

**CALL TO ORDER:**

Mayor Pro Tem Genna Dorow called the meeting to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

**Present:** Councilmembers: Corey Everett, Angel Garza, Larry McCourtie, John Lallas, and Mark Snyder.  
**Also Present:** City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Community Development Director Travis Goddard, City Clerk Debbie Kudrna, Police Chief Phil Schenck, Finance Officer Spencer Williams and City Attorney Kelly Konkright.  
**Absent Was:** Mayor Shawn Logan and Councilmember Eugene Bain.

Council carried a motion to approve the absence of Councilmember Eugene Bain. M/S Snyder/Garza.

**CITIZEN INPUT**

There was none.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Everett/McCourtie.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of September 26, 2016
- B. Approval of City Workshop Minutes of October 3, 2016
- C. Approval of Accounts Payable Checks
- D. Approval of Payroll and Related Expenses

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 47217 to No. 47262 in the amount of \$93,925.34.  
Payroll and Related Expenses Check No. 30155 to No. 30195 in the amount of \$350,514.46.

Council carried a motion to approve the Consent Agenda, as presented. M/S McCourtie/Garza.

**OTHELLO ARBOR DAY 2016 PROCLAMATION**

Park and Recreation Coordinator, Amy Hurlbut, advised that one of the requirements for the Tree City application is a Proclamation of an Arbor Day Celebration. To celebrate in 2016, the City will be replanting 3 trees that have died, due to vandalism in Lions Park on October 24, 2016. There is money budgeted for the trees.

Council carried a motion to authorize the Mayor Pro Tem to sign the Proclamation establishing Othello Arbor Day 2016. M/S McCourtie/Lallas.

**CRITICAL AREAS CONTRACT**

Community Development Director, Travis Goddard, reported that the City received \$24,000 of CDBG funds to update its critical areas ordinances. Staff has selected AHBL from Pasco to be our primary consultant for the work. AHBL has outlined a work plan to provide technical support to work on retooling our code (ROC) program along with updating the critical areas ordinances. Money spent on the consultant will be offset by grant money for staff time on the ROC project. The estimated cost for the project is \$40,000.

Council carried a motion to authorize the City Administrator to execute a professional services contract with AHBL. M/S Lallas/McCourtie.

**GRANT WRITER CONTRACT**

Community Development Director, Travis Goddard, explained that staff issued an RFP for grant writing and received two proposals (Varela & Associates and Maul Foster Alongi (MFA)). Staff determined that MFA has the in-house expertise needed for recreation planning and completing recreation grant applications. They have sent us a draft contract for review. Staff has been working with MFA to develop a work plan to complete the planning efforts and pursue grants in 2017 for park acquisition and park development. City Attorney Konkright recommended changes in this contract and in the contract with AHBL. He recommends changes in Article 16 – Ownership and Reuse of Documents, relevant to the City being subject to public records laws and that the

contractor agrees that the City has the right to obtain copies and that the City is authorized to disclose those records in response to public records requests.

Council carried a motion to authorize the staff to execute a professional services contract for planning and grant writing services with Maul Foster Alongi. M/S Lallas/McCourtie.

#### **BOND REFINANCE**

Finance Officer Spencer Williams explained that earlier this year, we had conversations about refinancing our Main Street bonds. We were working with Mr. Andrew Face from Martin Nelson & Co. for the bond refinancing. Unfortunately, it has been seven months to move forward and nothing has occurred and we have not been able to communicate with the representative. Mr. Williams proposed that we no longer work with Martin Nelson & Co. and now work with Jim Nelson, with D.A. Davidson & Co. for bond refinancing. City Attorney Konkright advised that he wants to review the prior contract with Martin Nelson to see if there are terms relevant to termination. Mr. Williams stated that he has discussed this issue with our bond counsel.

Council carried a motion to authorize staff to enter into an engagement letter with D. A. Davidson & Co., subject to review of the termination language of the Martin Nelson & Co. contract. M/S Lallas/Snyder.

#### **UNFINISHED BUSINESS**

Travis Goddard advised that he spoke to Joel Quezada, owner of the new building on Desdemona Avenue about having "Home of the Huskies" or a mural painted on the side of the building. Mr. Quezada stated that he would find out how much it would cost before he could agree to it and stated that he does not want to pay for it all. It was suggested that the School District may assist with the painting.

Councilmember Lallas was advised by Mr. Shannon McKay that there was an ordinance passed by the Council while he was Mayor that all buildings near City Hall have to coordinate with the color scheme and design of City Hall. Mr. Goddard advised that the building is located in the C-1 zone and there are conflicting statutes in landscaping and the design review codes. In this case, the property owner will do landscaping and storm water improvements.

Finance Officer Spencer Williams advised there are two more council committee budget meetings. At the November 7<sup>th</sup> workshop, we will have the budget retreat and there will be further discussions at the two council meetings in November. He asked if the Council would be willing to consider the budget ordinances at the December workshop. Council's consensus was to present the budget ordinances at the December workshop.

#### **NEW BUSINESS**

City Administrator Wade Farris reported that the Chamber has started work on a new branding for Othello. He will ask a couple councilmembers to get involved in the discussions.

Councilmember Lallas noted there are a lot of storm drains that need to be cleaned after the recent rains.

#### **ADJOURNMENT**

With no further items to discuss, Mayor Pro Tem Dorow adjourned the Council meeting at 7:02 p.m.

By: \_\_\_\_\_  
GENNA DOROW, Mayor Pro Tem

ATTEST:

By: \_\_\_\_\_  
DEBBIE KUDRNA, City Clerk