit to repair curb, gutter and sidewalk.
  - Othello Public Works Dept. (509) 488-6997
4. If a septic tank is located on site, a report or other documentation shall be submitted verifying that the septic tank has been pumped out.

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### WHAT THE INSPECTOR IS LOOKING FOR DURING AN INSPECTION:

**Clean Site** – Remove all floors, foundations, footings basements and retaining walls, down to a minimum of 24 inches below grade. Basement sections below this must be broken into pieces not more than eight (8) inches in any dimension. Basement slabs shall be broken up, to allow drainage.

**Graded Site** – Grade the site so that the surface is smooth. Be sure grading conforms to existing neighboring grades on all sides of lot. Provision may also be required to control dirt and dust during dry times of the year.

**Clean Fill** – Fill excavations and other cavities with non-combustible, inorganic material smaller than eight (8) inches in dimension and cover with dirt or gravel so that broken concrete is not exposed. If a structure is to be built on top of the fill material, a report of the fill shall be submitted verifying that the fill is suitable and properly compacted to support said structure.

**Capped Sewer Lines** – The sewer line, in the location of the end cap, shall be left exposed for the inspector to verify. The capped end should be marked in some fashion, such as a small section of rebar, to later help locate the sewer.

**Abandonment of Septic Tanks** – Every septic tank which has been abandoned or has been discontinued from use shall have the sewage removed, holes knocked in the bottom, to allow for drainage, and shall be completely filled with earth, sand, gravel, concrete or other approved material or removed completely from the site.

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### WHY ARE DEMOLITION PERMITS REQUIRED?

Demolition permits are required to assure that your site is left in a safe, sanitary condition and that the structure is removed from the Assessor's property tax rolls.

### HOW LONG WILL IT TAKE TO PROCESS THE APPLICATION?

Most applications will be approved immediately. However, the complexity and location of a proposed demolition could require extra precautions and may require additional review time.

### HOW MUCH WILL THE DEMOLITION PERMIT COST?

The permit fee is \$104.50 and is due at the time of permit issuance.