

**CALL TO ORDER:**

Mayor Shawn Logan called the meeting to order at 7:00 p.m. and led an invocation and the Pledge of Allegiance.

**Present:** Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, Kenneth Johnson, John Lallas, and Mark Snyder.

**Also Present:** City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Police Chief Phil Schenck, Community Development Director Travis Goddard, City Clerk Debbie Kudrna, Finance Officer Spencer Williams and City Attorney Kelly Konkright.

**Absent Was:** Councilmember Angel Garza.

Council carried a motion to approve the absence of Councilmember Garza. M/S Bain/Johnson.

**CITIZEN INPUT**

There was none.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Snyder/Dorow.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of January 12, 2015
- B. Approval of Accounts Payable Checks for December 31, 2014
- C. Approval of Accounts Payable Checks for 2015

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 44887 to No. 44902 & 44947 in the amount of \$119,683.33.  
Accounts Payable Check No. 44903 to No. 44946 in the amount of \$318,169.54.  
Accounts Payable Check No. 5142 to No. 5144 in the amount of \$1,050.00.

Council carried a motion to approve the Consent Agenda, as presented. M/S Bain/Johnson.

**INTERLOCAL AGREEMENT FOR JAIL SERVICES WITH SUNNYSIDE**

Police Chief Phil Schenck presented an Interlocal Jail Agreement, which allows Othello to place our misdemeanor inmates in the Sunnyside City Jail. Sunnyside would bill us \$42 to \$60 per night. Chief Schenck stated that the City of Othello would be responsible for possible transportation to their facility for the lower fee. He advised that we currently pay Adams County \$67.85 per night, per inmate.

Council carried a motion to approve the Interlocal Agreement for Jail Services with Sunnyside. M/S Lallas/Dorow.

**SRO AGREEMENT**

Police Chief Phil Schenck explained that the Othello School District has approved the SRO agreement. The City would provide the vehicle for the SRO officer. Chief Schenck advised there are two officers who have expressed interest in the position. This Interlocal Agreement allocates the costs between the two parties and the District agrees to pay approximately 50% of the salary costs for this officer. An additional officer will be hired by the police department to backfill the vacancy created. He also stated that the costs are within the current budget. This is for a year-round agreement.

Council carried a motion to approve the Interlocal Cooperative Agreement for SRO services with the Othello School District No 147. M/S Snyder/Bain.

#### **SKATEPARK CONSTRUCTION TIMELINE**

Parks and Recreation Coordinator Molly Klippert advised that Vince Onel from Spohn Ranch Skateparks provided the city with a tentative project schedule for the future City of Othello skatepark. She reviewed the schedule, which included the completion of the skatepark construction as June 9-12, 2015.

Mayor Logan asked when we could schedule the dedication of the skatepark and suggested the 4<sup>th</sup> of July. Ms. Klippert advised that there are options to recognize the name of the skatepark, including a brick or a plaque within the skatepark brick design or a memorial bench. She explained that the brick design will be located at the entrance of the skatepark. Councilmember Dorow offered to help Ms. Klippert with the recognition project.

#### **RESOLUTION TO FORMALLY NAME THE SKATEPARK AT LIONS PARK THE “DAN DEVER MEMORIAL SKATEPARK”**

Parks and Recreation Coordinator Molly Klippert explained that the Council had approved naming the future skatepark the “Dan Dever Memorial Skatepark” in honor of the late City of Othello Councilmember Dan Dever. In order to formally name city property, she presented a Resolution to formally name the skatepark. Mayor Logan stated that Dan Dever started working on the skatepark approximately five years ago and the skatepark was one of the projects that Mr. Dever asked to be remembered for.

Council carried a motion to approve A RESOLUTION OF THE OTHELLO CITY COUNCIL FORMALLY NAMING THE PUBLIC SKATEPARK AT LIONS PARK THE “DAN DEVER MEMORIAL SKATEPARK”. M/S Dorow/Lallas. This shall be known as Resolution No. 2015-03.

#### **RESOLUTION ADJUSTING CERTAIN PARKS AND RECREATION FEES**

Parks and Recreation Coordinator Molly Klippert advised that in January she mentioned that she was going to work on a new parks and recreation pricing plan. She advised that a parks and recreation pricing plan is a policy to show what process the City went through to create our parks and recreation fees. This would include covering the costs for staffing. Ms. Klippert advised that the Parks and Recreation committee has met with several organizations to discuss the creation of a new pricing plan.

