

CALL TO ORDER

Mayor Tim Wilson called the meeting to order at 7:05 p.m. and led the Pledge of Allegiance.

Present:

Mayor Tim Wilson

Councilmembers:

Kenneth Johnson

Ken Caylor

Dan Dever

Eugene Bain

Mark Snyder

Charles Garcia

Excused Absence:

Genna Dorow

Staff:

Public Works Director Terry Clements

Finance Officer Spencer Williams

Police Chief Steven Dunnagan

Interim City Clerk Nacelle Heuslein

Planning Director Darryl Piercy

City Engineer Larry Julius

Parks & Recreation Coordinator Molly

Klippert

City Attorney Kathryn Kenison

MOTION: Council carried a motion to excuse Councilmember Genna Dorow from the meeting. *M/S Garcia/Caylor*

CITIZEN INPUT

Sam Deleon 555 South 18th, Othello requested Council assistance with an issue arising from a “shop remodel into a living space” project at 316 ½ Hemlock Street. The Mayor stated he would have a letter back to him within a week addressing the issue.

APPROVAL OF AGENDA

Mayor Tim Wilson presented the Agenda for the June 24, 2013 City Council meeting.

The Mayor requested the Othello Youth Baseball/Softball League be placed on the agenda to consider a funding request for their tournament.

MOTION: Council carried a motion placing this item on the agenda for consideration. *M/S Garcia/Dever*

MOTION: Council carried a motion to approve the agenda as corrected. *M/S. Garcia/Dever*

3. CONSENT AGENDA

3.1 Approval of City Council Minutes of June 24, 2013

3.2 Approval of City Council Workshop Minutes of July 1, 2013

3.3 Approval of Payroll and Related Expenses Check No. 28338 through 28400 in the amount of \$289,882.98

3.4 Approval and correction of Accounts Payable Checks for those claims checks approved at the City Council meeting held on 6-24-13. Voided Check #42773 for \$821.60 Voided Checks 42741 - 42765 Reprinted Checks to replace voided #42766 - 42786 Voided Checks #42787 - 42790 and Reprinted checks to replace voided #42791 - 42794 all due to printing error.

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

3.5 Approval of Accounts Payable Check Numbers 42795 through 42855 in the amount of \$139,391.94.

3.6 Council approval of Progress Estimate No 3 for Central Washington Asphalt

3.7 Council approval of Pegram Construction Progress Estimate No. 2

MOTION: **Council carried a motion to approve the Consent Agenda as presented. M/S Garcia/Dever**

A representative of the Othello Youth Baseball and Softball League informed Council there would be thirteen (13) baseball teams from around the state of Washington playing tournament baseball in the City from Thursday to Sunday of this week. The organization paid an unexpected \$800 fee for maintenance and park usage and requested Council to consider providing moneys from the Tourism Fund (Hotel/Motel Tax) to help offset advertising and hosting of brochures.

MOTION: **Council carried a motion to use up to \$1,000 of the Tourism Hotel/Motel Tax Fund to provide reimbursement for advertising and other promotional expenses for the Othello Youth Baseball & Softball League. M/S Garcia/Johnson**

4. CURRENT BUSINESS:

4.1 Public Hearing on the recommendation from Planning Commission to Rezone 905 East Hemlock (55 South 9th Avenue)

Opening of the Public Hearing: The Mayor opened the public hearing at 7:28

Planning Director Darryl Piercy stated the applicant is asking this parcel be rezoned from residential to commercial, noting the lot was zoned C-1 and then changed to R-4. Its historical use as a beauty salon and its proximity adjacent to existing commercial activity and zoning and the fact other areas of Hemlock are zoned commercial out to Hemlock Street make the rezoning appropriate. Staff supports the request. The applicant agreed to only rezoning the back half of the property with the structure thus making a dual zoning on this piece of property. Othello codes prohibit beauty and barber shops as a home occupation. Also provide time for the boundary line adjustment to take place.

There were no public comments.

Council concurred with the recommendation of the Planning Commission to rezone the back half of the property located at 905 East Hemlock from C-1 to R-4 and instructed staff to bring back an ordinance for adoption at its next regular meeting. This would also provide time for the boundary line adjustment to take place.

Closing of the Public Hearing: The Mayor closed the public hearing at 7:33 p.m.

4.2 Resolution No. 2013-17 – A Resolution Authorizing Use of City Property for the American Fiesta Amistad Festival Scheduled for August 9th and 10th, 2013.

Parks & Recreation Coordinator Molly Klippert stated the American Fiesta Amistad Committee has been preparing for its annual American Fiesta Amistad Festival in Lions Park. Preliminary plans include children's games/activities as well as various entertainment acts. Assorted food and merchandise vendors will be present in the park throughout the festivities. Vendors will begin setup on Thursday, August 8th at 5:00 PM. The City will not be responsible for any security or supervision of vendor equipment.

Two Public Works employees will be staffed in Lions Park throughout the day on Saturday, August 10th to assist with electrical outlet dispersion, trash pickup and bathroom upkeep.

Due to the estimated attendance of 500 plus people in Lions Park for the American Fiesta Amistad event, the American Fiesta Amistad Committee will incur the \$400 special event fee for use of Lions Park. Payment of the special event fee will allow Public Works to provide staffing, additional garbage containers, portable toilets, as well as cover the landfill fees for waste disposal.

