RESOLUTION NO. 2016-17

RESOLUTION TO RE-ESTABLISH PETTY CASH/CHANGE FUNDS

RECITALS:

The City of Othello has petty cash/change fund amounts for City Hall and the City swimming pool to aid in providing cash transactions for receipting purposes and cover extra-ordinary expenses.

The combined petty cash/change fund amounts have been established at $2,650. These funds are in various locations and amounts to help with customer transactions.

IT IS RESOLVED AS FOLLOWS:

The City of Othello has re-established the following amounts in petty cash/change funds:

City Hall.....	$300.00 Petty Cash Fund
- Front Counter Receipting	$200.00 Change Fund Drawer #1
- Front Counter Receipting	$200.00 Change Fund Drawer #2
- Front Counter Receipting	$200.00 Change Fund Drawer #3
- Front Counter Receipting	$200.00 Change Fund Drawer #4
Park & Recreation.....	$ 0 Petty Cash Fund
- Pool Admissions	$100.00 Change Fund
- Pool Admissions	$100.00 Change Fund
- Pool Concessions	$100.00 Change Fund
- Ball Field Concessions	$150.00 Change Fund
Police Department.....	$ 100.00 Change Fund
Police Department.....	$ 1,000.00 Drug Buy Fund
Total	**$2,650.00**

ADOPTED by the City Council of Othello, Washington this 11th day of July 2016.

By: Shawn R Logan
Shawn Logan, Mayor

ATTEST:

By: Debbie L. Kudrna
Debbie L. Kudrna, City Clerk