

RESOLUTION NO. 2008-36

A RESOLUTION TO ADOPT A GRIEVANCE PROCEDURE
FOR THE COMMUNITY DEVELOPMENT GRANT PROGRAM
FOR THE SR 24 INDUSTRIAL AREA

RECITALS:

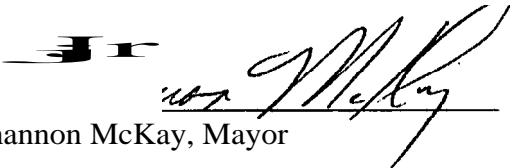
1. The City Council of the City of Othello has submitted an application to the State of Washington Community Development Block Grant Program for a general purpose grant.
2. The City Council held a public hearing on October 27, 2008 to receive staff input and receive public comments on the City's submittal of the grant application.
3. The process for administering all Community Development Block Grants includes adopting a Grievance Procedure for our citizens to ensure that citizens concerns are addressed.

NOW, THEREFORE, BE IT RESOLVED that:

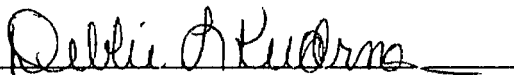
Complaints will be submitted in writing to the City Administrator for the City of Othello for review. A record of the complaint and action will be maintained. A decision by the designated official will be rendered within 15 working days.

2. If the complaint can not be resolved to the complainant's satisfaction, it will be forwarded to the City Council at an open, public meeting. A written decision will be made within 30 working days. The decision of the governing body is final.
3. A record of action taken on each complaint will be maintained as a part of the records or minutes at each level of the grievance process.

ADOPTED by the City Council of Othello, Washington this 27th ctober 2008.

By: 
Shannon McKay, Mayor

ATTEST:

By: 
Debbie L. Kudrna, City Clerk