MOTION: Council carried a motion to adopt Resolution No. 2013-17 authorizing the use of Lions Park for the 2013 American Fiesta Amistad Festival. *M/S Snyder/Dever*

4.3 Resolution No. 2013-18 Authorizing the Use of the Kiwanis Park for the CBHA Health Fair to be held Saturday, August 3, 2013.

Parks & Recreation Coordinator Molly Klippert stated staff has received a request for the use of the Kiwanis Park for the Columbia Basin Health Association annual Health Fair scheduled for Saturday, August 3rd, 2013, from 10:00 AM – 7:00 PM. Various health care service providers across the area will be present to educate families on child safety, raise awareness for healthy practices and inform the public about the various health resources available to them.

Due to the estimated attendance of 150-500 people in Kiwanis Park for Saturday's Health Fair, Columbia Basin Health Association will incur the \$200 special event fee for use of Kiwanis Park. Payment of the special event fee will allow Public Works to provide additional garbage containers, as well as cover the landfill fees for waste disposal.

MOTION: Council carried a motion to adopt Resolution No. 2013-18 authorizing the use of the Kiwanis Park for the 2013 Columbia Basin Health Association Health Fair. *M/S Garcia/Johnson*

4.4 Approval of Contract with Department of Enterprise Co-op Services

Finance Officer Spencer Williams stated the City has been a part of the state purchasing cooperative for several years, allowing the City to piggyback on the state contract for major purchases and receiving a better rate by participating in the co-op. To join, the City paid \$1,000

per year, in 4 equal quarterly payments, to the Department of Enterprise Services (DES). To date the City has paid \$500 in membership fees.

The DES recently changed their rate structure for participants in this program. Instead of being a flat \$1,000 per year, they will charge the City 0.74% of the purchase amount. The City normally purchases two police cars each year. At the new procurement rate the city would pay from \$550 to \$700 to piggyback on the state contract. Larger purchases such as a \$482,000 Vactor Truck would cost more; about \$3,566.

This agreement becomes effective on the date of execution and will continue in full force and effect until thirty (30) days following receipt of written notice from either party canceling this agreement.

MOTION: Council carried a motion to authorize the Mayor to sign the agreement with the Department of Enterprise Services. *M/S Johnson/Bain*

4.5 Acceptance of 2012 Infrastructure - Rebid Project for Central Washington Asphalt

Public Works Director Terry Clements introduced Larry Julius of Gray & Osborne, Inc., City Engineer who stated on February 11, 2013, the City awarded the 2012 Street Improvements-Rebid project to Central Washington Asphalt, Inc. of Moses Lake, Washington in the amount of \$595,567.44. The Contractor has completed the work in compliance with the Contract Documents and Mr. Julius, City Engineer, of Gray & Osborne, Inc., recommends the City Council accept the project as complete contingent upon receipt of the "Affidavits of Wages Paid" forms which the Contractor and their subcontractors must submit to the City before retainage can be released. The construction bid amount was \$595,567.44; the construction final amount: \$571,920.41.

MOTION: Council carried a motion to accept the Central Washington Asphalt, Inc. 2012 Street Improvements-Rebid project as complete. *M/S Caylor/Snyder*

4.6 Acceptance of Completion of 2012 Infrastructure Improvements-Rebid Project for Pegram Construction

Larry Julius, City Engineer stated on February 11, 2013, the City Council awarded the 2012 Infrastructure Improvements-Rebid project to Pegram Construction, Inc. of Othello, Washington in the amount of \$121,941.44. The Contractor has completed the work in compliance with the Contract Documents and Mr. Julius, City Engineer, of Gray & Osborne, Inc. recommends the City Council accept the project as complete. The state is in receipt of the "Affidavits of Wages Paid" forms which the Contractor and their subcontractors must submit and their retainage will be released as soon as the statutory requirements are met. The construction bid amount was \$121,941.44; the construction final amount was \$94,096.55. Both projects came in under budget.

MOTION: Council carried a motion to accept the 2012 Infrastructure Improvements-Rebid Pegram Construction project as complete. *M/S Bain/Johnson*

UNFINISHED BUSINESS

NEW BUSINESS

Mayor Pro Tem Johnson commented the Legislature has taken over half of the Liquor Taxes and all of the Public Works Trust Fund moneys to support the state's General Fund eliminating the opportunity to complete Othello Public Works projects such as the South Broadway project. The Moon Street project, funded by grant moneys, cannot be tied in the South Broadway project as anticipated and will have to be completed by the spring of 2014. He encouraged councilmembers to contact the city's representatives and legislators and let them know how important the Public Works Trust Fund moneys are to the City. There may be an opportunity to tap into Storm Water Funds, Clean Drinking Water Funds and some grants and loans may also be available.

Mayor Wilson introduced the new *Agenda Tracker* created to handle current and pending Items for the Council agenda. It will be a useful building tool as well as a future planning document generated by the Mayor, Department Directors and the Council. Any Councilmember could request an item be added at a Council meeting.

Councilmember Dever said he heard nothing but great things about staff and how successful the 4th of July Festivities were.

Mayor's Announcements:

The Mayor indicated there would be an ACDC is meeting on Thursday, July 11th at 6 p.m. in Othello at Casa Mexicana as well as a Water/Sewer Committee meeting in the Water Room at Public Works on Thursday, July 11th at 9 a.m. (Dorow, Dever, and Caylor)

ADJOURNMENT

With no further items to discuss, Mayor Wilson adjourned the Council meeting at 7:52 p.m.

By: _____
TIM WILSON, Mayor

ATTEST:

By: _____
NACELLE J. HEUSLEIN, Interim City Clerk