#### **Othello Community Pool Season Passes**

Parks and Recreation Coordinator Molly Klippert reviewed the proposed changes to the pool fees. She advised that the minimum wage has increased \$0.15 per hour and there hasn't been an increase in the pool rental fees or the season pass fees for several years. Staff reviewed the season pass fees and compared them with other community's fees. Based on the increased staffing costs, staff and the Parks and Recreation Committee recommends establishing a change to the non-resident fees for individual and family season passes. She explained that the pool season pass for residents will be \$70 and \$75 for non-residents; the family pass will be \$170 for a family pass for residents and \$185 for non-resident families. Councilmember Johnson asked for clarification of the definition of non-resident. Ms. Klippert noted that the definition of resident and non-resident is included in the proposed resolution and if someone has a residence in Othello they would be considered a resident. Councilmember Johnson stated that the pool is being paid by the Parks Recreation District #1, which encompasses the properties within the School District boundaries and there are county residents that are paying towards the pool construction.

#### **Othello Community Pool Rentals**

Parks and Recreation Coordinator Molly Klippert advised that there has not been an increase to the pool rental rates for several years. Staff and the Parks and Recreation committee reviewed the costs

for staffing for a pool rental and found there was a loss of money because the rates hadn't been adjusted to meet the increase of the minimum wages. Staff and the Parks and Recreation committee recommends increasing the current hourly pool rental rate by \$10.00 per hour, maintaining the refundable pool party deposit and a \$15 increase for non-residents and establishing a \$50.00 non-refundable fee for the use of the concession stand in coordination with the pool rental.

#### Park Shelter Rental Fees

Parks and Recreation Coordinator Molly Klippert advised there they are not suggesting an increase to the park shelter fees for residents; however, they are suggesting an increase for non-residents of \$5 for half a day rental and \$10 for a full day rental. They are not suggesting an increase for resident park shelter fees.

There was further discussion regarding the "resident" and "non-resident" definitions in the resolution. City Attorney Konkright suggested that we specify the boundaries and change the definitions of resident and non-resident as using the City's zipcode or the School District boundaries. It was noted that the definitions should be clarified in the proposed pool rates. It was noted that the City has been covering the loss of revenues vs. expenditures. Ms. Klippert noted we need to make it understandable for the pool staff to understand the difference of the various rates.

Council carried a motion to table the discussion for the resolution adjusting certain parks and recreation fees. M/S Dorow/Bain.

#### RESOLUTION TO DECLARE EMERGENCY STATUS FOR WELL #9

Public Works Director Terry Clements requested that Well #9 be declared as an emergency in order to move forward and get water into town before the end June. He stated that we are working with the Department of Ecology on a few issues with the new well; the money has been budgeted for the well, and the farming season is near and there are a few things to do in order to get water into town before our peak water demand.

Mr. Clements advised that the request for emergency status is justified by the following reasons:

- Install pipe across farm field before field work begins.
- Install pipe under the irrigation canal before irrigation water is turned on.
- Well #3 is not on line yet due to bacteria testing failure and air being pumped into the system.
- Well #6 has been running every day especially with Well #3 not operating.
- Well #6 is pumping, yet has lost gallons per minute the last few days.
- Approximately 2-3 years ago, during the rehabilitation of Well #6, a legal problem arose with the installer and the work that was performed. Because the issue occurred in late summer when the demand for water is high, the City was forced to put the well back on line and only made the repairs necessary to get water.
- As soon as Well #3 is back online and pumping to the system, Well #6 will have to be removed to make the necessary repairs.
- Install the transmission line from the well to town and tie into existing City water lines.
- Construct a well house.
- Well screen must be installed by Schneider Equipment before setting the pump.

The City Attorney advised that for a project like this, there is usually a competitive bidding process and if an emergency is declared, it would allow the City to complete the project without having to go through the formal bidding process. In order to accomplish this, the City would have to designate a staff member to select a contractor. Mr. Clements noted that staff will search for a local contractor who has the time to complete the project; the equipment to do the work, and works well with the City. He noted that if they could not find a local contractor to complete the work, they will look further.

The City Attorney stated that if the Council finds that the circumstances with the well were unforeseen and it could be an immediate threat for providing water, it would meet the

requirements for declaring it an emergency. Mayor Logan noted that if we didn't declare it an emergency, with the time period needed for the bidding process and with the issues with Well #3 and Well #6, if we didn't declare this as an emergency we may find ourselves as not supplying and having enough water.

