

CALL TO ORDER

Mayor Shawn Logan called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance and Councilmember Garza led a prayer.

Present: Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, Angel Garza, Kenneth Johnson, John Lallas, and Mark Snyder.

Also Present: City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Sergeant David Rehaume and Police Chief Phil Schenck; City Clerk Debbie Kudrna, Finance Officer Spencer Williams, and City Attorney Katherine Kenison.

CITIZEN INPUT

Rob Simmons, 455 S 18th Avenue, provided information on the use of wheeled all-terrain vehicles (WATVs) on public roads within the city limits. Mr. Simmons provided copies of municipal codes that have adopted rules regulating the use of WATVs on public roads. He asked the Council to consider allowing WATV's on city streets. Councilmember Lallas asked that if it's already a state law, shouldn't we be able to ride those vehicles already. Mr. Simmons advised that the State legislature finds that local, state, and federal jurisdictions should be given the flexibility to allow WATV's on non-highway roads. Mayor Logan advised he spoke to a representative of the City of Prosser, who adopted an ordinance in June, which allows WATV's and they reported they have not had any issues. Council's consensus was to pursue preparing an ordinance.

APPROVAL OF AGENDA

Council carried a motion to approve the agenda as presented. M/S Snyder/Bain.

CONSENT AGENDA:

- A. Approval of City Council Minutes of July 28, 2014
- B. Approval of Accounts Payable Checks
- C. Approval of Payroll and Related Expenses

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No.44256 to No. 44304 in the amount of \$373,606.50.
Payroll and Related Expenses Check No.28912 to No. 28980 in the amount of \$319,034.45.

Council carried a motion to approve the Consent Agenda, as presented. M/S Dorow/Lallas.

OATH OF OFFICE FOR POLICE CHIEF

Mayor Logan performed the Oath of Office to new Police Chief Julius P. Schenck. Police Chief Schenck said a few words.

SWIM TEAM REPORT

Dulcie Field, speaker for the Barracuda Swim Team gave a report about their recent successful State Championship Swim Meet that was held in Othello.

2ND QUARTER REPORT FROM ADAMS COUNTY FIRE DISTRICT #5

Fire Chief Gary Lebacken reviewed the 2nd quarter report from the Fire District. He advised that they are on a two year inspection of commercial business; however, at the high populated buildings, those are inspected annually.

ASPECT CONSULTING LLC AGREEMENT

City Administrator Wade Farris advised that the City of Othello is at a critical juncture in regards to our water supply. Although we are currently drilling a new well that should meet our current and near future needs, we need to analyze our long term needs and possible supply sources. We presently employ Gray and Osborne for our engineering services, to include advice on obtaining water. While the information we receive from them has been adequate, the Mayor, the water committee, and staff believe we need more than one expert opinion. Aspect Engineering has a proven record of success in this area and will be able to provide us that expert, second opinion. Cost of the contract is \$15,000, so by RCW, we will not have to go out for bid. Mr. Farris advised that the completion date will be the 31st of October.

Council carried a motion to approve the contract, with the completion date of October 31, 2014, with Aspect Engineering for water resource planning. M/S Dorow/Lallas.

OPENGOV AGREEMENT

Finance Officer Spencer Williams explained that we have been discussing different ways we can make the city financials more accessible to the public. He found several companies that provide these types of services, and after review of these vendors, we believe OpenGov, Inc. provides the service that meet the City's goals. Their software will take our financial information and give it a graphical representation. The user can review financial trends across years, look at the specific breakdown of expenses within a fund, expense type, or by department. It allows the user to look at city financial information at whatever level of detail they wish. We will have a link on our City's web site that will take the user to the information. The fee is \$3,500 per year, and the contract can be reviewed annually.

Council carried a motion to authorize the City to enter into a contract with OpenGov, Inc. for software services. M/S Johnson/Dorow.

AWARD THE GASOLINE & DIESEL FUEL

City Clerk Debbie Kudrna advised that the City advertised for bids for gasoline and diesel fuel and received one bid from Lawrence Oil in the amount of \$0.075 per gallon above their regional rack costs. The City purchased approximately 18,000 gallons of gasoline and diesel motor fuel last year. Adams County Fire District completed an inspection of the facility and reported that all of the essential qualifications are present at the facility and meet the intent of the International Fire Code. The City budgeted \$64,800 in the 2014 budget, which is allocated in the Police, Public Works, Parks, and Code Enforcement budgets.

Council carried a motion to approve the three year agreement with a contingency of a one-year extension with Lawrence Oil Co., Inc. M/S Dorow/Garza.

MRSC SMALL WORKS ROSTER - RESOLUTION

Public Works Director Terry Clements explained that the city has always maintained the Small Works Roster and it is kept at Public Works. He explained the challenges maintaining the small works roster. Municipal Research and Services Center (MRSC) is an agency the City utilizes as a resource for local government and state legislation issues. MRSC offers a service for handling the small works roster for all levels of government. The fee for a city of our size is \$120 per year. The service is free to those businesses that wish to be on the Small Works Roster. Mr. Clements explained the benefits of utilizing the small works roster administered by MRSC.

Because businesses can easily register, agencies have a broader pool of businesses listed and therefore a greater chance of receiving more preferable bids or proposals. It was recommended that if approved, all of our contractors would have to be notified that they will need to register with MRSC to be placed on their small works roster.

Council carried a motion to adopt the resolution to move our Small Works Roster and Consultant Roster to MRSC. M/S Dorow/Lallas. This shall be known as Resolution No. 2014-27.

CHAIRS FOR ELECTED OFFICIALS

Mayor Logan advised that the Council has an option to purchase leather chairs that were recently surplus at a business in Spokane. The cost of the chairs is \$50 each, to be paid out of the general budget. Council carried a motion to spend \$400 to purchase the leather chairs. M/S Everett/Garza.

UNFINISHED BUSINESS

There was a discussion about the trees that are on Main Street at the entrance and exit into Wal*Mart. Sergeant Rehaume stated that the trees were trimmed, but they need to be trimmed more. The City Attorney advised that there is a current process in place to follow. She asked the Council to reconsider their approach to Code Enforcement. Currently, the majority of civil violations are processed as a notice of violation and an order to correct. Unfortunately, that may not provide the correction in a timely fashion or provide the property owner an incentive to come into compliance. She recommends changes in Chapter 1 to a process that allows Code Enforcement Officials to select from three different code enforcement mechanisms, either the notice and order to correct; a civil citation, or an order of abatement. She recommends this change because we need to have the flexibility to address the situation appropriately. Council asked that she provide a change to our current code for review.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 8:12 p.m.

By: _____
SHAWN LOGAN, Mayor

ATTEST:

By: _____
DEBBIE KUDRNA, City Clerk