Council carried a motion to approve Resolution DECLARING THE EXISTENCE OF AN EMERGENCY AND DISPENSING WITH THE STATUTORY COMPETITIVE BIDDING REQUIREMENTS, with the addition of designating the City Administrator as having the contracting authority. M/S Dorow/Bain. This shall be known as Resolution No. 2015-04.

City Administrator Wade Farris noted that we still have a contract with Gray & Osborne as the city engineer. The contract with the new engineers is being drafted. Mr. Farris stated that we will follow the specifications that we have and we will need to complete the asbuilts. Mr. Clements noted that we will have an inspector for the Well #9 project. Councilmember Lallas suggested that there are issues to line up and equipment to order in order to complete the project in a timely manner.

#### **CDBG APPLICATION AUTHORIZATION – RESOLUTION**

Community Development Director Travis Goddard reported that Catholic Charities has plans to build a project on 7th Avenue south of Desert Haven. As part of that project, the City has requested that the portion of 7th Avenue fronting Desert Haven be brought up to City standards. The City reported to them that Catholic Charities will need to extend the water and sewer to serve their property and there are stormwater improvements to connect both of their projects to the City's stormwater system. Mr. Goddard explained that in coordination with the Catholic Charities project, staff would like to request CDBG funds to supplement the improvements. The funding for completion of the improvements to the current half street on 7<sup>th</sup> Avenue is approximately \$196,000, of which we could possibly get \$115,000 in a grant, which would leave us a balance of \$81,000 from the water, sewer, or street funds. Mr. Goddard stated that as a requirement for CDBG funding, they require the Council to authorize the grant application by a resolution. Finance Officer Williams stated that we can fund the \$81,000 from the street, water and sewer funds. City Administrator Wade Farris explained that Catholic Charities had inquired whether there was CDBG funding and it was reported that there was unused funding from the Moon Street project. Mr. Clements advised that the new development will include improvements to water, sewer and stormwater infrastructure, curb, gutter, sidewalk, and the street. Mr. Goddard clarified that the City had returned approximately \$115,000 in grant funds to CDBG that was not used for the Moon Street project and CDBG has reported that it might not be that exact amount of money available. Councilmember Lallas asked if we are working with an approved plat. Mr. Goddard stated that he believes that Desert Haven was platted; however he would have to research this further. Mr. Clements clarified that the CDBG funding will be used to complete the improvements to the current half street on south 7<sup>th</sup> Avenue.

Council carried a motion to approve a Resolution authorizing the Mayor to pursue CDBG funding. M/S Dorow/Johnson. This shall be known as Resolution No. 2015-05.

Due to a question whether the motion was voted on the Resolution to Declare Emergency Status for Well #9, Mayor Logan asked for a vote. It was approved. (The audio recording confirms that the motion was voted on and approved at the time of the discussion of the Resolution to Declare Emergency Status for Well #9).

#### **Ordinance to Amend the 2014 Budget**

Finance Officer Spencer Williams explained that Council had approved adding specific items to the 2014 budget. He presented an ordinance that included amendments to the Street Fund; Donations Fund; Main St. Bond Fund; Utility Tax Fund; REET Fund, and Tourism Fund. Mr. Williams explained that the Main Street Bond Fund amendments include the administration fees associated for the Main Street bond for the past four years. He also explained that the donation fund amendment was for additional donations for the Shop with a Cop program.

Council carried a motion to adopt AN ORDINANCE TO ADOPT ORDINANCE NO. 1425 FINALIZING THE 2014 BUDGET. M/S Dorow/Johnson. This shall be known as Ordinance No. 1425.

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

Council carried a motion to cancel the Workshop scheduled for Monday, February 2, 2015. M/S Dorow/Snyder.

Mayor Logan reported that the Council had previously scheduled a planning session for Thursday, February 5, 2015. It was Council's consensus to re-schedule the planning session to be held on Monday, March 2, 2015, in lieu of the Council Workshop. The planning session will begin at 5:30 p.m.

Councilmember Lallas reported that he attended the Planning Commission. He advised that the Planning Commission elected their officials and he believes they will work for the benefit of the City. Mayor Logan advised that the content of the meeting was very educational and commended Mr. Goddard for his presentation.

**ADJOURNMENT**

With no further items to discuss, Mayor Logan adjourned the Council meeting at 8:13 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE KUDRNA, City Clerk